



Board of Park Commissioners Regular Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, August 27, 2025 at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Goodman called the Regular Board Meeting to order at 7:00pm.

Commissioners Present: President Goodman; Vice President Chao; Commissioners Chambers, Mirza, Risdon and Silverman

Commissioner Absent: Commissioner Kumar

Officers Present: Secretary Leiner; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Kim, Loftus, Olas and Scovic; Business Manager Drahos

RECOGNITION OF VISITORS – NONE

APPROVAL OF AGENDA

President Goodman called for any changes to the Agenda. Hearing none, Commissioner Chambers made a motion to approve the Agenda. Commissioner Silverman seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

PRESENTATION – NONE

BOARD COMMITTEE REPORTS – NONE

CONSENT AGENDA

President Goodman announced that the matters listed for consideration on the Consent Agenda had been discussed previously by the Board of Commissioners at the August 18, 2025 Committee-of-the-Whole Meeting and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration. President Goodman called for any additional changes to the Consent Agenda. Hearing none, Commissioner Chambers made a motion to approve the Consent Agenda. Commissioner Silverman seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

V.64. Approval of the Regular Board Meeting Minutes of July 23, 2025

Motion: I move to approve the July 23, 2025 Regular Board Meeting Minutes.

V.65. Approval of July 2025 Vouchers

Motion: I move to approve the July 2025 Vouchers in the amount of \$1,690,874.25.

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V.66. Approval of Recreation Guide Printing, Bid #2281

Motion: I move to approve the Recreation Guide Printing, Bid #2281 Base Bid Option B from K. K. Stevens Publishing Company of Astoria, Illinois in the amount of \$152,393.78 for a three-year contract (September 2025 to August 2028).

V.67. Approval of West Park Playground Equipment Options

Motion: I move to approve the three West Park Playground Equipment design concepts provided by GameTime, Kompan and Playworld, to be made available to the public for voting.

V.68. Approval of Heritage Oaks Golf Club Shade Structure Installation, Bid #2280

Motion: I move to approve the Heritage Oaks Golf Club Shade Structure Installation Bid #2280 Base Bid Install in the amount of \$129,654, Base Bid Electrical Work in the amount of \$17,167 and Alternate #1 in the amount of \$17,610 for a total award of \$164,431 to Mag Construction of Highland Park, Illinois.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

ACTION ITEMS

VI.69. Approval of Resolution 25-R-3, a Resolution Approving Policy for Park Board of Commissioners' Remote Attendance at Meetings

Motion: Commissioner Silverman moved to approve Resolution 25-R-3, a Resolution for Park Board Commissioners' Remote Attendance at Meetings as amended. Commissioner Risdon seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

VI.70. Approval of Ordinance 25-O-5, an Ordinance Providing for the Declaration of Vacancy on the Board of Park Commissioners

Commissioner Silverman moved to adopt Ordinance 25-O-5, an Ordinance Providing for Declaration of Vacancy on the Board of Park Commissioners as amended. Commissioner Risdon seconded the motion. President Goodman called for discussion. Commissioner Chambers noted the purpose of this Ordinance is to define attendance, especially in-person versus remote. Commissioner Chambers feels this distinction is not clearly called out in the Ordinance. Commissioner Silverman pointed out a differentiation between remote attendance and a vacancy. Commissioner Silverman also noted that the Ordinance provides the Board with the option to declare a vacancy based on attendance. Executive Director Leiner suggested adding "in-person attendance" requirements instead of adding additional language. Commissioners engaged in further discussion. Based on discussion, Commissioner Silverman rescinded his original motion.

President Goodman called for additional discussion. Hearing none, Commissioner Chambers moved to amend the motion to adopt Ordinance 25-O-3, an Ordinance Providing for the Declaration of Vacancy on the Board of Park Commissioners to include as amended to Section 2. President Goodman seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza and Commissioner Risdon voted aye. Commissioner Silverman voted nay.

Motion Passed: 5 ayes; 1 nay; 1 absent

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Commissioner Chambers moved to adopt Ordinance 25-O-3, an Ordinance Providing for the Declaration of Vacancy on the Board of Park Commissioners as amended. Commissioner Risdon seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza and Commissioner Risdon voted aye. Commissioner Silverman voted nay.

Motion Passed: 5 ayes; 1 nay; 1 absent

VI.71. Approval of Revision to the Northbrook Park District Conduct Ordinance No. 15-O-7 Section 4.35 Weapons and Firearms

Motion: Commissioner Silverman moved to approve the revisions as presented to Section 4.35 Weapons and Firearms of the Northbrook Park District's General Conduct Ordinance No. 15-O-7. Commissioner Chambers seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

VI.72. Approval of Surplus Ordinance 25-O-4, Park District Equipment

Motion: Commissioner Silverman moved to approve Surplus Ordinance 25-O-4, Park District Equipment as presented. Commissioner Chambers seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

VI.73. Approval of Resolution 25-R-2 Open Space Lands Acquisition and Development (OSLAD) Grant Application Resolution for the Techny Prairie Park and Fields Renovation Project

Motion: Commissioner Silverman moved to approve Resolution 25-R-2, the Open Space Lands Acquisition and Development Grant Application Resolution of Authorization for the Techny Prairie Park and Fields Renovation Project. Commissioner Chambers seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

NEW BUSINESS – NONE

UNFINISHED BUSINESS – NONE

EXECUTIVE DIRECTOR'S REPORT

- 1) Bike the Green was scheduled to be held on July 24 in conjunction with the Northbrook Grand Prix. Due to inclement weather, the event was cancelled. The Community Bike Ride on the Grand Prix course was held as planned.
- 2) On July 29, all IMRF staff attended the Sharing the Vision! Meeting held in the Northbrook Theatre. The agenda included active shooter training presented by Superintendent Kinsland and District updates. English to Spanish interpretive translation was offered via headsets. Following the meeting, staff enjoyed a BBQ picnic lunch under the Leisure Center tent.

