



Board of Park Commissioners

Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, February 28, 2024 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chalem called the Regular Board Meeting to order at 7:01pm.

Commissioners Present: President Chalem; Commissioners Chambers, Kumar, Schyman and Silverman

Commissioner Absent: Vice President Goodman, Commissioner Chao

Officers Present: Secretary Leiner; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Kim, Loftus, Olas and Scovic

Staff Absent: Director Baron

RECOGNITION OF VISITORS

Jason Risdon, Northbrook resident

APPROVAL OF AGENDA

President Chalem called for any changes to the Agenda. Commissioner Chambers made a motion to approve the Agenda. Commissioner Silverman seconded the motion.

Roll Call: President Chalem, Commissioner Chambers, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

RECOGNITION OF IAPD/IPRA CONFERENCE AWARD

The presentation of the IAPD/IPRA Conference Award will be postponed to the March 20, 2024 Regular Board Meeting.

BOARD COMMITTEE REPORT – NONE

CONSENT AGENDA

President Chalem announced that the matters listed for consideration on the Consent Agenda had been discussed previously by the Board of Commissioners at the February 12, 2024 Committee Meetings and there was unanimous agreement for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed, it is then relocated to Action Items for discussion and consideration. President Chalem called for any additional changes to the twice-amended Consent Agenda. Hearing none, Commissioner Chambers made a motion to approve the twice-amended Consent Agenda. Commissioner Silverman seconded the motion.

V.10. Approval of Regular Board Meeting Minutes of January 23, 2024

Motion: I move to approve the January 23, 2024 Board Meeting Minutes.

V.11. Approval of January 2024 Voucher Report

Motion: I move to approve the January 2024 Vouchers in the amount of \$1,144,754.86.

NORTHBROOK PARK DISTRICT

V.12. Approval of Expenses – Board of Commissioner per Ordinance 17-O-1 Travel Expense Act

Motion: I move to approve the travel expenses for Commissioner Silverman for the IAPD/IPRA Soaring to New Heights Conference that was held on January 25-28, 2024, as part of his responsibilities as a Northbrook Park District Commissioner.

V.13. Approval of Professional Services Agreement with Bulley & Andrews – Meadowhill Aquatic Center Construction Manager at Risk (CMAR)

Motion: I move to approve the Professional Services Agreement with Bulley & Andrews of Chicago, Illinois for Construction Manager at Risk services for updates and repairs at the Meadowhill Aquatic Center for a fixed fee of \$444,173 and Reimbursable Expenses in the amount not to exceed \$71,158, for a total amount of \$515,331.

V.14. Approval of Hard Court Repairs – Various Parks

Motion: I move to approve the proposal from U.S. Tennis Court Construction Company, of Lockport, Illinois for court repairs at Crestwood Park, Meadow Road Tot Lot, Stonegate Park and Wood Oaks Green Park in the amount of \$200,802.55.

Roll Call: President Chalem, Commissioner Chambers, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

ACTION ITEM

VI15. Approval of Ordinance

Motion: Commissioner Schyman moved to approve Surplus Ordinance 24-O-2, Park District Equipment as presented. Commissioner Kumar seconded the motion.

Roll Call: President Chalem, Commissioner Chambers, Commissioner Kumar, Commissioner Schyman and Commissioner Silverman voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

INFORMATIONAL /VERBAL UPDATES – NONE

NEW BUSINESS – NONE

UNFINISHED BUSINESS – NONE

EXECUTIVE DIRECTOR’S REPORT

- 1) The flooring replacement project at Acorn Grill + Terrace has been completed.
- 2) Tennis nets are being installed throughout the park system.
- 3) Light Up the Night Family Dance was held at the Hilton on Friday, February 2. Congratulations to Manager Eschker on the successful event.
- 4) The Marketing & Communications Division launched Northbrook in 90 on February 12. Director Scovic and her team are working on the next video.
- 5) The Employee Action Team hosted a cooking competition at the Leisure Center on Thursday, February 22. Winners received a trophy and bragging rights. Congratulations to John Hoffman (appetizer) and Ellen Drahos (chili and dessert) winners.

NORTHBROOK PARK DISTRICT

- 6) The Practice Range at Heritage Oaks Golf Club opened on Sunday, February 25.
- 7) Attended the Chamber of Commerce Board Meeting on February 14.
- 8) Attended the NSSRA strategic planning meeting on February 21.
- 9) Attended the Cook County Board Meeting as an advocate for the Paid Leave Act on February 27.
- 10) The District will be hosting the IAPD Legislative Committee Breakfast at Heritage Oaks Golf Club in the Brook Room on Thursday, February 29. Thank you to President Chalem and Commissioner Chambers for attending.

COMMISSIONER REPORTS

Commissioner Chambers

- 1) Attended a performance of *The Naked Mole Rat Gets Dressed: The Rock Experience* with her granddaughter. The play was well done and great fun. Her son and granddaughter attended a second performance and brought their neighbors.
- 2) Thanked everyone for attending the IAPD/IPRA Soaring to New Heights Conference. Thank you to Commissioner Silverman for speaking. Conference attendance is getting back to pre-pandemic numbers.
- 3) Appreciates the preparation staff has done for the IAPD Legislative Committee Breakfast on Thursday. Attend the event in Schaumburg on Saturday and it was well attended.

Commissioner Kumar

- 1) Thank you to Executive Director Leiner and Directors Loftus and Scovic for being on top of important communications this month.
- 2) Looking forward to the Employee Appreciation Dinner.

Commissioner Silverman

- 1) No report.

Commissioner Schyman

- 1) No report.

PRESIDENT'S REPORT

- 1) Enjoyed the IAPD/IPRA Soaring to New Heights Conference, Awards Luncheon and staff dinner.
- 2) Thank you to the Marketing & Communications Division staff on the development of Northbrook in 90. Manager Noens did an excellent job on the production. President Chalem is looking forward to future Northbrook in 90 segments.
- 3) Looking forward to the IAPD Legislative Committee Breakfast at Heritage Oaks Golf Club and the Employee Appreciation Dinner.

NEXT MEETING

President Chalem announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Wednesday, March 20, 2024 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Silverman made a motion to adjourn the Regular Board Meeting at 7:13pm. Commissioner Chambers seconded the motion. The motion was unanimously approved on a voice vote.

NORTHBROOK PARK DISTRICT

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Chris Leiner
Chris Leiner, Secretary
Board of Commissioners/wp