



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Board of Park Commissioners Special Committee-of-the-Whole Meeting

February 25, 2026

7pm

Joe Doud Administration Building, 545 Academy Drive

### AGENDA

- I. Call to Order and Roll Call
- II. Recognition of Visitors
- III. Approval of Agenda
- IV. Informational Items / Verbal Updates
  - A. West Park Renovation Component Cost and Budget Evaluation
- V. New Business
  - A. Parks and Properties
    - 2/25.13 Consider Resolution 26-R-2, A Resolution Authorizing Emergency Expenditure of Funds for the Northbrook Sports Center Dehumidification Desiccant Wheel Replacement
    - 2/25.14 Consider West Park Renovation and Oaklane Park Court Updates, Bid #2287
    - 2/25.15 Consider the Purchase of the Northbrook Community Center Furniture, Fixtures and Equipment Phase II
- VI. Old Business
- VII. Next Meeting – March 9, 2026 at 6:30pm, Joe Doud Administration Building, 545 Academy Drive
- VIII. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at 847-291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at 800-526-0857.



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# MEMORANDUM

To: Board of Commissioners  
From: James Kim, Director of Parks & Properties  
Randy Truhlar, Superintendent of Fleet & Facilities Maintenance  
Agenda Item: V. 2/25.13 Consider Resolution 26-R-2, A Resolution Authorizing Emergency Expenditure of Funds for the Northbrook Sports Center A-Rink Dehumidification Desiccant Wheel Replacement  
Date: February 20, 2026

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**Staff Recommendation:**

Staff recommend approving Resolution 26-R-2, A Resolution Authorizing the Emergency Expenditures of Funds for the Northbrook Sports Center A-Rink Dehumidification Desiccant Wheel Replacement in the amount of \$127,000.00 to PremiStar of Roselle, Illinois.

**Background & Analysis:**

During a routine filter replacement and inspection of the facility HVAC system in January 2026, staff found the desiccant wheel for the dehumidification unit for A-Rink was damaged, missing media, and starting to fail. At this point, evidence suggests this happened recently and staff found conditions at the appropriate time. The unit is still performing but at a lower efficiency in terms of removing humidity from air that is circulating. The desiccant wheel has a 14–16 week lead time and will be scheduled for replacement as soon as it has arrived.

The desiccant wheel on the dehumidification unit acts like a sponge, removing humidity from the air as it passes through. It rotates very slowly to ensure even coverage of wet and dry surfaces on either side. During this rotation, the wet media naturally releases water into a drain at the bottom of the cycle. Currently, the wheel is cracked and missing media, which prevents it from functioning efficiently. As a result, the air is not being properly dehumidified before it is recirculated back into A-Rink, leaving the rink inadequately dehumidified.

This replacement is essential for the upcoming summer season when humidity levels rise. It is important to remove humidity out of the air in A-Rink, eliminating the possibility of condensation on surfaces and air quality issues. Without replacing the Dehumidification Desiccant Wheel, the Park District runs the long-term risk of developing mold inside the facility.

In addition, staff recommend securing temporary industrial dehumidification unit to be placed inside A-Rink prior to Northbrook-On-Ice and leaving the unit in place until the dehumidification desiccant wheel has been replaced. Additional information will be provided as it becomes available.

Currently the humidity level inside A-Rink is acceptable due to the seasonally dry winter air and the facility heating elements that are keeping the facility comfortable. Therefore, the necessity of a supplemental dehumidification unit is not an immediate need. However, as the humidity levels rise with seasonal change, staff are recommending supplemental dehumidification for A-Rink.

# NORTHBROOK PARK DISTRICT

The scope of work includes procurement of the replacement desiccant wheel, crane services, removal of the existing component, installation of the new component, system restart and operational monitoring, and disposal of the damaged wheel.

