



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Administration and Finance Committee Meeting

April 8, 2024  
6:30pm

Joe Doud Administration Building, 545 Academy Drive

### AGENDA

- I. Call to Order – Chair Chambers; Members Chao and Schyman
- II. Recognition of Visitors
- III. Approval of Meeting Minutes  
4/8.11 Administration and Finance Committee Meeting Minutes of March 11, 2024
- IV. Informational Items/Verbal Updates  
A. Piper Sandler Update
- V. Voucher Review  
4/8.12 March 2024
- VI. Audit Topics
- VII. Unfinished Business  
4/8.13 Consider Intergovernmental Agreement between the Northbrook Park District and West Northfield School District 31 for Turf Maintenance Services in exchange for use of School Property
- VIII. New Business
- IX. Old Business
- X. Next Meeting – Committee-of-the-Whole, May 14, 2024 at 6:30pm, Joe Doud Administration Building, 545 Academy Drive
- XI. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at 847-291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at 800-526-0857.