



Board of Park Commissioners

Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, August 28, 2024 at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

Vice President Goodman called the Regular Board Meeting to order at 7:00pm.

Commissioners Present: Vice President Goodman; Commissioners Chambers, Chao, Kumar and Schyman

Commissioners Absent: President Chalem; Commissioner Silverman

Officers Present: Secretary Leiner; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Kim, Loftus, Olas and Scovic; Business Manager Drahos; Sports Center Manager Sanchez; Athletics Manager Shea

Guest – Jenna Beck, Hitchcock Design Group (left at 7:54pm)

RECOGNITION OF VISITORS – NONE

APPROVAL OF AGENDA

Vice President Goodman called for any changes to the Agenda. Commissioner Chambers made a motion to approve the Agenda. Commissioner Kumar seconded the motion.

Roll Call: Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Schyman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

INFORMATIONAL ITEMS / VERBAL UPDATES - NONE

BOARD COMMITTEE REPORTS - NONE

CONSENT AGENDA

Vice President Goodman announced that the matters listed for consideration on the Consent Agenda had been discussed previously by the Board of Commissioners at the August 19, 2024 Committee-of-the-Whole Meeting and there was unanimous agreement for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration. Vice President Goodman called for any additional changes to the Consent Agenda. Commissioner Schyman asked for clarification on Consent Agenda Item VI. 54 Approval of Northbrook Solar Panels. Executive Director Leiner provided additional background information. Vice President Goodman called for additional discussion. Hearing none, Commissioner Chambers made a motion to approve the Consent Agenda. Commissioner Schyman seconded the motion.

VI.49. Approval of Regular Board Meeting Minutes of July 24, 2024

Motion: I move to approve the July 24, 2024 Board Meeting Minutes.

VI.50. Approval of July 2024 Vouchers

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Motion: I move to approve the July 2024 Vouchers in the amount of \$1,879,206.08.

VI.51. Approval of Renewal of Recreation Guide Printing, Bid #2229

Motion: I move to approve the renewal for Year 3 of the Recreation Guide Printing, Bid #2229 in the amount of \$36,740.97 from Action Printing of Fond du Lac, Wisconsin.

VI.52. Approval of Athletic Field Improvements at Techny Prairie Park and Fields Field #27 and Meadowhill Central Field #4

Motion: I move to approve the Athletic Field Improvements at Techny Prairie Park and Fields Field #27 and Meadowhill Central Field #4 to Midwest Field Solutions of Elk Grove Village, Illinois in the amount of \$82,500.00.

VI.54. Approval of Northbrook Sports Center Solar Panels

Motion: I move to approve the District to begin negotiating with Realgy LLC, DBA Realgy Energy Services, to implement a Solar Photovoltaic (PV) System on the Northbrook Sports Center Rink B roof.

Roll Call: Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Schyman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

ACTION ITEMS – NONE

NEW BUSINESS – NONE

UNFINISHED BUSINESS

Consider West Park Open Space Lands Acquisition and Development (OSLAD) Grant Scope

At the August 19, 2024 Committee-of-the-Whole Meeting, the Board directed staff to refine options for the West Park Concept Plan in preparation for submitting an Open Space Lands Acquisition and Development (OSLAD) Grant. The application deadline is September 13, 2024. Executive Director Leiner and Jenna Beck of Hitchcock Design Group presented six revised Concept Plans for Board consideration. The Commissioners engaged in a question-and-answer session. By consensus, the Board directed Executive Director Leiner to proceed with modified Concept Plan G.

ACTION ITEMS – NONE

IX.55. Approval of Award Revision to the Meadowhill Aquatic Center Renovation Bid #2267 – Bid Package #9: Resinous & Polished Flooring

Executive Director Leiner provided additional information on the revision to the Meadowhill Aquatic Center Renovation Bid #2267 – Bid Package #9: Resinous & Polished Flooring. During discussion at the Committee-of-the-Whole Meeting on August 19, Commissioners expressed concerns about awarding Alternate #3 because of the bidder's error. Following the meeting, staff contacted Bulley & Andrews (BA) to address these concerns. As a result of the discussion, BA agreed to perform the labor included in Alternate #3 for \$6,500.00 at no cost to the District. Therefore, staff recommended awarding only the Base Bid amount of \$98,500.00 to CCI Flooring, Inc. Commissioners engaged in a question-and-answer session. Commissioner Chambers share that she was not comfortable with the proposed Action Item as the Park District did not suffer any injury. Vice President called for additional questions. Hearing none, the following motion was made.

Motion: Vice President Goodman moved to revoke and terminate the award of Meadowhill Aquatic Center Renovation Bid #2267 – Bid Package #9: Resinous & Polished Flooring to Tiles in Styles, LLC DBA Taza Construction of South Holland, Illinois in the amount of \$69,900.00 and move to approve the award of Meadowhill Aquatic Center Renovation Bid #2267 – Bid Package #9: Resinous & Polished Flooring to the next

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lowest responsible bidder, CCI Flooring, Inc. of Crest Hill, Illinois in the amount of \$98,500.00. Commissioner Schyman seconded the motion.

Roll Call: Vice President Goodman, Commissioner Chao and Commissioner Schyman voted aye. Commissioner Chambers and Commissioner Kumar voted nay.