The Park District received proposals from PremiStar and FE Moran for the project. The proposal submitted by FE Moran did not include all required services. PremiStar provided a comprehensive proposal covering the full scope of work, with a total project cost of \$127,000.00. The breakdown of services and associated costs is as follows:

Labor	\$ 11,214.00
Parts	\$ 105,856.00
Subcontractor	\$ 9,930.00
<b>Total</b>	<b>\$ 127,000.00</b>

**Motion:**

I move to approve Resolution 26-R-2, a Resolution authorizing the emergency expenditure of funds for the Northbrook Sports Center A-Rink Dehumidification Desiccant Wheel Replacement in the amount of \$127,0000 to PremiStar of Roselle, Illinois to the full Board for approval.

**Pc:** Chris Leiner, Executive Director

**NORTHBROOK PARK DISTRICT  
RESOLUTION NO. 26-R-2**

**A RESOLUTION AUTHORIZING THE EMERGENCY EXPENDITURE  
OF FUNDS FOR DEHUMIDIFICATION DESICCANT WHEEL COMPONENT REPLACEMENT**

**WHEREAS**, the Northbrook Park District (“Park District”) owns and operates the Northbrook Sports Center, at 1730 Pfingsten Road, Northbrook, Illinois (the “Sports Center”), a recreational facility which provides the public use of and access to indoor ice rinks, an outdoor swimming pool, a dance room, party rooms, a pro shop and various related ice, pool and dance programs offered by the Park District and its affiliated organizations; and

**WHEREAS**, certain Park District staff performing work on the Dehumidification Desiccant Wheel component discovered the Desiccant Wheel for the A-Rink was damaged, missing media, and starting to fail and which has the potential to create health risks; and

**WHEREAS**, the delay that would be occasioned by following the competitive bidding process outlined in Section 8-1(c) of the Illinois Park District Code to hire a new contractor to complete Dehumidification Desiccant Wheel Component Replacement at the Sports Center (“Replacement Services”) will cause: (i) prolonged exposure to material health risks within the Sports Center contrary to public health and safety; (ii) interference with the Park District’s delivery of essential recreational services and programming to the public; (iii) a material financial loss to the Park District from further delay and cancellation of various programming; and

**WHEREAS**, the interests of the Park District and the community are best served by the Park District’s immediate engagement of a specialized contractor to perform the Dehumidification Desiccant Wheel Component Replacement as soon as possible to mitigate health, safety and welfare concerns, minimize Project completion delay, prevent program delivery failure, and avoid material loss of revenue and additional Project expenses; and

**WHEREAS**, Park District staff has obtained detailed price proposals from two reputable companies to perform the Dehumidification Desiccant Wheel Component Replacement Services, based on uniform specifications, schedule, quality, and serviceability requirements; and

**WHEREAS**, the Park District has determined that the proposal to perform the necessary Replacement Services from PremiStar, attached hereto as **Exhibit A**, is the lowest responsive proposal received from a responsible company; and

**WHEREAS**, the Illinois Park District Code authorizes the Park District to contract for an emergency expenditure without competitive bidding upon the approval of  $\frac{3}{4}$  of the members of the Park Board.

**WHEREAS**, procuring the Dehumidification Desiccant Wheel Component Replacement on an emergency is permissible pursuant to Section 8-1(c) of the Park District Code [70 ILCS 1205/8-1(c)].

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Northbrook Park District Board of Park Commissioners (the "Board") as follows:

**Section 1.** The Board finds that all of the recitals contained in the preamble and all of the Exhibit attached to this Resolution are true and correct and are hereby incorporated into this Resolution by this reference.

**Section 2.** The Board finds and declares that procuring the necessary Dehumidification Desiccant Wheel Component Replacement under the aforementioned conditions requires an emergency expenditure of funds without competitive bidding, as authorized in Section 8-1(c) of the Park District Code. 70 ILCS 1205/8-1(c).

**Section 3.** The Park Board authorizes and directs the Park District President and Board Secretary to execute a contract with PremiStar to furnish the labor, materials, equipment necessary to complete the Dehumidification Desiccant Wheel Component Replacement in general accordance with the scope of work outlined in February 6, 2026 proposal for a sum not to exceed \$127,000. Said contract shall be subject to attorney's review and approval prior to execution.

