

NOT POSTED



Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, September 25, 2024 at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chalem called the Regular Board Meeting to order at 7:00pm.

Commissioners Present: President Chalem; Vice President Goodman; Commissioners Chambers, Chao, Schyman

Commissioners Absent: Commissioner Kumar and Silverman

Officers Present: Secretary Leiner; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Kim, Loftus, Olas and Scovic; Business Manager Drahos

RECOGNITION OF VISITORS – NONE

APPROVAL OF AGENDA

President Chalem called for any changes to the Agenda. Commissioner Chambers made a motion to approve the Agenda. Vice President Goodman seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao and Commissioner Schyman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

INFORMATIONAL ITEMS / VERBAL UPDATES

Heritage Oaks Golf Club Brook Room Door

Director Baron provided an update on the functionality of the Brook Room sliding glass partition door. Director Kim has engaged a structural engineer to investigate the patio foundation which was poured after the building foundation. Commissioners engaged in a question-and-answer session.

First Amendment Audit

Executive Director Leiner reported that on September 19 an individual stopped at the Joe Doud Administration Building to conduct a First Amendment “audit”. The individual recorded his encounter with the purpose of seeing if their First Amendment rights would be violated. Executive Director Leiner offered the individual a FOIA request form and allowed them to video in public areas of the building. Staff did an excellent job during the audit. Commissioners engaged in a question-and-answer session.

District 28 Partnership

Executive Director Leiner provided information regarding a possible partnership with School District 28 at Meadowhill School. The next step is to schedule a meeting with President Chalem and the School Board President to discuss the project and partnership options. Commissioners engaged in a question-and-answer session.

LiveBarn Update

LiveBarn negotiations have been completed and the agreement will be executed.

NORTHBROOK PARK DISTRICT

BOARD COMMITTEE REPORTS - NONE

CONSENT AGENDA

President Chalem announced that the matters listed for consideration on the Consent Agenda had been discussed previously by the Board of Commissioners at the September 16, 2024 Committee-of-the-Whole Meeting and there was unanimous agreement for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration. President Chalem called for any additional changes to the Consent Agenda. Hearing none, Commissioner Chambers made a motion to approve the Consent Agenda. Vice President Goodman seconded the motion.

VI.58. Approval of Regular Board Meeting Minutes of August 28, 2024

Motion: I move to approve the August 28, 2024 Board Meeting Minutes.

VI.59. Approval of August 2024 Vouchers

Motion: I move to approve the August 2024 Vouchers in the amount of \$1,153,579.03.

VI.60. Approval of Techny Prairie Park and Fields Cell Tower Lease

Motion: I move to approve the First Amendment to the PCS Site Agreement with STC TWO LLC for five years, subject to the final review and approval of legal counsel and the Executive Director.

VI.61. Approval of Managed Detection and Response Services

Motion: I move to approve the purchase of Artic Wolf Total Managed Detection and Response Services from CDWG of Chicago, Illinois in the total annual cost of \$69,707.00 for a three-year contract.

VI.62. Approval of Park Board of Commissioners 2025 Meeting Calendar

Motion: I move to approve the Park Board of Commissioners 2025 Meeting Calendar as presented.

VI.63. Approval of Bus Transportation Services Bid #2269

Motion: I move to approve the Bus Transportation Services Bid #2269 from First Student, Inc. of Northbrook, Illinois for a three-year contract with rate schedule for Fiscal Years 2025, 2026 and 2027.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

NEW BUSINESS – NONE

UNFINISHED BUSINESS – NONE

ACTION ITEMS

IX.64 Accept Athletic Field and Hard-Court Assessment

Executive Director Leiner presented the final Athletic Field and Hard-Court Assessment for acceptance. The Assessment will be used to guide staff to prioritize and implement maintenance projects. Commissioners engaged in a question-and-answer session. President Chalem called for additional questions. Hearing none, the following motion was made.

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Motion: President Chalem moved to accept the Athletic Field and Hard-Court Assessment as presented. Commissioner Chambers seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao and Commissioner Schyman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

