



Board of Park Commissioners Annual Meeting of the Board Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Annual Meeting of the Board Northbrook Park District Board of Commissioners held on Wednesday, May 27, 2025 at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chalem called the Regular Board Meeting to order at 7:00pm.

Commissioners Present: President Chalem (left at 7:40pm); Vice President Goodman; Commissioners Chambers, Chao, Kumar and Silverman

Commissioners Absent: Commissioners Schyman

Commissioner-Elects: Commissioner-Elect Mirza; Commissioner-Elect Risdon (arrived at 7:03pm)

Officers Present: Secretary Leiner; Treasurer Tokar

Officer Absent: Assistant Secretary Peterson

Staff Present: Directors Baron, Loftus (arrived at 7:37pm), Olas (arrived at 7:16pm) and Scovic; Business Manager Drahos; Administrative Assistant Taylor

Staff Absent: Director Kim

Guest: Ron Amen, Lauterbach & Amen (left at 7:11pm)

RECOGNITION OF VISITORS – NONE

APPROVAL OF AGENDA

President Chalem called for any changes to the Agenda. Commissioner Chamber made a motion to approve the Agenda. Commissioner Silverman seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

PRESENTATION

Presentation of 2024 Audit

Director Tokar introduced Ron Amen of Lauterbach & Amen and thanked the audit team and Business Manager Drahos. Mr. Amen conducted a page turn of the Audit. The Park District has received the Certificate of Achievement for 34 years in a row. The Auditor's Report received a clean or unmodified audit. Commissioners engaged in a question-and-answer session. President Chalem thanked Mr. Amen for attending the Annual Meeting of the Board. President Chalem also thanked Director Tokar and Business Manager Drahos for their hard work in preparing for the audit.

BOARD COMMITTEE REPORTS - NONE

CONSENT AGENDA

President Chalem announced that the matters listed for consideration on the Consent Agenda had been discussed previously by the Board of Commissioners at the May 19, 2025 and May 21, 2025 Committee-of-the-Whole Meetings and there was unanimous agreement for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a

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Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration. President Chalem called for any additional changes to the Consent Agenda. Hearing none, Commissioner Chambers made a motion to approve the Consent Agenda. Commissioner Silverman seconded the motion.

VI.36. Approval of Regular Board Meeting Minutes of April 23, 2025

Motion: I move to approve the April 23, 2025 Board Meeting Minutes.

VI.37. Approval of Closed Session Meeting Minutes of April 23, 2025

Motion: I move to approve the April 23, 2025 Closed Session Meeting Minutes.

VI.38. Approval of April 2025 Vouchers

Motion: I move to approve the April 2025 Vouchers in the amount of \$1,288,270.93.

VI.39. Approval of the Leisure Center Renovation, Bid #2276 and Bid #2278

Motion: I move to approve the Contractor Agreements for Bid Packages #1-#6, #6a-b,#7-7a,#8-8a,#9-9d,#10-10d,#11-11a,#12,#21-#23, #26-27a, #31, #32, #32b,#33 and totaling \$7,772,044, and Alternates #4,5,6,8,10, amounting to \$136,363, for a total of \$7,908,407.

Motion:

I move to approve a contingency for use in the renovation of the Leisure Center in the amount of \$395,421 (5% of construction budget) to be expensed under the purchasing authority of the Executive Director.

VI.40. Approval of Waste Hauling and Recycling, Bid #2277

Motion: I move to approve the Waste Hauling and Recycling, Bid #2277 to Lakeshore Recycling Systems, LLC of Rosemont, Illinois in the amount of \$85,476.89 for three years (2025-2028).

VI.41. Approval of Leisure Center Facility Rename

Motion: I move to approve to change the name of the Leisure Center.

VI.42. Approval of the Leisure Center Renovation Facility Name

Motion: I move to approve the following name options, Northbrook Community Center and Northbrook Recreation & Arts Center, for the Leisure Center Renovation Facility Name be made available to the public for voting.

VI.43. Approval of Amendment to the Identity Protection Policy

Motion: I move to approve the revisions to the Identity Protection Policy as presented.

VI.44. Approval of the Soccer Goal Safety and Education Policy

Motion: I move to approve the revisions to the Soccer Goal Safety and Education Policy as presented.

