



Board of Park Commissioners Committee-of-the-Whole Meeting

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Committee-of-the-Whole Meeting of the Northbrook Park District Board of Commissioners held in person on Monday, December 8, 2025, Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL — COMMITTEE-OF-THE-WHOLE MEETING

Commissioner Chambers called the Committee-of-the-Whole Meeting to order at 6:30pm.

Commissioners Present: President Goodman; Vice President Chao; Commissioners Chambers, Mirza, and Risdon

Commissioner via Conference Call: Commissioner Silverman

Commissioners Absent: Commissioners Kumar and Mirza

Officers Present: Secretary Leiner; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Kim, Olas and Scovic; Business Manager Drahos; Superintendent of Athletics & Fitness Shea; Superintendent of Arts & Recreation Sweet; Sports Center Manager Sanchez

Staff Absent: Director Loftus

RECOGNITION OF VISITORS – NONE

APPROVAL OF VIRTUAL ATTENDANCE

President Goodman moved to approve Commissioner Silverman’s virtual attendance at the Committee-of-the-Whole Meeting. Commissioner Risdon seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers and Commissioner Risdon voted aye.

Motion Passed: 4 ayes; 0 nays; 3 absent

APPROVAL OF AGENDA

President Goodman called for a motion to approve the Agenda. Commissioner Chambers moved to approve the Agenda as proposed. Commissioner Risdon seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

APPROVAL OF MINUTES

Minutes of the Committee-of-the-Whole Meeting of November 17, 2025 and Closed Session Minutes of November 17, 2025 were previously distributed and reviewed. President Goodman called for any changes to the Minutes. Hearing none, Commissioner Chambers made a motion to approve the Minutes of the Committee-of-the-Whole Meeting of November 17, 2025 and the Closed Session Minutes of November 17, 2025 as presented. Commissioner Risdon seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

PRESENTATION – NONE

NORTHBROOK PARK DISTRICT

INFORMATIONAL ITEMS / VERBAL UPDATES

Review of 2026 District Goals

Executive Director Leiner presented the 2026 District Goals document that outlined the established goals for the coming year which are in alignment with the 2021 Comprehensive Master Plan Update. President Goodman reviewed each goal to ensure that Commissioners had clarity on the goals that were set for the for the District. Commissioners engaged in a question-and-answer session.

Northbrook in 90 Video

Director Scovic shared the latest *Northbrook in 90* episode highlighting Park District playgrounds, narrated by Director Kim and Recreation Supervisor Warren.

NEW BUSINESS

Administration and Finance

Review 2026 Annual Budget

Director Tokar presented the 2026 Tentative Annual Operating Budget to the Committee-of-the-Whole. Director Tokar thanked the entire team for their collaborative effort. Director Tokar conducted a page turn review of the draft Budget. The Budget will be presented for approval at the Regular Board Meeting on January 27, 2026. Commissioners engaged in a question-and-answer session. Executive Director Leiner thanked Director Tokar and the Finance team for putting together an award-winning format.

Consider November Voucher Report

Director Tokar received two questions prior to the Committee-of-the-Whole Meeting regarding the status of the Meadowhill Aquatic Center and Leisure Center renovation projects. President Goodman called for additional questions. Hearing none, Vice President Chao moved to recommend the Board approve the November 2025 vouchers in the amount of \$4,286,174.36 to the full Board for approval. Commissioner Risdon seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

Consider Ordinance 25-O-6, 2025 Tax Levy

Director Tokar provided background information on the 2025 Tax Levy Ordinance, Ordinance 25-O-6. The legal notice for the Public Hearing to be held on Wednesday, December 17, 2025 at 7pm was published in *The Daily Herald*. Upon approval, Ordinance 25-O-6, 2024 Tax Levy will be filed with the Cook County Clerk. Commissioners engaged in a question-and-answer session. President Goodman called for additional questions. Hearing none, Vice President Chao moved to approve Ordinance 25-O-6 providing for the 2025 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois, to the full Board for approval. Commissioner Risdon seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

Consider Resolution 25-R-13, 2025 Reduction in Tax Levy

Director Tokar provided background information and analysis of the 2025 Reduction in Tax Levy, Resolution 25-R-13. The Resolution directs the Cook County Clerk to reduce a specific levy if the Tax Levy Ordinance exceeds the tax cap amount calculated by the Clerk. If a reduction is necessary, the District would reduce the levy within the Corporate Fund. President Goodman called for questions. Hearing none, Vice President Chao moved to approve Resolution 25-R-13, a Resolution providing for the possible reduction of the 2025 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois to the full Board for approval. Commissioner Risdon seconded the motion.

