



Board of Park Commissioners Regular Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, March 18, 2026 at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Goodman called the Regular Board Meeting to order at 7:00pm.

Commissioners Present: President Goodman; Vice President Chao; Commissioners Chambers and Kumar

Commissioner via Conference Call: Commissioner Silverman

Commissioner Absent: Commissioner Mirza and Risdon

Officers Present: Secretary Leiner; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Loftus, Olas and Scovic; Administrative Assistant Taylor; Business Manager Drahos

Staff Absent: Director Kim

APPROVAL OF VIRTUAL ATTENDANCE

President Goodman called for a motion to approve virtual attendance. Commissioner Kumar moved to approve Commissioner Silverman's virtual attendance at the Regular Board Meeting. Vice President Chao seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Kumar and Commissioner Risdon voted aye. Commissioner Chambers voted present.

Motion Passed: 3 ayes; 1 present; 0 nays; 3 absent

RECOGNITION OF VISITORS – NONE

APPROVAL OF AGENDA

President Goodman called for any changes to the Agenda. Hearing none, Commissioner Chambers made a motion to approve the Agenda. Commissioner Kumar seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

STAFF RECOGNITION

2024 Triple Crown Award

Executive Director Leiner announced that for the second consecutive year, the Northbrook Park District received the 2024 Triple Crown Award for financial excellence from the Government Finance Officers Association (GFOA). The GFOA Triple Crown designation is awarded by the GFOA to governments that have received its three highest awards for financial report, budgeting and transparency in a single year. The Park District received the Certificate of Achievement for Excellence in Financial Reporting, the Popular Annual Financial Reporting Award and the Distinguished Budget Presentation Award. Congratulations to Director Tokar, Business Manager Drahos and the Finance Department on achieving this distinction.

BOARD COMMITTEE REPORTS – NONE

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CONSENT AGENDA

President Goodman announced that the matters listed for consideration on the Consent Agenda had been discussed previously by the Board of Commissioners at the March 9, 2026 Committee-of-the-Whole Meeting and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration. President Goodman called for any changes to the Consent Agenda. Hearing none, Commissioner Chambers made a motion to approve the Consent Agenda. Vice President Chao seconded the motion.

VI.15. Approval of the Regular Board Meeting Minutes of February 25, 2026

Motion: I move to approve the February 25, 2026 Regular Board Meeting Minutes.

VI.16. Approval of the Special Board Meeting Minutes of March 9, 2026

Motion: I move to approve the March 9, 2026 Special Board Meeting Minutes.

VI.17. Approval of the Special Board Meeting Minutes of March 9, 2026

Motion: I move to approve the March 9, 2026 Special Board Meeting Minutes.

VI.18. Approval of February 2026 Vouchers

Motion: I move to approve the February 2026 Vouchers in the amount of \$1,023,075.41.

VI.19. Approval of Disclosure, Consent and Wavier of Conflicts of Interest Robbins Schwartz

Motion: I move to consent to Robbins Schwartz's described dual representation of the Wheeling Park District and Northbrook Park District in the preparation of Intergovernmental Agreements between the parties and the provision of legal representation to both parties in connection with the same.

VI.20. Approval of West Park and Crestwood Park Synthetic Turf Safety Surface Purchase and Installation

Motion: I move to approve the West Park Synthetic Turf Safety Surface installation in the amount of \$243,128.00 and the Crestwood Park Synthetic Turf Safety Surface installation in the amount of \$20,501.46 for a total amount of \$263,629.46 to ForeverLawn of Louisville, Ohio through the Sourcewell Contract #031622-FVL.

VI.21. Approval of Renewal of Mowing Service Contract – Central, Bid #2255

Motion: I move to approve the renewal of the Mowing Service Contract – Central, Bid #2255 for year three of the three-year bid to Apex Landscaping of Hawthorn Woods, Illinois in the amount of \$60,146.66 plus Alternate #2 (Village Green Park) in the amount of \$4,581.85 for a total amount of \$64,728.51.

VI.22. Approval of Asphalt Maintenance and Repairs Various Locations

Motion: I move to approve the Asphalt Maintenance and Repairs at Various Locations in the amount of \$44,567.71 for work at Wescott Park and Meadowhill Park, and asphalt repairs at Heritage Oaks Golf Club for unit price amount not to exceed \$2.75 per square foot for an amount of \$30,000.00 to A&A Paving of Roselle, Illinois utilizing TIPS Contract #24010401 for a total award of \$74,567.71.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

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ACTION ITEMS

VII.23. Approval of Resolution 26-R-1, a Resolution approving the 2026 Amended and Restated Northbrook Park District Board Policy Manual

Motion: President Goodman moved to approve Resolution 26-R-1, a Resolution approving the 2026 Amended and Restated Northbrook Park District Board Policy Manual to the full Board for approval. Vice President Chao seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

NEW BUSINESS

Special Event Park Usage Request

President Goodman shared an update regarding a special event park usage request. President Goodman along with Executive Director Leiner, the Assistant Village Manager, and representatives from the Northbrook Civic Foundation, met to discuss the future of Northbrook Days. The Village agreed to a one-year arrangement to host the 2026 event at the Metra lot, with the Northbrook Civic Foundation needing to secure a new location for 2027. Executive Director Leiner asked that details of the meeting remain confidential until information was shared with the Board of Commissioners. The discussion was positive overall. By consensus, the Board directed Executive Director Leiner to explore potential locations and assess programming impacts that hosting Northbrook Days would have on the Park District.