EXECUTIVE DIRECTOR'S REPORT

- 1) Techny Prairie Activity Center (TPAC) was closed the last week of August for a deep clean and preventative maintenance. The facility was closed for two days, and the gym was closed for three days. The following items were addressed: deep cleaning and high dusting; preventative maintenance on the gym equipment; contractor furniture cleaning; wall repairs and touch-up painting; power washing of the entrance; and thorough window cleaning.
- 2) On August 29, 45 full-time staff members and guests attended the Chicago Dogs baseball game. The event was hosted by the Employee Action Team (EAT).
- 3) On September 2, the Sports Center Pool closed for the season.
- 4) Congratulations to Director Scovic on celebrating five years with the Park District on September 3.
- 5) On September 7, Brewfest was held in Village Green Park. The sold-out event was co-sponsored by the Park District and Village of Northbrook. Congratulations to Manager Eschker and her team on the successful event. The event requires cross-Divisional coordination, thank you to the Marketing and Parks teams for their support.
- 6) On September 7 and 8, Paint the Prairie was held at Techny Prairie Park and Fields. The weekend event included artists painting plein air, painting demonstrations, music, arts and crafts and giveaways. The event concluded in the Prairie Room with a gallery wall of art available for purchase and awards. The 20th anniversary of the Trail Through Time was also celebrated. The event was held in partnership with the Village of Northbrook Arts Commission. Congratulations to Directors Loftus and Scovic and Performing Arts Manager Kambach on the successful event.
- 7) On September 19, the Park District and Open Kitchens co-hosted the Chamber's Business After Hours event at Heritage Oaks Golf Club from 5-7pm. Approximately 80 participants attended the sold-out event. Thank you to President Chalem and Commissioner Schyman for attending. Executive Director Leiner; Directors Loftus, Olas and Scovic; and Executive Administrative Assistant Peterson also attended.
- 8) On September 20, 36 full-time staff members participated in the Employee Action Team (EAT) Golf Outing. The group played a scramble on the Legacy 9 and enjoyed appetizers in the Brook Room after the round.
- 9) On September 21, the Acorn Grill + Terrace hosted the Glenbrook North High School Class of 1984 40th Reunion. Between 150-200 people attended. Attendees were impressed by the space and the transformation of the clubhouse. In 2023, Glenbrook North High School Class of 1973 held their 50th reunion at Acorn Grill + Terrace.
- 10) On September 23, the Williamsburg Square Park Pop-up Playground Party and Ribbon Cutting ceremony was held. Attendees enjoyed The Bubble Man, face painting, refreshments, parachute play and football. Representative Tracy Katz Muhl, Vice President Goodman and Commissioner Chambers attended the ribbon cutting. Thank you to all staff who worked to make the event a success. The District has renovated eight playgrounds in 32 months.
- 11) Upcoming events include Autumnfest at Meadowhill Park on October 5 and the 2024 Hall of Fame Induction Ceremony on October 17 at Heritage Oaks Golf Club.

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COMMISSIONER REPORTS

Commissioner Chambers

- 1) Brewfest was great fun; and the perfect weather was amazing.
- 2) Attended Paint the Prairie early in the morning to watch the artists.
- 3) Attended the Nick Hardy golf event at Anetsberger Golf Course.
- 4) The Williamsburg Square Park ribbon cutting event was very nice. It was great to see happy people enjoying the park. She is looking forward to taking her granddaughter to play at the new playground.

Commissioner Chambers asked how many gate installations were done. Director Kim stated two were installed. Executive Director Leiner noted that the District received no complaints about the fence replacement and overall, the project was very successful.

Commissioner Chao

- 1) He was sorry to miss Williamsburg Square Park Pop-up Playground Party and Ribbon Cutting. Thank you to staff for the seasonal change over in the parks.
- 2) His family is enjoying the new playgrounds.

Commissioner Schyman

- 1) Attended the Chamber's Business After Hours event at Heritage Oaks Golf Club.
- 2) Attended Paint the Prairie and spoke with the artists. He received positive feedback.
- 3) Enjoying playing pickleball both indoors and outdoors. Recently played at pop up court by St. Norbert Catholic Church.
- 4) Continues to visit the Dog Park with Izzy. Dog Park play amenities would excite the owners. The park is very clean.

Vice President Goodman

- 1) Attended the Williamsburg Square Park Pop-up Playground Party and Ribbon Cutting. It was a great event.
- 2) Attended National Night Out.
- 3) All the community-wide programs are hitting the spot and bringing residents together.
- 4) Autumnfest is on his October calendar.

PRESIDENT'S REPORT

- 1) Attended National Night Out, Brewfest and the Chamber Business After Hours, all were great events.
- 2) Sorry she missed the Williamsburg Square Park opening. Thank you to Vice President Goodman for attending and saying a few words.
- 3) Thank you to staff for all of the great events.

MOVE INTO CLOSED SESSION TO DISCUSS EMPLOYMENT OF AN EMPLOYEE 5 ILCS 120/2(c)(1)

President Chalem made a motion to move into Closed Session to Discuss Employment of an Employee. 5 ILCS 120/2(c)(1) Commissioner Chambers seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao and Commissioner Schyman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

Moved into Closed Session at 7:37pm.

Reconvened in Open Session at 8:39pm.

NORTHBROOK PARK DISTRICT

NEXT MEETING

President Chalem announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Wednesday, October 23, 2024 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Chambers made a motion to adjourn the Regular Board Meeting at 8:40pm. Commissioner Schyman seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner

Chris Leiner, Secretary
Board of Commissioners/wp