



Board of Park Commissioners Regular Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, December 17, 2025 at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Goodman called the Public Hearing to order at 7:00pm.

Commissioners Present: President Goodman; Vice President Chao; Commissioners Chambers, Kumar, Risdon and Silverman

Commissioner Absent: Commissioner Mirza

Officers Present: Secretary Leiner; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Loftus and Olas; Business Manager Drahos

Staff Absent: Directors Kim and Scovic

RECOGNITION OF VISITORS – NONE

APPROVAL OF AGENDA

President Goodman called for any changes to the Agenda. Commissioner Chambers made a motion to approve the Agenda. Vice President Chao seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

PUBLIC HEARING

President Goodman opened the Public Hearing on the 2026 proposed Tax Levy increase for the Northbrook Park District. With all persons desiring to be heard and having been given an opportunity to present oral and written testimony regarding the 2026 proposed Tax Levy, President Goodman requested a motion to adjourn the Hearing. Commissioner Silverman made a motion to close the 2026 Truth-in-Taxation Public Hearing. Commissioner Risdon seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

The Public Hearing adjourned at 7:04pm.

CALL TO ORDER AND ROLL CALL

President Goodman called the Regular Board Meeting to order at 7:04pm.

Commissioners Present: President Goodman; Vice President Chao; Commissioners Chambers, Kumar, Mirza (arrived at 7:15pm), Risdon and Silverman

Officers Present: Secretary Leiner; Treasurer Tokar; Assistant Secretary Peterson

NORTHBROOK PARK DISTRICT

Staff Present: Directors Baron, Loftus and Olas; Business Manager Drahos

Staff Absent: Directors Kim and Scovic

RECOGNITION OF VISITORS – NONE

APPROVAL OF AGENDA

President Goodman called for any changes to the Agenda. Hearing none, Commissioner Silverman made a motion to approve the Agenda. Vice President Chao seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

BOARD COMMITTEE REPORTS – NONE

CONSENT AGENDA

President Goodman announced that the matters listed for consideration on the Consent Agenda had been discussed previously by the Board of Commissioners at the December 8, 2025 Committee-of-the-Whole Meeting and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration.

President Goodman called for any additional changes to the Consent Agenda. Commissioner Chambers made a motion to relocate item V. 95. Approval of the Regular Board Meeting Minutes of October 22, 2025 to an Action Item. Commissioner Silverman seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

President Goodman called for additional changes to the Consent Agenda. Hearing none, Commissioner Silverman made a motion to approve the Consent Agenda items V.96. through V.107. to the full Board for approval. Commissioner Chambers seconded the motion.

V.96. Approval of October 2025 Vouchers (AF)

Motion: I move to approve the October 2025 Vouchers in the amount of \$1,489,478.06.

V.97. Approval of November 2025 Vouchers (AF)

Motion: I move to approve the November 2025 Vouchers in the amount of \$4,286,174.36.

V.98. Approval of West Park Playground Equipment Purchase (PP)

Motion: I move to approve the West Park Playground Equipment purchase in the amount of \$205,933.55 to KOMPAN of Austin, Texas through OMNIA Partners Cooperative Purchase #2017001135.

V.99. Approval of Natural Area Management Services (PP)

Motion: I move to approve the Natural Area Management Services Request for Proposal to V3 Construction Group, Ltd., of Woodridge, Illinois for a three-year contract in the total amount of \$413,860.