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Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

Consider Resolution 25-R-14, Destruction of Closed Session Minutes

Executive Director Leiner presented Resolution 25-R-14, a Resolution authorizing the destruction of certain closed session verbatim recordings. President Goodman called for questions. Hearing none, Vice President Chao moved to adopt Resolution 25-R-14, a Resolution providing for the destruction verbatim recording of Closed Session Meetings of the Northbrook Park District, Cook County, Illinois to the full Board for adoption. Commissioner Risdon seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

Parks and Properties

Consider the Purchase of the Northbrook Community Center Furniture, Fixtures and Equipment Phase I

Director Scovic provided a presentation of Phase I Furniture, Fixtures and Equipment purchases for the Northbrook Leisure Center. The presentation highlighted furniture for the following areas: Art Studio/Ceramics Room, Art Studio/Maker Space, Break Room, De-escalation Lounge/Hallway, Demonstration Kitchen, Early Childhood Preschool A, Early Childhood Preschool B, Fine Arts Lounge/Hallway, Innovation Lounge/Hallway, Knowledge Center/Lobby, Multipurpose Room C, Offices, Reception Desk and the Technology & Training Room. Commissioners engaged in a question-and-answer session. Commissioner Chambers expressed her disappointment with the design and color of the furniture for the Knowledge Center/Lobby and a portion of the Fine Arts Lounge/Hallway. Commissioner Risdon, Vice President Chao and President Goodman expressed consensus that the furniture presented for the Knowledge Center/Lobby and a portion of the Fine Arts Lounge/Hallway was similar in style to what they have seen in commercial settings. While they were comfortable with what was presented, they are open to revisions and further dialogue based on feedback from Commissioner Chambers. President Goodman called for additional questions. Hearing none, Commissioner Chambers moved to approve the purchase of the Northbrook Community Center Furniture, Fixtures and Equipment Phase I with the exclusion of the Fine Arts Lounge/Hallway and the Knowledge Center/Lobby through OMNIA Partners RFP#24-01, OMNIA Partners RFP#24-22 and TIPS #230301 from Henricksen of Itasca, Illinois in the amount of \$261,877.06. Commissioner Risdon seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

Consider Purchase of Ford F-250 4x4 Truck with a Liftgate

Director Kim provided background information on the purchase of a Ford F-250 4x4 Pickup Truck with a liftgate. The vehicle purchase is included in the 2026 Capital Improvement Plan. President Goodman called for questions. Hearing none, Commissioner Chambers moved to approve the purchase of a new Ford F-250 4x4 Pickup Truck with a liftgate through the Suburban Purchasing Cooperative from Sutton Ford of Matteson, Illinois for a total of \$52,021.00 to the full Board for approval. Vice President Chao seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

Consider Purchase of a Ford F-550 4x4 Truck Chassis

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Director Kim provided background information on the purchase of a Ford F-550 4x4 Truck Chassis. The truck will be purchased through a purchasing cooperative and will be upfitted with a SwapLoader System. President Goodman called for questions. The vehicle purchase is included in the 2026 Capital Improvement Plan. Hearing none, Commissioner Chambers moved to approve the purchase of a Ford F-550 4x4 Truck Chassis through the Suburban Purchasing Cooperative from Sutton Ford of Matteson, Illinois for a total amount of \$62,395.00. Vice President Chao seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

Consider Purchase of SwapLoader System for the new Ford F-550 Truck #3140

Director Kim provided background information on the purchase of a SwapLoader System for the new Ford F-550 Pickup Truck #3140. The SwapLoader System will be upfitted on the truck chassis and is budgeted in the 2026 Capital Improvement Plan. President Goodman called for questions. Hearing none, Commissioner Chambers moved to approve the purchase of the SwapLoader System for the new Ford F-550 Pickup Truck #3140 through the Sourcewell Cooperative Purchase program from Monroe Truck Equipment of Monroe, Wisconsin for a total amount of \$89,660.00 to the full Board for approval. Vice President Chao seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

Consider Purchase of John Deere 6500A E-Cut Hybrid Fairway Mower

Director Kim provided background information on the purchase of a John Deere 6500A E-Cut Hybrid Fairway Mower. The purchase is budgeted in the 2026 Capital Improvement Plan. Commissioners engaged in a question-and-answer session. President Goodman called for additional questions. Hearing none, Commissioner Chambers moved to approve the purchase of a new John Deere 6500A E-Cut Hybrid Fairway Mower through the Sourcewell Grounds Maintenance program from Revels Turf & Tractor LLC of Elgin, Illinois for a total amount of \$86,146.00 to the full Board for approval. Vice President Chao seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

OLD BUSINESS - NONE

ADJOURN

With no further business to come before the Board, Commissioner Chambers made a motion to adjourn the Committee-of-the-Whole Meeting at 9:01pm. Commissioner Risdon seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner
Chris Leiner, Secretary
Board of Commissioners/wap