



# Board of Park Commissioners

## Regular Board Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Regular Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, April 23, 2025 at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

### CALL TO ORDER AND ROLL CALL

President Chalem called the Regular Board Meeting to order at 7:00pm.

Commissioners Present: President Chalem; Vice President Goodman; Commissioners Chambers, Chao and Kumar

Commissioners Absent: Commissioners Schyman and Silverman

Officers Present: Secretary Leiner; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Kim and Olas

Staff Absent: Directors Loftus and Scovic

### RECOGNITION OF VISITORS

Jason Risdon, Commissioner-elect

Hamzah Mirza, Commissioner-elect (arrived at 7:04pm)

### APPROVAL OF AGENDA

President Chalem called for any changes to the Agenda. Hearing none, Commissioner Chambers made a motion to approve the Agenda. Vice President Goodman seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao and Commissioner Kumar

*Motion Passed: 5 ayes; 0 nays; 2 absent*

### BOARD COMMITTEE REPORTS

#### **Board Officer Nominating Committee Report**

On behalf of the Nominating Committee, President Chalem announced the nomination of Ed Chao for Vice President and Mike Goodman for President. Thank you to Commissioner Chao and Vice President Goodman for volunteering for Board Officer positions.

### CONSENT AGENDA

President Chalem announced that the matters listed for consideration on the Consent Agenda had been discussed previously by the Board of Commissioners at the April 19, 2025 Committee-of-the-Whole Meeting and there was unanimous agreement for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration. President Chalem called for any additional changes to the Consent Agenda. Hearing none, Commissioner Chambers made a motion to approve the Consent Agenda. Vice President Goodman seconded the motion.

#### V.30. Approval of Regular Board Meeting Minutes of March 19, 2025

**Motion:** I move to approve the March 19, 2025 Board Meeting Minutes.

# NORTHBROOK PARK DISTRICT

V.31. Approval of March 2025 Vouchers

**Motion:** I move to approve the March 2025 Vouchers in the amount of \$1,048,116.72.

V.32. Approval of Custodial Services – Various Locations, Bid #2273

**Motion:** I move to reject the bid from the lowest bidder Eco-Clean Maintenance, Inc. and award the Custodial Services – Various Locations, Bid #2273 to the next lowest responsible bidder, Multisystem Management Company of Chicago, Illinois, for a three-year contract in the amount of \$363,837.00.

V.33. Approval of Expenses – Board of Commissioner per Ordinance 17-O-1, Travel Expense Control Act

**Motion:** I move to approve travel expenses for Commissioner Chambers to attend Parks Day at the Capitol and the Legislative Conference in Springfield, Illinois on April 28-30, 2025, as part of her responsibilities as Vice Chair of the Illinois Association of Park Districts.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao and Commissioner Kumar

*Motion Passed: 5 ayes; 0 nays; 2 absent*

## ACTION ITEMS

VI.34. Approval of Resolution 25-R-1, A Resolution Authorizing Emergency Expenditure of Funds for Meadowhill Aquatic Center Surge Tank Renovation

**Motion:** Vice President Goodman moved to approve Resolution 25-R-1, a Resolution Authorizing the Emergency Expenditure of Funds in the amount of \$366,811,51. President Chalem seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao and Commissioner Kumar

*Motion Passed: 5 ayes; 0 nays; 2 absent*

VI.35. Acceptance of the Golf Infrastructure Assessment and Master Plan

**Motion:** President Chalem moved to accept the Golf Infrastructure Assessment and Master Plan as presented. Commissioner Chambers seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao and Commissioner Kumar

*Motion Passed: 5 ayes; 0 nays; 2 absent*

VI.36. Approval of Amending the Northbrook Park District Conduct Ordinance No. 15-O-7 Section 3.4 Fishing

**Motion:** Commissioner Chambers moved to approve the revisions as presented to Section 3.4 Fishing of the Northbrook Park District's General Conduct Ordinance No. 15-O-7. Vice President Goodman seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao and Commissioner Kumar

