



Board of Park Commissioners Regular Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, September 24, 2025 at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Goodman called the Regular Board Meeting to order at 7:00pm.

Commissioners Present: President Goodman; Vice President Chao; Commissioners Chambers, Kumar, Risdon and Silverman

Commissioner Absent: Commissioner Mirza

Officers Present: Secretary Leiner; Treasurer Tokar (left at 7:22pm); Assistant Secretary Peterson (left at 7:22pm)

Staff Present: Directors Baron (left at 7:22pm), Kim (left at 7:22pm), Olas (left at 7:22pm) and Scovic (left at 7:22pm); Business Manager Drahos (left at 7:22pm); Superintendent of Recreation & Arts Sweet (left at 7:22pm)

Staff Absent: Director Loftus

Guest: Chris Johlie, Littler Mendleson LLC (left at 7:22pm)

RECOGNITION OF VISITORS – NONE

APPROVAL OF AGENDA

President Goodman called for any changes to the Agenda. Hearing none, Commissioner Chambers made a motion to approve the Agenda. Vice President Chao seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

PRESENTATION – NONE

BOARD COMMITTEE REPORTS – NONE

CONSENT AGENDA

President Goodman announced that the matters listed for consideration on the Consent Agenda had been discussed previously by the Board of Commissioners at the September 8, 2025 Committee-of-the-Whole Meeting and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration. President Goodman called for any additional changes to the Consent Agenda. Hearing none, Commissioner Chambers made a motion to approve the Consent Agenda. Commissioner Silverman seconded the motion.

V.74. Approval of the Regular Board Meeting Minutes of August 27, 2025

Motion: I move to approve the August 27, 2025 Regular Board Meeting Minutes.

V.75. Approval of August 2025 Vouchers

Motion: I move to approve the August 2025 Vouchers in the amount of \$1,341,090.36.

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- V.76. Approval of Park Board of Commissioners 2026 Meeting Calendar
Motion: I move to approve the Park Board of Commissioners 2026 Meeting Calendar as presented.
- V.77. Approval of Techny Prairie Park and Fields OSLAD Grant Concept Plan
Motion: I move to approve the revised Techny Prairie Park and Fields OSLAD Grant Concept Plan as part of the application to the Illinois Department of Natural Resources (IDNR).
- V.78. Approval of Oaklane Park Pickleball Court Repurposing Sport Court Concept Option 3
Motion: I move to approve Concept Option 3 for the repurposing of the Oaklane Park Pickleball Courts.
- V.79. Approval of Contract Mowing Service – Northeast, Bid #2282
Motion: I move to approve the Contract Mowing Service – Northeast, Bid #2282 to Apex Landscaping, Inc. of Hawthorn Woods, Illinois for the total base bid of \$179,578.96 for the three-year contract.
- V.80. Approval of Contract Mowing Service – Southwest, Bid #2283
Motion: I move to approve the Contract Mowing Service – Southwest, Bid #2283 to Apex Landscaping, Inc. of Hawthorn Woods, Illinois for the total base bid of \$185,675.14 for the three-year contract.
- V.81. Approval of District Tree Maintenance, Bid #2284
Motion: I move to approve the three-year hourly rate schedule and plant health care unit pricing contract for District Tree Maintenance, Bid #2284 from SavATree of Evanston, Illinois.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

ACTION ITEMS

- VI.82. Approval of Amending and Restating Ordinance 04-O-06, Ethics
Motion: Commissioner Silverman moved to approve the Amendment and Restatement of Ordinance 04-O-06, Ethics as presented. Commissioner Risdon seconded the motion.
- Roll Call:* President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman
- Motion Passed: 6 ayes; 0 nays; 1 absent*
- VI.83. Approval of Resolution 25-R-4, a Resolution Approving the Northbrook Park District’s Purchasing Policy
Motion: Commissioner Silverman moved to approve Resolution 25-R-4, a Resolution Approving the Northbrook Park District’s Purchasing Policy as presented. Commissioner Risdon seconded the motion.
- Roll Call:* President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman
- Motion Passed: 6 ayes; 0 nays; 1 absent*
- VI.84. Approval of Revision to the Northbrook Park District Conduct Ordinance No. 15-O-7 Section 4.32 Swimming and Water Use
Motion: Commissioner Silverman moved to approve the revisions as presented to Section 4.32 Swimming and Water use of the Northbrook Park District’s General Conduct Ordinance No. 15-O-7. Commissioner Risdon seconded the motion.

