



Board of Park Commissioners

Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board of the Northbrook Park District Board of Commissioners held on Wednesday, June 26, 2024 at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chalem called the Annual Meeting of the Board to order at 7:01pm.

Commissioners Present: President Chalem; Vice President Goodman; Commissioners Chambers, Kumar and Schyman

Commissioners Absent: Commissioners Chao and Silverman

Officers Present: Secretary Leiner; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Kim, Loftus, Olas and Scovic; Business Manager Drahos

RECOGNITION OF VISITORS – NONE

APPROVAL OF AGENDA

President Chalem called for any changes to the Agenda. Commissioner Silverman made a motion to approve the Agenda. Commissioner Chambers seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Kumar and Commissioner Schyman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

INFORMATIONAL ITEMS / VERBAL UPDATES – NONE

BOARD COMMITTEE REPORTS - NONE

CONSENT AGENDA

President Chalem announced that the matters listed for consideration on the Consent Agenda had been discussed previously by the Board of Commissioners at the May 14, 2024 Committee Meetings and there was unanimous agreement for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration. President Chalem called for any additional changes to the Consent Agenda. Hearing none, Commissioner Silverman made a motion to approve the Consent Agenda. Commissioner Chambers seconded the motion.

VI.36. Approval of Regular Board Meeting Minutes of May 22, 2024

Motion: I move to approve the May 22, 2024 Board Meeting Minutes.

VI.37. Approval of May 2024 Voucher Report

Motion: I move to approve the May 2024 Vouchers in the amount of \$1,589,025.32.

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VI.38. Approval of Meadowhill Aquatic Center Renovation Bid #2267 and Bid #2268

Motion: I move to approve the Contractor Agreements for Bid packages #1-#10 and #12-#20 in the amount of \$2,564,798 and Alternates for Bid Packages #6 and #20 in the amount of \$30,450 for a total amount of \$2,595,248.

Motion: I move to approve a not-to-exceed additional contingency for use in the renovation of the Meadowhill Aquatic Center in the amount of \$130,000 (5% of construction budget) to be expensed under the purchasing authority of the Executive Director.

VI.39. Approval of Meadowhill Aquatic Center Shade Structure Purchase

Motion: I move to approve the purchase of shade structures for the Meadowhill Aquatic Center Renovation from Cunningham Recreation of Naperville, Illinois in the amount of \$70,083.64.

VI.40. Approval of Waste Hauling Renewal Bid #2252

Motion: I move to approve the renewal of the Waste Hauling and Recycling – Various Locations, Bid #2252 for year two of the three-year bid to Waste Management of Illinois, Inc. of Lombard, Illinois in the amount of \$37,099.40.

VI.41. Approval of 2024 Hall of Fame Nominations

Motion: I move to approve the 2024 Sports Hall of Fame nominations of Doug Rader and Dee Dee Scadron and the Volunteer Hall of Fame nominations of Oscar Dahl and Samuel Einhorn.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Kumar and Commissioner Schyman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

ACTION ITEM

VII.42. Approval of the Efficiency Report for the Northbrook Park District

Motion: I move to approve the Efficiency Report for the Northbrook Park District dated June 26, 2024.

VII.43. Approval of the 2023-2024 Dissolution of the Decennial Committee on Local Government Efficiency

Motion: I move to dissolve the 2023-2024 Decennial Committee on Local Government Efficiency effective June 26, 2024 until it is reestablished with newly appointed members in ten years.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Kumar and Commissioner Schyman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

NEW BUSINESS – NONE

UNFINISHED BUSINESS - NONE

EXECUTIVE DIRECTOR'S REPORT

- 1) Summer Camp is off to a great start. Camp Training was held June 5-7 for nearly 100 part-time staff members. Camp Training was led by full-time Recreation Division staff and Directors Loftus, Olas and Scovic. Guest speakers presented information on Diversity, Equity and Inclusion and Behavior Management. Pre-season camps have over 200 participants. The first week of regular camp season started on June 10 with 656 participants, including golf

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camps, with 91 campers enrolled in extended care. Registration for camps will continue to be promoted throughout the summer as enrollment grows to meet the needs of the community.