NORTHBROOK PARK DISTRICT

- V.100. Approval of Auditing Service Engagement with Lauterbach & Amen, LLP (AF)
Motion: I move to approve continuing Auditing Service Engagement with Lauterbach & Amen, LLP of Naperville, Illinois for Fiscal Years 2025, 2026 and 2027.
- V.101. Approval of the 2026 Staff and Participant Apparel, Bid #2285 (AF)
Motion: I move to approve the award of the 2026 Staff and Participant Apparel, Bid #2285 for an overall total amount of \$116,168.53, as follows: 1) approve award of Categories A, C, D, E and F to Ad-Wear & Specialty of Texas, Inc. of Houston, Texas for the combined total amount of \$111,004.78 and 2) approve award of Category B to The Woolenwear Company of Prospect Heights, Illinois in the amount of \$5,163.75.
- V.102. Approval of Purchase of the Northbrook Community Center Furniture, Fixtures and Equipment Phase I excluding the Fine Arts Lounge/Hallway and Knowledge Center/Lobby (PP)
Motion: I move to approve the purchase of the Northbrook Community Center Furniture, Fixtures and Equipment Phase I with the exclusion of the Fine Arts Lounge/Hallway and the Knowledge Center/Lobby through OMNIA Partners RFP#24-01, OMNIA Partners RFP#24-22 and TIPS #230301 from Henricksen of Itasca, Illinois in the amount of \$261,877.06.
- V.103. Approval of Purchase of Ford F-250 4x4 Truck with a Liftgate (PP)
Motion: I move to approve the purchase of a new Ford F-250 4x4 Pickup Truck with a liftgate through the Suburban Purchasing Cooperative from Sutton Ford of Matteson, Illinois for a total amount of \$52,021.00.
- V.104. Approval of Purchase of Ford F-550 4x4 Truck Chassis (PP)
Motion: I move to approve the purchase of a Ford F-550 4x4 Truck Chassis through the Suburban Purchasing Cooperative from Sutton Ford of Matteson, Illinois for a total amount of \$62,395.00.
- V.105. Approval of Purchase of SwapLoader System for the new Ford F-550 Truck #3140 (PP)
Motion: I move to approve the purchase of the SwapLoader System for the new Ford F-550 Pickup Truck #3140 through the Sourcewell Cooperative Purchase program from Monroe Truck Equipment of Monroe, Wisconsin for a total amount of \$89,660.00.
- V.106. Approval of Purchase of John Deere 6500A E-Cut Hybrid Fairway Mower (PP)
Motion: I move to approve the purchase of a new John Deere 6500A E-Cut Hybrid Fairway Mower through the Sourcewell Grounds Maintenance program from Revels Turf & Tractor LLC of Elgin, Illinois for a total amount of \$86,146.00.
- V.107. Approval of Resolution 25-R-12 and Resolution 25-R-14, Destruction of Closed Session Verbatim Recordings (AF)
Motion: I move to approve Resolutions 25-R-12 and 25-R-14, a Resolution providing for the destruction of verbatim recording of Closed Session Meetings of the Northbrook Park District, Cook County, Illinois.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

ACTION ITEMS

- V.95. Approval of the Regular Board Meeting Minutes of October 22, 2025
Motion: Commissioner Silverman moved to approve the October 22, 2025 Regular Board Meeting Minutes. Vice President Chao seconded the motion.

NORTHBROOK PARK DISTRICT

Roll Call: President Goodman, Vice President Chao, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman voted aye. Commissioner Chambers abstained.

Motion Passed: 5 ayes; 0 nays; 1 abstain; 1 absent

VI.108. Approval of Resolution 25-R-10, a Resolution Approving the Northbrook Park District's Grievance Procedure under the Americans with Disability Act (Policy)

Motion: President Goodman moved to repeal Resolution 92-R-2, a Resolution Establishing a Grievance Procedure under, Pursuant to and in Accordance with the Americans with Disabilities Act and approve Resolution 25-R-10, a Resolution approving the Northbrook Park District Grievance Procedure under the Americans with Disabilities Act. Commissioner Silverman seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

VI.109. Approval of Resolution 25-R-11, a Resolution approving the Northbrook Park District's Policy for the Rules Governing Public Recordings of Meetings (Policy)

Motion: Commissioner Silverman moved to approve Resolution 25-R-11, a Resolution approving the Northbrook Park District's Policy for the Rules Governing Public Recording of Meetings. President Goodman seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

VI.110. Approval of Ordinance 25-O-6, 2025 Tax Levy (AF)

Motion: Vice President Chao moved to approve Ordinance 25-O-6 providing for the 2025 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois. Commissioner Chambers seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

VI.111. Approval of Resolution 25-R-13, 2025 Reduction in Tax Levy (AF)

Motion: Vice President Chao moved to approve Resolution 25-R-13, a Resolution providing for the possible reduction of the 2025 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois. Commissioner Chambers seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

VI.112. Approval of Purchase of the Northbrook Community Center Additional Fringe Benches (AF)

Motion: Vice President Chao moved to approve the purchase of two additional Fringe Benches for the Northbrook Community Center hallway from Henricksen of Itasca, Illinois in the amount of \$12,388.14. President Goodman seconded the motion.

NORTHBROOK PARK DISTRICT

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

VII.113. Approval of Executive Director's Contract Amendment (AF)

Motion: Vice President Chao moved to approve the Executive Director's Contract Amendment. Commissioner Chambers seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 7 ayes; 0 nays

NEW BUSINESS – NONE

UNFINISHED BUSINESS

Northbrook Community Center Furniture, Fixtures & Equipment Phase I

President Goodman asked for an update on the furniture purchase for items still to be selected for the Northbrook Community Center. Executive Director Leiner shared that a presentation will be included on the January 19, 2026 Committee-of-the-Whole Agenda. If there are any delays in furniture delivery, the Park District will rent furniture for the facility's opening, as has been done in the past.