VI.45. Approval of the 2025 Hall of Fame Nomination

Motion: I move to approve the 2025 Volunteer Hall of Fame nomination of Penny Randel.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

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ACTION ITEMS

- VII.46. Approval of Repealing Northbrook Park District Ordinance 3-O-14, An Ordinance Prohibiting the Use of Certain Devices in Certain Parts of Park District Buildings

Motion: Commissioner Chambers moved to repeal Ordinance 03-O-14, An Ordinance Prohibiting the Use of Certain Devices in Parts of Park District Buildings in accordance with legal counsel's recommendation. Commissioner Silverman seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

- VII.47. Approval of the Revision to the Northbrook Park District Conduct Ordinance 15-O-7 Section 2.15 Use of Restrooms, Washrooms, Dressing Rooms and Locker Rooms

Motion: Commissioner Chambers moved to approve the revisions as amended to Sections 2.15 Use of Restrooms, Washrooms, Dressing Rooms and Locker Rooms of the Northbrook Park District General Conduct Ordinance 15-O-7. Commissioner Silverman seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

- VII.48. Approval of the Board Policy Manual Sections 1-10 excluding Section 10.7

Motion: Commissioner Chambers moved to approve the Board Policy Manual Sections 1-10 excluding Section 10.7 as presented. Commissioner Silverman seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

- VII.49. Approval of the Board Policy Manual Section 10.7 Commissioner Use of Facilities and Programs

Motion: Commissioner Chambers moved to approve the Board Policy Manual Section 10.7 Commissioner Use of Facilities and Programs as presented. Commissioner Silverman seconded the motion.

Roll Call: President Chalem, Commissioner Chambers, Commissioner Kumar and Commissioner Silverman voted aye. Commissioner Chao abstained. Vice President Goodman voted present.

Motion Passed: 4 ayes; 1 present; 1 abstain; 1 absent

- VII.50. Approval of the Board Policy Manual Section 10.7.1 Retired Commissioner Use of Facilities and Programs

Motion: President Chalem moved to approve the Board Policy Manual Section 10.7.1 Retired Commissioner Use of Facilities and Programs as presented. Commissioner Silverman seconded the motion. Commissioners engaged in discussion. President Chalem called for additional discussion. Hearing none, Administrative Assistant Taylor called the roll call vote.

Roll Call: President Chalem and Commissioner Kumar voted aye. Vice President Goodman, Commissioner Chambers and Commissioner Silverman voted nay. Commissioner Chao abstained.

Motion Failed: 2 ayes; 3 nays; 1 abstain; 1 absent

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ELECTION OF BOARD OFFICERS – 2025-2026 BOARD OFFICERS

On behalf of the Nominating Committee, President Chalem presented the 2025-2026 Board Officer slate of Commissioner Mike Goodman for President and Commissioner Ed Chao for Vice President. President Chalem called for discussion. Hearing none, President Chalem made a motion to elect Commissioner Mike Goodman as Board President and Commissioner Ed Chao as Vice President of the Park Board of Commissioners for 2025-2026. Commissioner Silverman seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

BOARD APPOINTMENTS

President Chalem presented the slate for the 2025-2026 Board Appointments as follows:

- Attorney – Steve Adams and Nicole Karas of Robbins Schwartz
- Auditor – Lauterbach & Amen
- Secretary – Executive Director Leiner
- Assistant Secretary – Executive Administrative Assistant Peterson
- Treasurer – Director Tokar

President Chalem called for any changes to the Board Appointments. Hearing none, Vice President Goodman made a motion to approve the 2025-2026 Board Appointments as presented. Commissioner Silverman seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Silverman

Motion Passed: 6 ayes; 0 nays; 1 absent

President Chalem recessed the meeting at 7:31pm. The meeting resumed at 7:35pm.

RECOGNITION OF PRESIDENT CHALEM AND COMMISSIONER SCHYMAN

Executive Director Leiner recognized outgoing President Chalem and Commissioner Schyman. President Chalem served on the Board from 2017-2025 and served as Vice President from 2020-2022 and President from 2022-2025. Commissioner Schyman served on the Board from 2009-2025 and served as Vice President from 2012-2015 and President from 2015-2017. Each outgoing Commissioner was presented with a tree planted in Commissioners Grove located at Wood Oaks Green Park.

SWEARING IN OF NEWLY ELECTED COMMISSIONERS

Secretary Leiner led the following newly elected Commissioners in the Oath of Office: Commissioner Goodman, Commissioner Mirza and Commissioner Risdon.