**Section 4.** This Resolution shall be in full force and effect from and after its adoption as provided by law.

Adopted this 25<sup>th</sup> day of February, 2026 by roll call vote:

AYES:

NAYS:

ABSENT:

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Mike Goodman  
President, Board of Park Commissioners

ATTEST:

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Chris Leiner  
Secretary, Board of Park Commissioners

DRAFT

STATE OF ILLINOIS    )  
                                  )       SS.  
COUNTY OF COOK    )

**SECRETARY'S CERTIFICATE**

I, Chris Leiner, do hereby certify that I am the Secretary of the Board of Park Commissioners of the Northbrook Park District, Cook County, Illinois, and as such official, I am keeper of the records, ordinances, resolutions, files and seal of said Park District; and,

**I HEREBY CERTIFY** that the foregoing instrument is a true and correct copy of:

**A RESOLUTION AUTHORIZING THE EMERGENCY EXPENDITURE  
OF FUNDS FOR DEHUMIDIFICATION DESICCANT WHEEL COMPONENT REPLACEMENT**

adopted at a duly called Regular Board Meeting of the Board of Park Commissioners of the Northbrook Park District, held at Northbrook, Illinois at 7:15 p.m. on the 25th day of February, 2026.

**I FURTHER CERTIFY** that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF I hereunto affix my official signature at Northbrook, Illinois, this 25<sup>th</sup> day of February, 2026.

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Chris Leiner, Secretary  
Board of Park Commissioners  
Northbrook Park District

February 6, 2026

*Presented to Customer*

Attn: Rich Silver

*Location/Site*

Northbrook Park District  
1730 Pfingston Rd.  
Northbrook, IL

*Thank you for the opportunity to be of service to your organization.*

Premistar will supply all labor and materials to complete the following:

**Scope of Work: Replace Desiccant wheel in east dehumidifier.**

- ✓ Isolate and shut down electric of unit.
- ✓ Disassemble part and desiccant wheel prep for removal.
- ✓ Using large crane set up in back north parking lot remove existing desiccant wheel.
- ✓ Using large crane lift and set new desiccant wheel into east dehumidifier unit.
- ✓ New wheel and associated parts include. Rotor wheel, seal kit, rotor shaft, cleats, belt, pillow block bearings, bushings, taper bore, spring loaded tensioner, idler pulley, bushing shoulder.
- ✓ Install new parts and wheel.
- ✓ Restore power and test operation.

**Total Price: \$ 127,000.**

**Labor: \$11,214.**

**Parts/material: \$105,856.**

**Sub: \$9,930.**

**Desiccant wheel lead time 14-16 weeks.**

**Exclusions** – Permits/Fees/Bonds, overtime/premium time labor, temporary heating/cooling/ventilation, power wiring upgrades, any painting, patching walls, any roofing

**Warranty** – 1-yr parts and labor

**Terms** – 33% at time of acceptance and progress payments thru completion of project.

\_\_\_\_\_  
*Approved for Premistar*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Approved for Customer*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*PO#*

## TERMS AND CONDITIONS OF PROPOSAL

### **1. NO MODIFICATIONS**

The contract arising by acceptance of you offer pursuant to this proposal shall not be amended, modified or rescinded except by written agreement signed by an authorized official of each party, expressly referring to this contract. The Purchaser understands that no sales person or other representative of the Seller has the authority to make any agreement, contract, warranty, term, promise, condition or understanding, express or implied, which is not expressed herein or in a written modification of this contract signed by authorized officials of each party.

### **2. REMEDIES OF SELLER**

Prior to the installation of the equipment and materials to be furnished and sold pursuant to this contract, title to said equipment and materials shall remain with the Seller, and, in the case of non-payment, Seller shall be entitled to any and all remedies of an unpaid of an unpaid seller under the Illinois Uniform Commercial Code, including the right of the seller to repossess said equipment and materials with or without legal process. After any or all of said equipment and materials have been installed pursuant to this contract, then as to that part of said equipment and materials which have been installed, and the labor and service related thereto, the Seller shall have the right to place a mechanic's lien against the premises where said equipment and material have been installed pursuant to the applicable statutes and law relating to mechanic's liens for the furnishing of labor and materials. Any payment due Seller under this contract is payable on receipt of Seller's invoice. A late payment charge of 1½% per month (annual percentage rate of 18%) shall be added to the unpaid past due balance after 30 days and purchase agrees to bear any legal expense incurred including cost of correction.