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- 3) Civic's Northbrook Days was held July 30 through August 3. The Parks Department provided refuse and general custodial services during the event. President Goodman, Commissioner Mirza, Executive Director Leiner and Directors Kim and Loftus attended the opening ceremony on Wednesday, July 30.
- 4) National Night Out was held on Tuesday, August 5 at Meadowhill Aquatic Center from 6-9pm. Approximately 400 people attended the event sponsored by the Northbrook Police Department.
- 5) Techny Prairie Park and Fields OSLAD Grant Community Open House events were held August 5 and 25. The Planning Team is compiling feedback and completing the OSLAD Grant application. Additional information will be provided to the Board at the September 8 Committee-of-the-Whole Meeting.
- 6) The Northbrook Arts Commission and the Northbrook Park District partnered to present Paint Northbrook, a weeklong plein air event. Artists were invited to paint in downtown Northbrook, at parks, golf courses, nature trails and historic buildings from August 8-16.
- 7) On August 12, the Leisure Center Groundbreaking Ceremony was held. Thank you to President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza and Commissioner Silverman for attending.
- 8) On August 16, Party on the Green was cancelled due to inclement weather.
- 9) Meadowhill Aquatic Center will close for the season on Monday, September 1. Labor Day hours are 11am-6pm.
- 10) Live Music with Steven Zane at Acorn Grill + Terrace will be held on Friday, September 5 from 5:30-8:30pm
- 11) Northbrook Brewfest will be held on Saturday, September 6 at Village Green Park from 3-7pm. Bring a picnic dinner or purchase food from a food truck at the Park. Enjoy music by The Grady Experience, a multi-genre cover band that covers the best of Pop, Rock, R&B, Soul, Jazz and beyond. Tickets are on sale and can be purchased at nbparks.org.
- 12) Touch A Truck will be held on Saturday, September 20 at UL Solutions from 10am-12pm.
- 13) Shermerfest will take place on Sunday, September 21 at Village Green Park from 12-4pm.
- 14) The Heritage Oaks Golf Club Men's Club Championship will be held September 20 and 21.

COMMISSIONER REPORTS

Commissioner Mirza

- 1) He attended two of the Techny Prairie Park and Fields OSLAD Grant Community Open House events. It is nice to hear residents talking about the grant opportunity.
- 2) It was a sad day for his children when the pools closed for the season, but the District offers so many programs there is always something to look forward too.

Commissioner Silverman

- 1) The District has a lot going on. Thank you to staff for keeping the Board of Commissioners organized and informed.

Commissioner Risdon

- 1) Played golf at Anetsberger Golf Course and saw the robot cutting grass. A patron tried to interrupt the robot, and it went around them.
- 2) Attended National Night Out and it was a great event. Many attendees were interested in the OSLAD Grant for Techny Prairie Park and Fields.
- 3) While at Anetsberger Golf Course, he witnessed a hole-in-one. Director Baron explained how golfers are recognized.

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Vice President Chao

- 1) Congratulations to the Performing Arts Department on securing the Illinois Arts Council grants.
- 2) Attended the Techny Prairie Park and Fields OSLAD Grant Community Open House that was held in the Prairie Room at Techny Prairie Activity Center. After the Open House, he and his family walked the Park. The weather was perfect, and it was wonderful to see all the park amenities in use.

Commissioner Chambers

- 1) Attended the Planning Commissioner meeting and Director Scovic and the Marketing & Communications Division received a nice compliment on the Techny Prairie Park and Fields OSLAD Grant Community Open House social media posts. The turnout at National Night Out and the Open House at TPAC were evidence of a job well done.
- 2) Her son took her granddaughter to Try Skating for Free. Her granddaughter had a positive experience and will be the third generation to skate at Northbrook Sports Center.
- 3) Discussed the OSLAD Bill that the Governor Pritzker signed into law. She is grateful that the Park District is applying for grant funding in the upcoming OSLAD award cycle.

PRESIDENT'S REPORT

- 1) Congratulations to Superintendent Sweet and Manager Kambach on receiving the Illinois Arts Council grants.
- 2) He has received great feedback from Northbrook Days organizers. Thank you to Director Kim and the Parks staff for your efforts during the event.
- 3) The Techny Prairie Park and Fields OSLAD Grant Community Open House was well attended and impactful.
- 4) Executive Director Leiner's self-evaluation will be included in the Board Packet. Commissioners need to submit their evaluations to President Goodman by September 5.
- 5) The Envision & Prioritize Workshop will be held on Saturday, October 11.

NEXT MEETING

President Goodman announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Wednesday, September 24, 2025 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Silverman made a motion to adjourn the Regular Board Meeting at 7:29pm. Commissioner Risdon seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner

Chris Leiner, Secretary
Board of Commissioners/wp