ACTION ITEM

XI.51. Approval of President Goodman's Committee Assignments

Motion: President Goodman moved to approve President Goodman's Committee assignments as presented. Commissioner Chambers seconded the motion.

Roll Call: President Goodman, Vice President Chao, Commissioner Chambers, Commissioner Kumar, Commissioner Mirza, Commissioner Risdon and Commissioner Silverman voted aye.

Motion Passed: 7 ayes; 0 nay

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NEW BUSINESS – NONE

UNFINISHED BUSINESS

Request for Comment 1825 Shermer Road Proposed Development

Commissioners engaged in a discussion regarding the proposed development at 1825 Shermer Road and the Village's request to consider a potential waiver of impact fees on the eight (8) proposed affordable housing units. By consensus, the Board directed Executive Director Leiner to formally communicate that the Board would consider a partial waiver of impact fees specific to the development at 1825 Shermer Road and its affordable housing opportunities.

EXECUTIVE DIRECTOR'S REPORT

- 1) In April, the Parks Department prepared 114 baseball and softball fields. There was one baseball rainout and seven for no preps. Weather was on our side, April was drier than previous years. Many fields opened by April 4.
- 2) *School of Rock* performances were held on May 15 through 17.
- 3) Northbrook-On-Ice performance on Friday, May 9 was sold out. All performances were very well done, and the audience was very receptive.
- 4) The Sports Center Pool was closed for Memorial Day weekend due to inclement weather.
- 5) On May 2, Executive Director Leiner attended the NSSRA Shining Stars Banquet & Awards gala. Thank you to Director Loftus and Manager Eschker for attending.
- 6) On May 17, Executive Director Leiner attended the Fishing Derby. Senator Julie Morrison was the Grand Marshall, and she started the derby.
- 7) On May 20, Executive Director Leiner and Commissioner-Elect Mirza attended the IAPD Boot Camp.
- 8) Thank you to Commissioner Chambers for attending the Memorial Day parade.

COMMISSIONER REPORTS

Commissioner Kumar

- 1) Thank you to President Chalem and Commissioner Schyman for your years of service. It has been great learning from you. Welcome to the Board Commissioner Mirza and Commissioner Risdon.
- 2) Northbrook-On-Ice was an amazing experience. The show was a wonderful opportunity to showcase the Park District.
- 3) Her family had guests in town, and they enjoyed visiting Techny Prairie Park and Fields and Anetsberger Golf Course.
- 4) Thank you to Director Tokar for the successful audit.

Commissioner Silverman

- 1) Congratulations to staff on the successful audit.
- 2) Thank you to President Chalem and Commissioner Schyman for their years of service and welcome Commissioner Mirza and Commissioner Risdon to the Board.

Commissioner Risdon

- 1) The fields look good.

Commissioner Mirza

- 1) Thank you to Director Tokar and Business Manager Drahos on the audit presentation.
- 2) Thank you to President Goodman for the welcome. He is looking forward to working with the Board.

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Vice President Chao

- 1) Thank you to Director Tokar and staff for the audit presentation.
- 2) Reusing the dirt from the surge tank at Meadowhill Aquatic Center and spreading it on the 1710 Pfingsten property was a great use of resources.
- 3) He has played pickleball at West Park, Wood Oaks Green Park and Stonegate Park.

Commissioner Chambers

- 1) Attend the Legislative Conference in Springfield on April 28 through April 30.
- 2) Attended the IAPD Joint Committee Meeting and discussed trail signage and raising of the bid limit.
- 3) Attended the Memorial Day parade.
- 4) Wood Oaks Green Park looks great with pickleball players enjoying the courts.

PRESIDENT'S REPORT

- 1) Welcome to the Board Commissioner Risdon and Commissioner Mirza.
- 2) Thank you to Director Tokar and Business Manager Drahos on the audit.
- 3) Northbrook-On-Ice was amazing as a spectator and parent. His daughter was in the finale of the show. She had a wonderful experience.
- 4) Has received positive feedback on the baseball fields.
- 5) He is excited for summer camp to begin.

NEXT MEETING

President Goodman announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Wednesday, June 25, 2025 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, President Goodman made a motion to adjourn the Annual Meeting of the Board at 8:26pm. Commissioner Silverman seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner

Chris Leiner, Secretary
Board of Commissioners/at (wp)