### **3. WARRANTIES**

The Seller, unless equipment is sold without service, shall furnish, and install, free of charge, such part or parts of the machinery and apparatus sold hereunder that may become defective in workmanship or material within one year from the date of delivery or installation. The Seller's obligation shall be merely to furnish and install duplicate parts as provided herein, and the Seller shall not be liable for defects arising from normal wear and tear, or breakage caused by carelessness or negligence in operation, nor is Seller responsible for any alterations that may be made in the machinery and equipment without its consent. **THE FOREGOING WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, WARRANTIES OR MERCHANTABILITY, AND FITNESS FOR ANY PARTICULAR PURPOSE.**

### **4. LIMITS OF LIABILITY**

The Seller shall in no event be held liable or accountable to the Purchaser and/or to any other party whatsoever for the actual, incidental and/or consequential damages or losses due to, but not limited to, any one of the following: interruption in use of equipment, or stoppage of production, failure to maintain desired temperatures or humidity levels, electrical power surge or loss, high or low voltage, inadequate power, blown or burned out main or branch fuses, open circuit breaker, lack of adequate natural gas or fuel supply or pressure, inadequate or excessive water supply or pressure, inadequate or excessive hot water or steam supply or pressure, water in oil, contamination of water supply or atmosphere, accident, freezing, flooding, lightning, storms, malicious mischief, willful damage, misuse, abuse, negligence, fire, explosion, theft, clogged filters, delays in installation and/or services, time or manner of service of any equipment, failure to meet completion dates, engineering and/or design defects, improper installation, operation of equipment beyond design conditions, labor disturbances, strikes, riot, civil commotion, lockouts, commercial delays, spoilage, loss of business, asbestos, rust or corrosion, the inability to procure materials and/or parts from the usual source of supply, war conditions, Acts of God or for any contingencies that are unavoidable or beyond the control of the Seller. Seller is not responsible for conforming to any governmental codes, laws and/or regulations. Under no circumstances shall Seller be responsible or liable for any indirect, incidental or consequential damage or alleged personal injury of any kind relating to or arising out of the existence, effect, removal or treatment of an Organic Pathogen (i.e., any type of bacteria, virus, fungus, mildew, wet or dry rot, mold or mycotoxin, as well as their spores, odors and byproducts, along with any reproductive body they produce, and any material containing them). In no event, shall the Seller be liable to the Purchaser and/or to any party whatsoever for actual, incidental and/or consequential damages or losses. Seller shall not be required to identify, detect, encapsulate, or remove asbestos, or products or materials containing asbestos or similarly hazardous substances. Seller shall not be liable for any losses or damages due to inability of the building structure to properly support the equipment installed. It is expressly agreed that the seller assumes no liability for negligence or failure whatsoever. All labor is to be performed during Seller's regular working hours unless so specified otherwise in writing.

### **5. INSTALLATION AND COMPLETION**

Unless specifically enumerated in proposal as Seller's responsibility, Purchaser is responsible for: providing access (and removing structures or objects which interfere with this access) to equipment installation location; for structural supports for all equipment supplied; for local permits and codes; for providing adequate utility source (gas, electric, steam, water) adjacent to equipment. Completion dates are estimates only. No contract will be made to complete on a specified date unless in writing, signed by the Corporate President or Secretary of the Seller.

### **6. INSURANCE**

Purchaser agrees to insure said merchandise against the hazards of fire at Purchaser's sole cost and to be responsible in any event for any loss or damage to the said machinery and equipment by fire, theft or other casualty. Purchaser agrees to assign to the Seller upon request the proceeds of any insurance paid by reason of loss from any cause whatsoever to the merchandise described herein. Seller shall apply said proceeds to the balance due by the Purchaser under this contract.

### **7. ASSIGNMENT**

No transfer, renewal, extension or assignment of this contract or any interest hereunder or loss, injury, or destruction of said property shall release the Purchaser from his obligation hereunder. Every assignee of the Seller and/or its assigns shall be entitled to all the rights and remedies of the Seller. The term "Seller" wherever used in this contract includes Seller's successors and assigns, unless otherwise defined.