UNFINISHED BUSINESS – NONE

EXECUTIVE DIRECTOR'S REPORT

- 1) On February 27, Executive Director Leiner, Director Kim and Commissioner Chambers attended the Legislative Breakfast Held at the Mundelein Park District.
- 2) On March 7, the Employee Appreciation Dinner was held at Pinstripes. Thank you to President Goodman, Commissioner Chambers and Commissioner Silverman for attending. Congratulations to the Employee Action Team (EAT) for planning the successful event.
- 3) On March 9, Superintendent Sweet, Senior Program Manager Eschker and Communications & Engagement Manager Johann attended the Chamber Awards dinner in the absence of the Senior Leadership Team due to the Committee-of-the-Whole Meeting.
- 4) On March 13, the Park District hosted the Northbrook Chamber of Commerce's Leadership Northbrook program at Heritage Oaks Golf Club. Members of the Senior Leadership Team joined 15 participants for breakfast in the Brook Room and Executive Director Leiner provided an overview of the Park District.
- 5) Our seniors enjoyed two luncheons held at their temporary location, Techny Prairie Activity Center. A Mardi Gras luncheon and St. Patrick's Day luncheon were held with 38 seniors attending the two events.
- 6) Fourth of July planning is in full swing. Staff have met with Village of Northbrook staff for parade and fireworks planning, Rotary for the engagement events at the fireworks and internally to recruit and plan logistics for the day's events.
- 7) Staff assisted with a response to the Joint Legislative Committee (JLC) regarding a proposed bill to regulate youth programming. The information provided assisted the JLC with a formal response to the movement that ultimately would limit the Park District's ability to offer youth programming. Senator Morrison is the sponsor of SB3907. Commissioners engaged in a question-and-answer session.

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- 8) Two new special events were held in March. The Punt, Pass and Kick was held at the artificial turf at Techny Prairie Park and Fields on March 8 with 66 participants. The weather cooperated and all were able to show off their skills and complete in their age groups. Winners were notified via email. The second special event, Dodgeball Duos was held on March 14 at the Techny Prairie Activity Center. This parent-child event was attended by 29 duos competing in a variety of dodgeball games followed by pizza and drinks. The event was well received and will be offered again in the future.
- 9) On March 3 and 10, the Senior Leadership Team held their weekly meeting at the Northbrook Community Center. The facility walk through provided the opportunity to collaborate and share ideas. Bulley & Andrews is working on punch list items in preparation for the facility opening.
- 10) On March 12, Executive Director Leiner attended the Chamber meeting.

COMMISSIONER REPORTS

Commissioner Silverman

- 1) No report.

Commissioner Kumar

- 1) No report.

Vice President Chao

- 1) His children finished their winter Park District activities. Thank you to staff for the great winter programming.
- 2) He has great appreciation for the drainage investment at West Park. During the recent storm the retention pond was full, and his sump pump was running but he did not have any water damage.

Commissioner Chambers

- 1) Attended the Legislative Breakfast held at the Glenview Park District. Thank you to Commissioner Silverman for discussing the recent Freedom of Information Act requests.
- 2) She is attending ice skating lessons at the Sports Center with her granddaughter.
- 3) The parks are looking great.

PRESIDENT'S REPORT

- 1) President Goodman requested two volunteers for 2026 Nominating Committee. Commissioner Chambers volunteered. A second volunteer is needed and should contact President Goodman within the next week.
- 2) President Goodman attended the Employee Appreciation Dinner; it is always a nice event.
- 3) Thank you to Executive Director Leiner on how he represents the Park District and keeping the Board connected and on track.

MOVE INTO CLOSED SESSION TO DISCUSS EMPLOYMENT OF AN EMPLOYEE 5 ILCS 120/2(c)(1)

President Goodman called for a motion to move into Closed Session. Commissioner Chambers made a motion to move into Closed Session to Discuss Employment of an Employee 5 ILCS 120/2(c)(1). Vice President Chao seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

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Moved into Closed Session at 7:43pm.
Reconvened in Open Session at 8:54pm.

NEXT MEETING

President Goodman announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Wednesday, April 22, 2026 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Chambers made a motion to adjourn the Regular Board Meeting at 8:54pm. Commissioner Kumar seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner
Chris Leiner, Secretary
Board of Commissioners/wp