



Board of Park Commissioners Regular Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, July 23, 2025 at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Goodman called the Regular Board Meeting to order at 7:00pm.

Commissioners Present: President Goodman; Vice President Chao; Commissioners Chambers, Mirza (arrived at 7:01pm), Risdon and Silverman

Commissioner Absent: Commissioner Kumar

Officers Present: Secretary Leiner; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Kim, Loftus, Olas and Scovic; Business Manager Drahos

RECOGNITION OF VISITORS – NONE

APPROVAL OF AGENDA

President Goodman called for any changes to the Agenda. Commissioner Chambers made a motion to approve the Agenda. Vice President Chao seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

PRESENTATION – NONE

BOARD COMMITTEE REPORTS – NONE

CONSENT AGENDA

President Goodman announced that the matters listed for consideration on the Consent Agenda had been discussed previously by the Board of Commissioners at the July 14, 2025 Committee-of-the-Whole Meeting and there was majority consensus for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration. President Goodman called for any additional changes to the Consent Agenda.

Commissioner Chambers moved to relocate Consent Agenda Item V.60. Approval of Heritage Oaks Golf Club Shade Structures Purchase to an Action Item. Commissioner Silverman seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

President Goodman called for additional changes to the Consent Agenda. Hearing none, Commissioner Chambers made a motion to approve the amended Consent Agenda. Commissioner Silverman seconded the motion.

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Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

- V.57. Approval of the Regular Board Meeting Minutes of June 25, 2025
Motion: I move to approve the June 25, 2025 Regular Board Meeting Minutes.
- V.58. Approval of June 2025 Vouchers
Motion: I move to approve the June 2025 Vouchers in the amount of \$1,963,401.81.
- VI.59. Approval of Collective Bargaining Agreement with International Union of Operating Engineers Local 150, Public Employee Division for term May 1, 2025 to April 30, 2029
Motion: I move to approve the Collective Bargaining Agreement with International Union of Operating Engineers Local 150, Public Employee Division for term May 1, 2025 to April 30, 2029 as presented.
- V.61. Approval of Athletic Field Improvements at Techny Prairie Park and Fields #28 and #29
Motion: I move to approve the Athletic Field Improvements at Techny Prairie Park and Fields #28 and #29 to Midwest Field Solutions of Elk Grove Village, Illinois in the amount of \$73,500.
- V.62. Approval of Expenses – Board of Commissioners per Ordinance 17-O-1 Travel Expense Control Act
Motion: I move to approve travel expenses for Commissioner Chambers to attend the Park District Conservation Day at the Illinois State Fair, August 7-17, 2025, as part of her responsibilities as an Illinois Association of Park Districts Board member.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

ACTION ITEMS

- VI.63. Approval of Amending the Northbrook Park District Conduct Ordinance No. 15-O-7 Section 4.10 Drugs, Cannabis and Controlled Substances (Policy)
Motion: Commissioner Silverman moved to approve the revisions as presented Section 4.10 Drugs, Cannabis and Controlled Substances of the Northbrook Park District's General Conduct Ordinance No. 15-O-7. Commissioner Chambers seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

- V.60. Approval of Heritage Oaks Golf Club Shade Structures Purchase
President Goodman called for questions. Commissioner Chambers asked if additional information on the Bid had been received. Executive Director Leiner commented that the Shade Structure Installation Bid #2280 is due on August 7, 2025. Commissioners engaged in discussion. President Goodman called for additional questions.
Motion: Commissioner Silverman moved to approve the purchase of the Heritage Oaks Golf Club Shade Structure from Shade Systems of Ocala, Florida through Helping Governments Across the Country Buy Cooperative Purchasing Group in the amount of \$123,080.81. Commissioner Risdon seconded the motion.

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Roll Call: President Goodman, Vice President Chao, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman voted aye. Commissioner Chambers voted nay.

