



**Board of Park Commissioners
Parks and Properties Committee
Meeting Minutes**

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, April 8, 2024 in person at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:59pm by Chair Goodman.

Members Present – Chair Goodman; Member Kumar

Member Absent – Member Silverman

Ex-Officio Members Present – Commissioners Chalem, Chambers and Chao

Staff Present – Executive Director Leiner; Directors Baron, Kim, Loftus, Olas, Scovic and Tokar; Executive Administrative Assistant Peterson; Business Manager Drahos; Project & Operations Supervisor Scharp; Athletics Manager Shea

RECOGNITION OF VISITORS - None

APPROVAL OF MINUTES

Commissioner Kumar moved to approve the Minutes of the Parks and Properties Committee Meeting of March 11, 2024. Chair Goodman seconded the motion. Motion passed by voice vote.

INFORMATIONAL ITEMS/VERBAL UPDATES

Land Acquisition Opportunity

Executive Director Leiner provided information on a land acquisition opportunity. The privately owned parcel is approximately a half-acre and is large enough to accommodate pickleball courts. Commissioners engaged in a question-and-answer session. By consensus the Board will not pursue the property.

Outdoor Athletic Field and Hard-Court Assessment – Velodrome Assessment

Director Loftus provided information on the physical assessment of the Velodrome that was conducted by Hitchcock Design Group (HDG) as part of the Athletic Field and Hard-Court Assessment. Steve Konters, Principal with HDG, will be attending the May 14, 2024 Committee-of-the-Whole Meeting to present the completed Athletic Field and Hard-Court Assessment and will discuss concept plans and future planning. Commissioners engaged in a question-and-answer session. Chair Goodman thanked Director Loftus for the insightful and extensive report.

West Park OSLAD and 1710 Pfingsten Road

Staff have begun the process of applying for an Open Space Lands Acquisition and Development (OSLAD) Grant through the Illinois Department of Natural Resources (IDNR) for West Park. One requirement of the grant is to collect public input. A survey is being developed and a Community Open House will be held in May. Director Kim also discussed the parcel located at 1710 Pfingsten Road. Currently there is an asphalt walking path that abruptly ends inside the parcel, a small patio structure, two seating benches and a drinking fountain. The survey will include questions on whether the public uses any of the amenities. Results of the survey and Community Open House will be discussed with the Board for future consideration. Commissioners engaged in a question-and-answer session.

NEW BUSINESS

Consider HVAC Services – All Buildings, Bid #2264

Director Kim provided background information on the HVAC Services – All Buildings, Bid #2264. Commissioners engaged in a question-and-answer session. Chair Goodman called for additional questions. Hearing none, Chair Goodman moved to

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approve the HVAC Services – All Buildings, Bid #2264 to The Stone Group of Chicago, Illinois in the amount of \$68,424.00 for three years to the full Board for approval. Commissioner Kumar seconded the motion. Motion passed by voice vote.

Consider HVACR Services – Ice Refrigeration Equipment: Northbrook Sports Center, Bid #2265

Director Kim provided background information on the HVACR Services – Ice Refrigeration Equipment: Northbrook Sports Center, Bid #2265. Commissioners engaged in a question-and-answer session. Chair Goodman called for additional questions. Hearing none, Chair Goodman moved to approve the HVACR Services – Ice Refrigeration Equipment: Northbrook Sports Center, Bid #2265 to PremiStar – North of Wood Dale, Illinois in the amount of \$80,988.00 for three years to the full Board for approval. Commissioner Kumar seconded the motion. Motion passed by voice vote.

Consider District Asphalt, Paving, Sealcoating & Repairs (FY 2024), Bid #2266

Director Kim provided background information on the District Asphalt, Paving, Sealcoating & Repairs (FY 2024), Bid #2266. Commissioners engaged in a question-and-answer session. Chair Goodman called for additional questions. Hearing none, Chair Goodman moved to approve the District Asphalt, Paving, Sealcoating & Repairs (FY 2024), Bid #2266 to Pavement Systems, Inc. of Blue Island, Illinois in the amount of \$43,799.00 to the full Board for approval. Commissioner Kumar seconded the motion. Motion passed by voice vote.

Consider Professional Services Agreement with Wight & Company – Leisure Center Renovation

Director Kim provided background information on the Professional Services Agreement with Wight & Company for the Leisure Center Renovation project. The Park District was awarded the PARC Grant in December 2023 and began working with Wight & Company to work the concept plans into a design plan. The scope of work includes Architectural, MEP (mechanical, electrical, plumbing), Fire Protection, Civil and Structural Engineering Services. Commissioners engaged in a question-and-answer session. Chair Goodman called for additional questions. Hearing none, Chair Goodman moved to approve the Professional Services Agreement with Wight & Company of Darien, Illinois for Architectural Services at the Leisure Center (LC) for a fixed fee of \$615,000.00 for base design services, fixed fee of \$10,000.00 for Village variance process for monument signage and Reimbursable Expenses in the amount not to exceed \$20,000.00 for a total amount of \$645,000.00 to the full Board for approval. Commissioner Kumar seconded the motion. Motion passed by voice vote.

UNFINISHED BUSINESS – None

OLD BUSINESS – None

NEXT MEETING

The next Committee-of-the-Whole Meeting was scheduled for May 14, 2024 at 6:30pm or immediately following the previous Committee Meeting, Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:54pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner

Chris Leiner, Secretary
Board of Commissioners/wp