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Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

NEW BUSINESS – NONE

UNFINISHED BUSINESS – NONE

EXECUTIVE DIRECTOR'S REPORT

- 1) Meadowhill Aquatic Center closed for the season on Monday, September 1. Parks staff are finalizing punch list items.
- 2) On September 6 over 400 people attended Northbrook Brewfest held at Village Green Park. Special thanks to President Goodman, Commissioner Chambers and Commissioner Risdon for joining us, along with Representative Tracy Katz Muhl. Congratulations to Recreation Manager Eschker on organizing a successful event.
- 3) Touch a Truck was held on Saturday, September 20 at UL Solutions. Approximately 200 people attended. Thank you to Director Loftus and Recreation Manager Eschker for manning the popcorn truck. Congratulations to Recreation Supervisor Warren on the successful event.
- 4) On September 21, the IJGA Nick Hardy Clinic took place at Anetsberger Golf Course. The event welcomed approximately 60 children along with their parents. SWAG Golf, a supporting sponsor and a Northbrook-based company located just down the street from our Administration Building, generously provided each child with a headcover.
- 5) Shermerfest will be held on September 21 at Village Green Park.
- 6) Thank you to the Board for providing staff with the opportunity to attend the NRPA Conference in Orlando September 15-19. Attendees included Executive Director Leiner, Directors Olas, Scovic and Tokar and Superintendents Sanchez and Shea. The 2026 Conference will be held in Philadelphia September 29 through October 1 – the perfect location to celebrate the United States' 250th anniversary.
- 7) On September 6, Executive Director Leiner attended the Northbrook Brewfest held in Village Green Park.
- 8) On September 11, Executive Director Leiner attended the NSSRA Board of Directors Meeting.
- 9) On September 12, Executive Director Leiner participated in the Bluehawks Golf Outing held at Heritage Oaks Golf Club.
- 10) On September 14, Executive Director was on-site managing the Charlie Kirk vigil held in Village Green Park. Approximately 700 attended the peaceful event. Thank you to the Northbrook Police Department for their partnership to ensure the First Amendment event was a safe and efficient gathering. Also, thank you to Director Loftus for attending.
- 11) On Saturday, October 4 the Park District will hold Northbrook Autumnfest at Meadowhill Park from 1-5pm. Festival activities include bounce houses, pumpkin chucking, arts and crafts, horse trolley, petting zoo, free pumpkins (while supplies last), apple cider, a food truck and DJ entertainment. For more information visit nbparks.org.
- 12) On Saturday, October 12 the Fall Fishing Fest will be held at Lake Shermerville. This new event will be held in partnership with the Wheeling Park District and Senator Julie Morrison and in cooperation with the Illinois Department of Natural Resources. For additional information visit nbparks.org.

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COMMISSIONER REPORTS

Commissioner Kumar

- 1) The Charlie Kirk vigil was handled well.
- 2) Executive Director Leiner was obviously missed during his vacation but there was not a lag or gap in communication during the time he was away.

Commissioner Silverman

- 1) No report.

Commissioner Risdon

- 1) Attended Brewfest. It was a great event that was well coordinated.
- 2) Has enjoyed walking Anetsberger Golf Course and Heritage Oaks Golf Club with his son. Both courses look fantastic and are always fun to play.
- 3) Thank you to Director Loftus for assisting in an interaction with a constituent. Director Loftus's responses exceed expectations.

Vice President Chao

- 1) Thank you to the Marketing department for the signage regarding the OSLAD grant application community survey for Techny Prairie Park and Fields and West Park playground survey.
- 2) Thank you to the staff at Sports Center for going the extra mile to accommodate all activities during the Leisure Center renovation.

Commissioner Chambers

- 1) Attended Shermerfest and worked in the popcorn truck. Thank you to Director Kim and the Parks department staff for working at the event.
- 2) Her granddaughter has become the third generation to participate in the skating program at the Sports Center. Thank you to Coach Schlesinger.
- 3) Attended Brewfest and it was great fun. The weather was perfect.

PRESIDENT'S REPORT

- 1) Attended Brewfest. Thank you to all staff who worked on the Northbrook Brewfest event.
- 2) Attended Shermerfest.
- 3) Wood Oaks Green Park hosted a cross country event.
- 4) Appreciated all of the communication surrounding the Charlie Kirk vigil. Thank you to Executive Director Leiner for being proactive and keeping the Board informed, and for working collaboratively with our community partners.
- 5) Thank you to Director Loftus and Director Scovic for the communication over the weekend regarding the Union rat at Heritage Oaks Golf Club.
- 6) Looking forward to the Envision and Prioritize Workshop on October 11.

MOVE INTO CLOSED SESSION TO DISCUSS PENDING OR IMMINENT LITIGATION 5 ICLS 120/2(c)(11) and TO DISCUSS EMPLOYMENT OF AN EMPLOYEE 5 ILCS 120/2(c)(1)

President Goodman called for a motion to move into Closed Session. Commissioner Silverman made a motion to move into Closed Session to Discuss Pending or Imminent Litigation 5 ILCS 120/2(c) (11) and to Discuss Employment of an Employee 5 ILCS 120/2(c)(1). Commissioner Risdon seconded the motion.

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Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

Moved into Closed Session at 7:15pm.
Reconvened in Open Session at 8:38pm.

NEXT MEETING

President Goodman announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Wednesday, October 22, 2025 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Silverman made a motion to adjourn the Regular Board Meeting at 8:39pm. Commissioner Risdon seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner
Chris Leiner, Secretary
Board of Commissioners/wp