EXECUTIVE DIRECTOR'S REPORT

- 1) On November 5, Executive Director Leiner and Directors Olas, Scovic and Tokar attended the Legal Symposium in Oak Brook. Director Loftus attended virtually.
- 2) The Turkey Shoot Scramble was held on Saturday, November 8 on the Classic 18. The sold-out event included 31 teams (124 players) and included 18-holes of competition, with a Thanksgiving-themed dinner and over \$3,000 in prizes awarded.
- 3) Several staff members attended the PDRMA HELP training covering the Essentials of Human Resources at the Deerfield Park District.
- 4) Interior work has begun at the Northbrook Community Center. Contractors are working on rough electric, plumbing and HVAC.
- 5) On November 21, Directors Kim and Loftus, Superintendent Meyer and Manager Eschker assisted the Village of Northbrook with Illuminate Northbrook in Village Green Park. Recreation staff managed the popcorn truck alongside Rotary, and the Parks staff managed the tree lighting with Department of Public Works staff.
- 6) On November 26, the annual Turkey Shoot was held at Techny Prairie Activity Center with a total of 81 participants across six age divisions. Prizes included turkeys and pumpkin pies.
- 7) *A Christmas Chaos* was presented on December 13 and 14 at the Northbrook Public Library. Congratulations to Manager Kambach and Supervisor DeRogatis on the successful production.
- 8) On November 26, the Thanksgiving Lego Party was held at the Northbrook Sports Center with 55 participants.
- 9) On Saturday, December 13 Breakfast with Santa was held at Acorn Grill + Terrace with both seatings sold out. Families enjoyed a breakfast buffet, festive activities and a special visit with Santa. Executive Director Leiner and his family enjoyed the event.
- 10) On November 7, Executive Director Leiner attended the Brian Sarna Memorial Golf Outing at Heritage Oaks Golf Club.
- 11) On November 11, Executive Director Leiner attended the Village of Northbrook's Family Dinner at the Village Hall.
- 12) On November 19, Executive Director Leiner attended the Northbrook Intergovernmental quarterly meeting.

NORTHBROOK PARK DISTRICT

- 13) On December 4, Executive Director Leiner attended the NSSRA Board of Directors meeting.
- 14) On December 5, Executive Director Leiner attended the annual Executive Director's lunch held at Pinstripes in Northbrook.
- 15) On December 11, Executive Director Leiner attended the Northbrook Chamber of Commerce meeting.
- 16) Techny Prairie Activity Center will be celebrating 5 Years of Fitness in January 2026. A non-programmed event will be held on Saturday, January 10.

COMMISSIONER REPORTS

Commissioner Kumar

- 1) Thank you to the Commissioners and staff for the amazing year. Many great events have taken place this year. Best wishes for a happy holiday.

Commissioner Silverman

- 1) Thank you staff and fellow Commissioners for a productive 2025. Looking forward to a productive 2026. Happy and safe holidays.

Commissioner Risdon

- 1) Thank you to staff and Commissioners for the easy transition to the Board of Commissioners.
- 2) Attended the Turkey Shoot with his sons. They had a great time, and staff did a nice job at the event.

Vice President Chao

- 1) Appreciation to the staff for everything they do on hot and cold days.
- 2) This fall, his two daughters participated in pottery class and basketball. They enjoyed their respective activities.

Commissioner Mirza

- 1) 2025 was a big learning curve and he is looking forward to 2026. Thank you to staff for all you do.

Commissioner Chambers

- 1) Attended Joint Conference meetings and is looking forward to the IAPD/IPRA Soaring to New Heights Conference in January. She encouraged her fellow Commissioners to speak with her about attending the conference.
- 2) Wishing everyone a joyous and Happy New Year.

PRESIDENT'S REPORT

- 1) Attended the Wishbone Tournament over the Thanksgiving holiday weekend. Over 70 games were played at Northbrook Sports Center. Thank you to staff for giving up time with their families to support the event.
- 2) Happy Holidays. Recharge and relax, take a bit of a break.

NEXT MEETING

President Goodman announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Tuesday, January 27, 2026 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, President Goodman made a motion to adjourn the Regular Board Meeting at 7:31pm. Commissioner Chambers seconded the motion. The motion was unanimously approved on a voice vote.

NORTHBROOK PARK DISTRICT

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner
Chris Leiner, Secretary
Board of Commissioners/wp