Motion Passed: 3 ayes; 2 nays; 2 absent

IX. 56. Approval of West Park Open Space Lands Acquisition and Development (OSLAD) Grant Scope Modified Concept Plan G

Motion: Vice President Goodman moved to approve modified Concept Plan G for the West Park Open Land Spaces Acquisition and Development (OSLAD) Grant Scope as presented. Commissioner Chambers seconded the motion.

Roll Call: Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Schyman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

IX.57. Approval of Resolution 24-R-2, the Open Space Lands Acquisition and Development (OSLAD) Grant Application Resolution of Authorization for the West Park Renovation Project

Motion: Vice President Goodman moved to approve Resolution 24-R-2, the Open Space Lands Acquisition and Development (OSLAD) Grant Application Resolution of Authorization for the West Park Renovation Project. Commissioner Chambers seconded the motion.

Roll Call: Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Schyman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

EXECUTIVE DIRECTOR'S REPORT

- 1) Bike the Green was held at Village Green Park in conjunction with the Northbrook Grand Prix on July 25. Approximately 130 people participated in the new event that included a bike washing and decorating station, tricycle races, face painting and the Community Bike Ride on the Grand Prix course. Representative Katz Muhl was in attendance. Thank you to TPAC Manager Bernaky, Superintendent Sweet and the Recreation team for organizing the event. Director Loftus added that the team built a great event.
- 2) Civic's Northbrook Days was held July 31 through August 4. The Parks Department provided refuse and general custodial services during the event. Executive Director Leine and Directors Kim, Loftus, Olas and Scovic attended the opening ceremony on Wednesday, July 31. Commissioners engaged in a discussion regarding the Northbrook Days agreement.
- 3) On August 13, Senator Julie Morrison and Representatives Bob Morgan and Tracy Katz Muhl held a Meet and Greet at Heritage Oaks Golf Club in the Brook Room for thirty-two Executive Directors and Board Presidents. Executive Director Leiner attended the meeting.
- 4) On August 14, all IMRF staff participated in the Sharing the Vision! Meeting held in the Theatre. A representative from IMRF provided a presentation on IMRF Benefits. English to Spanish interpretive translation was offered via headsets. Following the meeting, staff enjoyed a picnic lunch under the Leisure Center tent.

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- 5) On August 17, Party on the Green was held at Village Green Park. The event was well attended. Participants had fun playing with chalk on the sidewalk, visiting the arts and crafts table and dancing to the music of The Wayouts and Maggie Speaks. Congratulations to Manager Eschker and the team on the successful event.
- 6) The Northbrook Sports Center pool will close for the season on September 2.
- 7) Brewfest will be held at Village Green Park on Saturday, September 7 from 3-7pm. Tickets are on sale and can be purchased at nbparks.org.
- 8) Paint the Prairie, Northbrook Plein Air Weekend at Techny Prairie Park and Fields will be held on Saturday, September 7 and Sunday, September 8. On Saturday, members of the community are invited to view the artists as they paint. On Sunday, a free afternoon of art will include Plein Air painting demonstrations, music, art activities for children and adults, a nature walk with activities to celebrate the 20th anniversary of the Trail Through Time giveaways and more. The Paint the Prairie Gallery will be open from 3:30-6:30pm to view and purchase the weekend's paintings.
- 9) On September 15, the 46th Annual Shermerfest will be held at Village Green Park from 12-4pm.

COMMISSIONER REPORTS

Commissioner Chambers

- 1) Attended the IPRA Park and Conservation Day at the Illinois State Fair in Springfield.
- 2) Attended the IAPD Program Committee meeting for the 2025 IAPD/IPRA Soaring to New Heights Conference. Commissioner Silverman, Executive Director Leiner and Village Manager Pavlicek and Athletics Manager Shea will be presenters at the conference.

Commissioner Chao

- 1) His son participated in Golf Camp and had a great time. Thank you to the instructional staff.
- 2) He stopped by Stonegate Park during the week, and it was very busy. The pickleball courts were in use and children were enjoying the playground. Thank you to the prior Commissioners, the leadership team and staff on the successful park renovation.
- 3) The Sports Center pool has been very busy because of the heat. Thank you to staff for keeping the facility up and running.

Commissioner Kumar

- 1) No report.

Commissioner Schyman

- 1) Spent time at Heritage Oaks Golf Club. He really likes menu at Acorn Grill + Terrace and the items at the Golf Shop. Thank you to the Golf Maintenance and Heritage Oaks Golf staff.
- 2) Visited the Dog Park with Izzy.

Vice President Goodman

- 1) Attended the Greenfield Park and Wescott Park Pop-up Playground Party and Ribbon Cutting celebrations. Great attendance at both events.
- 2) Party on the Green was a lot of fun.
- 3) Sunday at the Sports Center pool was very busy, and all the chairs were taken. Staff did a nice job.

PRESIDENT'S REPORT - NONE

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NEXT MEETING

Vice President Goodman announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Wednesday, September 25, 2024 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Vice President Goodman made a motion to adjourn the Regular Board Meeting at 8:22pm. Commissioner Chambers seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner

Chris Leiner, Secretary
Board of Commissioners/wp