



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Administration and Finance Committee Meeting

March 11, 2024

6:30pm

Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. Call to Order – Chair Chambers; Members Chao and Schyman
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
3/11.8 Administration and Finance Committee Meeting Minutes of February 12, 2024
- IV. Informational Items/Verbal Updates
A. Financial Report – December 31, 2023 (Unaudited Draft)
- V. Voucher Review
3/11.9 February 2024
- VI. Audit Topics
- VII. Unfinished Business
- VIII. New Business
3/11.10 Consider Intergovernmental Agreement between the Northbrook Park District and West Northfield School District 31 for Turf Maintenance Services in exchange for use of School Property
- IX. Old Business
- X. Next Meeting – April 8, 2024 at 6:30pm, Leisure Center, Crestwood Room, 3323 Walters Avenue
- XI. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at 847-291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at 800-526-0857.