### **8. ACCEPTANCE**

Prior to written acceptance by Seller, the Seller shall have no responsibility for any work performed or financial obligations incurred by or on behalf of the Purchaser in anticipation of Seller's acceptance.

### **9. CANCELLATION**

After written acceptance by Purchaser, should the Purchaser decide to cancel all or any part of the work specified in this proposal, the Purchaser shall reimburse to the Seller any costs already incurred, including but not limited to restocking fees for parts and equipment affected by such cancellation.

### **10. CLEAN AIR ACT**

Not included under this agreement are any charges related to the recovery of refrigerant, as required by the provisions of Section 608 of the U.S. Clean Air Act of 1990.



# Dehumidification Desiccant Wheel Replacement

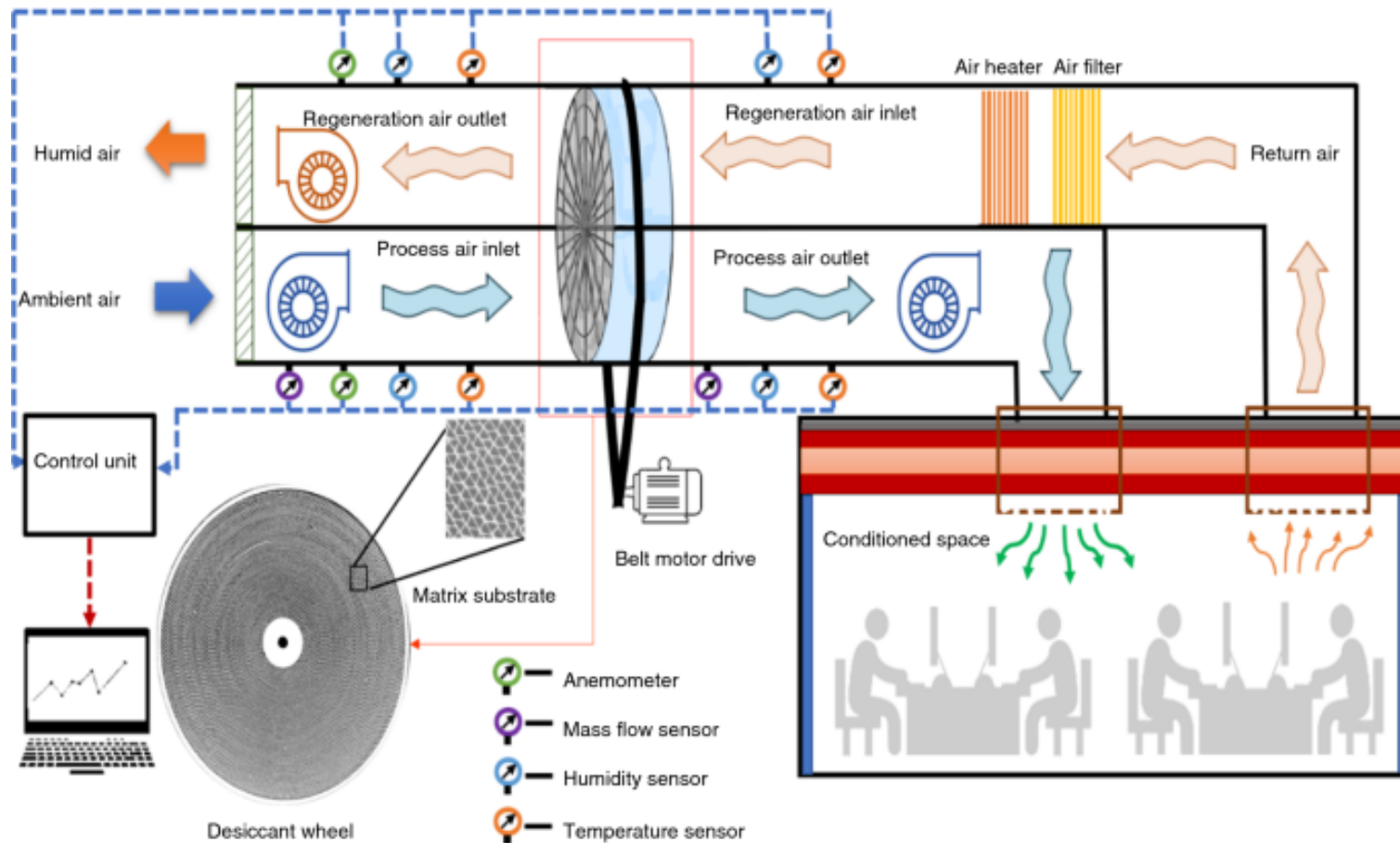
Northbrook Sports Center A-Rink

February 25, 2026

# What is a Desiccant Wheel?



# What is a Desiccant Wheel?



# Desiccant Wheel Conditions



**NORTHBROOK PARK DISTRICT**

# Desiccant Wheel Conditions



**NORTHBROOK PARK DISTRICT**

# Desiccant Wheel Conditions



**NORTHBROOK PARK DISTRICT**



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# MEMORANDUM

To: Board of Commissioners  
From: James Kim, Director of Parks & Properties  
Nicole Wrobel, Planning & Projects Manager  
Agenda Item: V. 2/25.14 Consider West Park Renovation and Oaklane Park Court Updates Bid #2287  
Date: February 20, 2026

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## Staff Recommendation:

Staff recommend the approval of the West Park Renovation and Oaklane Park Court Updates Bid #2287 in the amount of \$1,122,826.00 for the Base Bid and Alternate #2 in the amount of \$14,219.00 for a total of \$1,137,045.00 to Landworks, Ltd. of Bolingbrook, Illinois.

## Background & Analysis:

The West Park Renovation includes replacing three tennis courts, one sand volleyball court, and select portions of existing paths. The project also features a new, more accessible playground with ramped play and synthetic turf safety surfacing; a new multi-sport court featuring hockey and basketball; new picnic shelter located near the playground, new connecting paths to create a continuous walking loop. Additional improvements include updated park amenities and new native plantings along paths. Staff recommend approval of Alternate #2, which provides for the removal of invasive buckthorn along the north end of the property.