*Motion Passed: 5 ayes; 0 nays; 2 absent*

NEW BUSINESS – NONE

UNFINISHED BUSINESS – NONE

# NORTHBROOK PARK DISTRICT

## EXECUTIVE DIRECTOR'S REPORT

- 1) On April 14, the Park District participated in the Village of Northbrook's 66<sup>th</sup> Annual Student Government Day. Executive Director Leiner and Directors Kim, Loftus and Olas represented the District. This year's problem was titled "Consideration to Regulate Drone Use in Public Spaces." The Park District hosted four student participants who collaborated to analyze the issue, weigh potential policy options and develop a recommendation.
- 2) On April 23, all IMRF staff attended the Sharing the Vision! Meeting held in the Community Room at the Sports Center. After the meeting, staff enjoyed a catered lunch from Acorn Grill + Terrace.
- 3) On April 24, HR Generalists Somo and Sandberg will be attending the GBN Mini Job Fair.
- 4) Sapling Saturday will be held on April 26 at 10am. In honor of Earth Month, free oak tree saplings are available on a first-come, first-served basis at Heritage Oaks Golf Club, the Leisure Center, the Sports Center and Techny Prairie Activity Center. Quantities are limited.
- 5) Recreation and Parks Division staff are working on the finishing touches for the 55<sup>th</sup> Northbrook-On-Ice production, "A Broadway Spectacular." The production runs May 9-11 with a sensory-friendly show on May 8.
- 6) *School of Rock, the Musical* will be presented on May 15-18 at the Northbrook Theatre.
- 7) Ron Bernardi has graciously donated the Sunset Foods popcorn truck and calliope to the Park District.
- 8) On April 10, Executive Director Leiner attended the Northbrook Chamber of Commerce meeting.
- 9) On April 16, Executive Director Leiner attended the Glenview/Northbrook leadership meeting.
- 10) On April 17, Executive Director Leiner attended the NSSRA Board of Directors Meeting.
- 11) On April 18, Executive Director Leiner held a lunch meeting with representatives from the Northbrook Days committee.

## COMMISSIONER REPORTS

### Commissioner Kumar

- 1) She is looking forward to attending the Northbrook-On-Ice show.

### Commissioner Chao

- 1) Thank you to Parks staff for getting the parks ready for the warmer weather. The West Park baseball and soccer fields, playground and tennis courts are well used.

### Commissioner Chambers

- 1) Attended Kris Scharp's retirement party. The celebration party was well done.
- 2) Toured Meadowhill Aquatic Center with Executive Director Leiner to see the surge tank area.
- 3) Will be going to Springfield next week to attend Parks Day at the Capitol and the Legislative Conference.

### Vice President Goodman

- 1) Thanked the Parks staff for their hard work in the parks.
- 2) He has received positive feedback on the ballfield improvements.
- 3) Thank you to staff for the hard work on the LiveBarn installation.
- 4) He is excited to attend the Northbrook-On-Ice shows.

## PRESIDENT'S REPORT

- 1) The parks look great; and it is nice to be outside.
- 2) The Practice Range at Heritage Oaks Golf Club has been very busy. It is a great start to the year.

# NORTHBROOK PARK DISTRICT

## MOVE INTO CLOSED SESSION TO DISCUSS EMPLOYMENT OF AN EMPLOYEE 5 ILCS 120/2(c)(1)

President Chalem called for a motion to move into Closed Session. Commissioner Chambers made a motion to move into Closed Session to Discuss Employment of an Employee. 5 ILCS 120/2(c)(1) Commissioner Chao seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao and Commissioner Kumar voted aye.

*Motion Passed: 5 ayes; 0 nays; 2 absent*

Moved into Closed Session at 7:19pm.  
Reconvened in Open Session at 8:29pm.

## NEXT MEETING

President Chalem announced the next meeting of the Board of Commissioners will be the Annual Meeting of the Board on Wednesday, May 28, 2025 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

## ADJOURN

With no further business to come before the Board, Commissioner Chambers made a motion to adjourn the Regular Board Meeting at 8:30pm. Vice President Goodman seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner  
Chris Leiner, Secretary  
Board of Commissioners/wp