



Board of Park Commissioners Regular Board Meeting

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

December 17, 2025
Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois
7pm

PUBLIC HEARING – TRUTH-IN-TAXATION HEARING AGENDA

- I. Call to Order and Roll Call
- II. Recognition of Visitors
- III. Approval of Agenda

REGULAR BOARD MEETING AGENDA

- I. Call to Order and Roll Call
- II. Recognition of Visitors
- III. Approval of Agenda
- IV. Board Committee Reports
- V. Consent Agenda

The matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the November 17, 2025 and December 8, 2025 Committee-of-the-Whole Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests an item be removed. If a Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration.

12/17.95 Approval of the Regular Board Meeting Minutes of October 22, 2025

12/17.96 Approval of October 2025 Vouchers

12/17.97 Approval of November 2025 Vouchers

12/17.98 Approval of West Park Playground Equipment Purchase

12/17.99 Approval of Natural Area Management Services

12/17.100 Approval of Auditing Service Engagement with Lauterbach & Amen, LLP

12/17.101 Approval of 2026 Staff and Participant Apparel, Bid #2285

12/17.102 Approval of Northbrook Community Center Renovation Project Furniture, Fixtures and Equipment Purchase Phase I excluding the Fine Arts Lounge/Hallway and Knowledge Center/Lobby

12/17.103 Approval of Purchase of Ford F-250 4x4 Truck with a Liftgate

12/17.104 Approval of Purchase of Ford F-550 4x4 Truck Chassis

12/17.105 Approval of Purchase of SwapLoader System for the new Ford F-550 Truck #3140

12/17.106 Approval of Purchase of John Deere 6500A E-Cut Hybrid Fairway Mower

12/17.107 Approval of Resolution 25-R-12 and Resolution 25-R-14, Destruction of Closed Session Verbatim Recordings

VI. Action Items

12/17.108 Approval of Resolution 25-R-10, a Resolution approving the Northbrook Park District's Grievance Procedure under the Americans with Disabilities Act

12/17.109 Approval of Resolution 25-R-11, a Resolution approving the Northbrook Park District's Policy for the Rules Governing Public Recordings of Meetings

12/17.110 Approval of Ordinance 25-O-6, 2025 Tax Levy

12/17.111 Approval of Resolution 25-R-13, 2025 Reduction in Tax Levy

NORTHBROOK PARK DISTRICT

12/17.112 Approval of Purchase of the Northbrook Community Center Additional Fringe Benches

12/17.113 Approval of Executive Director's Contract Amendment

VII. New Business

VIII. Unfinished Business

IX. Executive Director's Report

X. Commissioner Reports

XI. President's Report

XII. Next Meeting

a. Regular Board Meeting, January 27, 2026, 7pm, Joe Doud Administration Building, 545 Academy Drive

XIII. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at 847-291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at 800-526-0857, to allow the Northbrook Park District to make reasonable accommodations for those persons.



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MEMORANDUM

To: Board of Park Commissioners
From: Chris Leiner, Executive Director
Re: VI. 12/17.112 Approval of Northbrook Community Center Additional Fringe Benches
Date: December 12, 2025

Staff Recommendation:

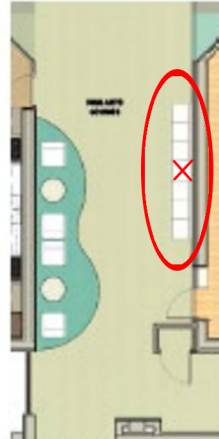
Staff recommend the purchase of two (2) Fringe Benches for the hallway as part of the Northbrook Community Center from Henricksen of Itasca, Illinois in the amount of \$12,388.14.

Background & Analysis:

At the Committee-of-the-Whole meeting on December 8, the Board approved the purchase of Northbrook Community Center Furniture, Fixtures, and Equipment (FF&E) Phase I, excluding the Fine Arts Lounge/Hallway. The fringe benches in the hallway are identical to those in the Innovation Lounge which was advanced by the Board and included in the Consent Agenda for approval. See attached rendering. To ensure consistency in dye lot, staff recommend including the hallway benches in the Phase I FF&E order.

Draft Motion:

I move to approve the purchase of two additional Fringe Benches for the Northbrook Community Center hallway from Henricksen of Itasca, Illinois in the amount of \$12,388.14.



KEY PLAN



FRINGE BENCH