In addition, staff is recommending establishing a 10% construction contingency of \$112,282.00 to address unknown conditions, material cost escalation, or scope changes necessitated by site conditions.

The Oaklane Park Court Upgrades include removal of existing pickleball netting and posts, along with color coating over the existing pickleball court layout. The project also includes installation of a new basketball goal, fence post alterations, and color-coating the half-court basketball layout on the north half of the court. The south half will be color coated with new ground games. The existing half fence structure that separates the two pickleball courts is scheduled to remain.

The Park District received two qualified Bids for this project as shown in the below Bid Summary.

Bidder	Base Bid - West Park Renovation	Base Bid - Oaklane Park Court Upgrades	Total Base Quote of All Sites Combined	Alternate #2: Buckthorn Removal
Hacienda Landscaping, Inc. 17840 Grove Road Minooka, Illinois 60447	\$1,209,001.00	\$47,814.00	\$1,256,815.00	\$26,100.00
Landworks, Ltd. 751 North Bolingbrook Drive, Link 17 Bolingbrook, Illinois 60440	\$1,122,826.00	\$49,997.00	\$1,172,823.00	\$14,219.00

# NORTHBROOK PARK DISTRICT

The lowest qualified bidder, Landworks, Ltd. has not completed a park renovation project for the Park District, however they were the contractor for the Lake Shermerville Shoreline Restoration Phase II project which was completed satisfactorily in 2022. Staff contacted references that were submitted, and all provided positive feedback. In addition, HDG/RVi has worked with Landworks, Ltd. on several projects in the past five years without issues.

**Explanation:**

1. Budgeted Cost: West Park \$ 2,325,000  
Oaklane Park \$50,000
2. Budget Source: FY 2026 Capital Improvement Plan

**Motion:**

I move to approve the West Park Renovation and Oaklane Park Court Updates Bid #2287 in the amount of \$1,122,826.00 for the Base Bid and Alternate #2 in the amount of \$14,219.00 for a total of \$1,137,045.00 to Landworks, Ltd. of Bolingbrook, Illinois to the full Board for approval.