- 2) Grapes on the Green was held on Saturday, June 15 with 353 participants. Chicago Wine provided the wine for the tasting and Prosecco was the winner. Chicago Wine was thrilled to partner with the District and plan to return for the third annual Grapes on the Green in 2025. The Landmark Inn provided sliders, beer and seltzers for purchase. Steven Zane performed and was well received by the audience. Participants also enjoyed a caricature artist and lawn games. Overall, it was a fun event and the community seemed pleased. A survey is going out to the participants. Executive Director Leiner attended the event.
- 3) The first Tuesdays in the Park concert was held on June 25. Unfortunately, due to the weather the concert was moved indoors to the Leisure Center Theatre. Approximately 50 people attended the kid's introduction band, Istvan and his Imaginary Band and there were over 100 people for Rhythm Rockets. Manager Kambach noted it was a great start to the summer concert series.
- 4) On May 23, Commissioner Chambers hosted an IAPD Program Meeting at Heritage Oaks Golf Club in the Brook Room.
- 5) On May 30, Executive Director Leiner and Directors Loftus, Scovic and Tokar attended a luncheon with Rich Rushkewicz of Northbrook Bank & Trust Company, N.A., a Wintrust Community Bank. The District received the fourth installment of a five year sponsorship commitment. The luncheon was held at the Acorn Grill + Terrace.
- 6) On June 3, the Village of Lincolnwood Trustees toured the Northbrook Sports Center as part of their feasibility process to determine a renovation to their facility. Thank you to Director Kim and Sports Center Manager Sanchez and staff for assisting in the tour.
- 7) On June 13, Executive Director Leiner attended the NSSRA Board of Directors meeting.
- 8) On June 14, Executive Director attended the Northbrook Chamber Golf Outing held at Heritage Oaks Golf Club. Thank you to Vice President Goodman for participating. District participants included Directors Loftus, Olas, Scovic and Tokar, Sports Center Manager Sanchez and Facilities & Fleet Manager Truhlar.

COMMISSIONER REPORTS

Commissioner Chambers

- 1) Thank you to staff for helping to arrange the IAPD Program Committee hybrid meeting at Heritage Oaks Golf Club. Programs are going well and are on track for the IAPD portion of the 2025 Soaring to New Heights Conference. Attendees were delighted to be at Acorn Grill and enjoyed seeing the simulators.
- 2) Attended the Joint Conference Committee Meeting in Schaumburg to plan the social events for the IPRA Soaring to New Heights Conference that will be held in January 2025.
- 3) Grapes on the Green was great fun, and they invited another couple to join them. She took advantage of the caricature artist. She has been enjoying taking her granddaughter to the parks. She would like to recommend a sun sail over some of the playground equipment. At Oaklane Park the playground equipment is in full sun from 10am-5pm. As the District moves forward with park and playground renovations, we need to consider shade options.

Commissioner Schyman

- 1) Attended Pride Day with his daughter, Commissioners Chambers and Kumar and Representative Katz Muhl. It was a great day, and the weather was perfect. It was nice to see a variety of agencies and elected officials in attendance. He had the opportunity to talk about the Leisure Center project and people were excited to hear about it.

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- 2) Pickleball continues to dominate the family. His wife plays three days a week and his son has started playing.
- 3) Thank you to Director Tokar on the capital forecast presentation at the Committee-of-the-Whole Meeting.
- 4) It is cute to see everyone trying to take a peek at the Wescott Park construction. It is nice to revitalize different parks in the community,

Commissioner Kumar

- 1) Attended Grapes on the Green with a big group of long-time residents. Everyone enjoyed the event. It was very elegant and a different experience from Brewfest. Thank you to staff for all that you did to make the event a success.
- 2) Started playing pickleball at Wood Oaks Green Park and absolutely enjoyed herself. Next athletic event to try is golf.
- 3) Looking forward to the 4th of July festivities and will be participating in the Liberty Loop walk and the parade. It has been a busy couple of months and thank you to staff for working hard behind the scenes.

Vice President Goodman

- 1) Thumbs up to Grapes on the Green. The event was more chill than last year and it was great.
- 2) Enjoying pool time with his family. They have been alternating between Northbrook Sports Center Pool and Meadowhill Aquatic Center.
- 3) Participated in the West Park Community Meeting at the end of May. Commissioner Chao also attended. Hitchcock Design Group did a great job facilitating the meeting. A long time resident who has been critical in the past was very positive about how the park looked.
- 4) Happy to hear that there is not a waitlist for Adventure Campus.
- 5) Participated in the Northbrook Chamber Golf Outing. It was a fun time, thank you for keeping me busy.

PRESIDENT'S REPORT

- 1) Attended Grapes on the Green and echoes what everyone has said about the event. Thank you to staff.
- 2) Her son is working at the Athletic Adventures camp and attended Camp Training. He has enjoyed the first few weeks of camp.
- 3) People are talking about the live music at Acorn Grill + Terrace. It is a great atmosphere.
- 4) Adventure Campus postcard arrived today. It is great that the District is still pushing hiring.
- 5) Walked through the Artisan Market in the park. It was nice to see people enjoying the park.
- 6) She is looking forward to the 4th of July festivities. Thank you for all that you are doing to make the day a success.

NEXT MEETING

President Chalem announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Wednesday, July 24, 2024 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Chambers made a motion to adjourn the Regular Board Meeting at 7:24pm. Commissioner Schyman seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

NORTHBROOK PARK DISTRICT

/s/ Chris Leiner

Chris Leiner, Secretary

Board of Commissioners/wp