Motion Passed: 5 ayes; 1 nay; 1 absent

NEW BUSINESS – NONE

UNFINISHED BUSINESS – NONE

EXECUTIVE DIRECTOR'S REPORT

- 1) The Aquatics team underwent a Starguard audit in June and earned a 4-star rating. This was followed by another fantastic audit on July 15, where the team received a 5-star rating. To recognize their continued success, the Employee Action Team delivered Dilly Bars to both pools. Congratulations to Superintendent Sanchez, Recreation Supervisor Sterba and the entire Aquatics team.
- 2) The second session of Summer Camp has reached the halfway mark with 550-600 individual participant registrations per week.
- 3) The following is a recap of the 4th of July events. A surprise rainstorm canceled the Liberty Lap. Liberty Loop participants completed the race and received awards in the Techny Prairie Activity Center lobby. Thank you to Vice President Chao and Commissioner Chambers for attending the race. Parade participation was up from 2024 while the parade route attendance was a little lighter. Thank you to Vice President Chao, Commissioner Chambers, Commissioner Kumar and Commissioner Mirza and their families for participating in the parade. Thank you to all the staff who worked on the 4th of July to create a fun-filled day for the residents.
- 4) On July 15, Tuesdays in the Park was moved indoors due to inclement weather. Nanny Nikki and No Turn on Red performed at the Northbrook Theatre. On July 22, residents enjoyed the sounds of Todd Downing Tall Tales & Silly Songs and Shout Out in Village Green Park. Over 200 people attended the concert.
- 5) Approximately 20 staff enjoyed Trivia Night at Acorn Grill + Terrace on Thursday, July 17. Trivia Night is open to the public and will be held on August 7 at 6:30pm.
- 6) On July 22, a community meeting at Oaklane Park was held to review three concept plans for the pickleball hard-court redesign. Approximately 35 stakeholders attended the meeting. Thank you to Commissioner Chambers for attending.
- 7) On July 22, the Techny Prairie Park and Fields OSLAD Grant Community Meeting was held at Techny Prairie Park and Fields from 7:15-8:15pm. Team members from Hitchcock Design Group lead 35 stakeholders through the interactive meeting. Thank you to Commissioner Chambers for attending.
- 8) Leisure Center staff are starting to transition to other facilities in preparation for the facility closure. The Leisure Center Groundbreaking Ceremony will be held on August 12.
- 9) On July 9, Executive Director Leiner participated in CPR/AED/First Aid training.
- 10) On July 10, Executive Director Leiner attended the Chamber meeting.
- 11) On July 16, Executive Director Leiner attended the Intergovernmental Group meeting. The group is comprised of members from the school districts, Northbrook Library and Village of Northbrook.
- 12) On July 22, Executive Director Leiner attended a roundtable discussion with Senator Morrison and Representatives Katz Muhl and Morgan regarding e-Bike legislation.

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COMMISSIONER REPORTS

Commissioner Mirza

- 1) He has visited several parks this past month and they look great.
- 2) Attended Tuesdays in the Park. It was nice seeing all of the families having a great time.
- 3) Attended baseball with his sons.
- 4) He and his children participated in the 4th of July parade. Everyone had a nice time, and it was a fun community event.
- 5) The Park District programs and parks have a positive impact on families.
- 6) He suggested the Park District research a calisthenics course for ages in their late teens through early 20s.

Commissioner Silverman

- 1) No report.

Commissioner Risdon

- 1) The Northbrook Baseball season has ended. He has received glowing reports on the fields.
- 2) He walked Heritage Oaks golf course yesterday for the PGAJR league. Supervisor Wenzel and his staff do a great job with the children.
- 3) He has received feedback from neighbors regarding the service at Acorn Grill + Terrace and how busy the restaurant is.

Vice President Chao

- 1) Thank you to all the staff who worked on the 4th of July. He appreciates the “all hands-on deck” approach.
- 2) His wife participated in the Liberty Loop. Thank you to the staff for shifting quickly and moving the event indoors.
- 3) He and his family visited a couple of parks. He commented on the number of people who run the Wood Oaks Green Park sled hill. He appreciates all of the work that the Grounds Maintenance staff put into maintaining the parks.

Commissioner Chambers

- 1) Attended the Liberty Loop and Lap. Everyone was having a great time. The event is meaningful and impactful, thank you to staff for making the event happen.
- 2) Participated in the 4th of July parade. She would like to suggest no giveaway next year because the plastic items are not sustainable and do not fit the Park District message.
- 3) The IAPD Joint Committee Meeting was held in the Brook Room. Thank you to staff for assisting in the set-up.
- 4) Attended the Oaklane Park and Techny Prairie Park and Fields (TPPF) Committee Meetings and was very pleased with the turnout at each meeting. Executive Director Leiner did a good job engaging with the Oaklane Park neighbors. Staff from Hitchcock Design Group did a good job moderating the TPPF Community Meeting.

PRESIDENT’S REPORT

- 1) Attended the Meadowhill Aquatic Center Grand Reopening and Ribbon Cutting Ceremony. Thank you to staff for all of the work put into the event.
- 2) Attended his daughter’s first Skate & Dance camp recital. The recital was well done, and his daughter loved the program. It was nice to see everything come together.

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- 3) Northbrook Chamber of Commerce offers a program called Leadership Northbrook. He has attended the program and would encourage other Commissioners to participate.
- 4) He was unable to attend the 4th of July events but thanked Executive Director Leiner and Director Scovic for their work on community messaging.
 - a. Thank you to Commissioner Chambers for attending the community meetings.

NEXT MEETING

President Goodman announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Wednesday, August 27, 2025 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Silverman made a motion to adjourn the Regular Board Meeting at 7:22pm. Commissioner Chambers seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner
Chris Leiner, Secretary
Board of Commissioners/wp