**Motion:**

I move to approve a contingency for use in the renovation of West Park and Oaklane Park in the amount of \$112,282.00 (10% of construction budget) to be expensed under the purchasing authority of the Executive Director to the full Board for approval.

**Pc:** Chris Leiner, Executive Director



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# MEMORANDUM

To: Board of Commissioners  
From: James Kim, Director of Parks & Properties  
Eileen Loftus, Director of Recreation  
Joan Scovic, Director of Marketing & Communications  
Erin Sweet, Superintendent of Arts & Recreation  
Nicole Wrobel, Planning and Project Manager  
Shea Anthony, Park Planner  
Agenda Item: V. 2/25.15 Consider the Purchase of the Northbrook Community Center Furniture, Fixtures and Equipment Phase II  
Date: February 20, 2026

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**Staff Recommendation:**

Staff recommend the purchase of Phase II Furniture, Fixtures and Equipment (FF&E) for the Northbrook Community Center through OMNIA Partners RFP#24-01 and TIPS #230301 from Henricksen of Itasca, Illinois in the amount of \$102,178.79.

**Background & Analysis:**

The Planning Team for the furniture portion of FF&E includes representatives from Wight & Company, a Henricksen furniture representative, Directors Loftus and Scovic, Superintendents Sweet and Truhlar, Managers Wrobel and Silver and Park Planner Anthony. The furniture selections for the renovated spaces were evaluated through multiple visits to the Merchandise Mart, sample deliveries and multiple presentations from Wight & Company and Henricksen.

Henricksen, a local distributor with an extensive network of manufacturers, has served as a Park District vendor for approximately 10 years on projects including the Techny Prairie Activity Center, Northbrook Sports Center, Village Green Center, and the Joe Doud Administration Building.

This recommendation includes purchasing the furniture for the following areas: Fine Arts Lounge/Hallway, Flexible Performance Space, Knowledge Center/Lobby, and Multipurpose Rooms A, B, and D). The proposed furniture for the Fine Arts Lounge/Hallway, Flexible Performance Space, and Knowledge Center/Lobby included in this order was previously reviewed by the Board of Commissioners at the January 29, 2026 Committee-of-the-Whole Meeting where the items were selected by consensus.

Included in the recommendation are chairs for three multipurpose rooms and the Flexible Performance Space. These chairs were vetted through an extensive internal and external input process evaluating multiple stackable chairs recommended by the architects and distributor as options. Senior Center members, including members of the Senior Advisory Council, as well as fitness members were invited to test chairs for comfort during drop-in programs. The Recreation and Facility Maintenance teams evaluated chairs that were best designed for programming, maintenance and storage.

The Park District's FF&E budget placeholder is \$1,000,000, which is part of the \$12.1 million allocated to the project by the Board. At the December 17, 2025 Regular Board meeting, the Board of Commissioners approved a Phase I FF&E purchase in the amount of \$274,265.20.

# NORTHBROOK PARK DISTRICT

The following chart summarizes the purchases and associated costs included in this recommendation:

FF&E Henricksen/Co-Op	Cost
Fine Arts Lounge/Hallway	\$ 12,857.00
Flexible Performance Space Chairs	\$ 29,858.40
Knowledge Center/Lobby	\$ 35,273.22
Multipurpose Rooms A, B, D Chairs	\$ 23,200.17
Freight	\$ 990.00
<b>Total</b>	<b>\$ 102,178.79</b>

**Explanation:**

1. Budgeted Cost: \$12.1 million
2. Budget Source: FY 2026 Capital Improvement Plan
3. Legal Requirement: Legal Counsel approved

**Draft Motion:**

I move to approve the purchase of Phase II Furniture, Fixtures and Equipment (FF&E) for the Northbrook Community Center through OMNIA Partners RFP#24-01 and TIPS #230301 from Henricksen of Itasca, Illinois in the amount of \$102,178.79 to the full Board for approval.

**Pc:** Chris Leiner, Executive Director