



# Board of Park Commissioners

## Board Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, July 26, 2023 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

### CALL TO ORDER AND ROLL CALL

President Chalem called the Regular Board Meeting to order at 7:00pm.

Commissioners Present: President Chalem; Vice President Goodman; Commissioners Chambers, Chao, Kumar and Schyman

Commissioner Absent: Commissioner Silverman

Officers Present: Executive Director Hamer; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Leiner, Loftus and Scovic; Superintendent of Grounds & Golf Maintenance Meyer; Projects & Operations Supervisor Scharp; Business Manager Drahos

Staff Absent: Director Olas

RECOGNITION OF VISITORS – None

### APPROVAL OF AGENDA

President Chalem called for any changes to the Agenda. Commissioner Chambers made a motion to approve the Agenda. Commissioner Kumar seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Schyman voted aye.

*Motion Passed: 6 ayes; 0 nays; 1 absent*

BOARD COMMITTEE REPORT – NONE

### CONSENT AGENDA

President Chalem announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the July 19, 2023 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Chalem called for any changes to the Consent Agenda. Hearing none, Commissioner Chambers made a motion to approve the Consent Agenda. Commissioner Kumar seconded the motion.

V.48. Approval of Regular Board Meeting Minutes of June 28,2023

**Motion:** I move to approve the June 28, 2023 Board Meeting Minutes.

V.49. Approval of Closed Session Meeting Minutes of June 28, 2023

**Motion:** I move to approve the June 28, 2023 Closed Session Meeting Minutes.

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V.50. Approval of June 2023 Voucher Report

**Motion:** I move to approve the June 2023 Vouchers in the amount of \$1,495,347.70.

V.51. Approval of Expenses – Board of Commissioners per Ordinance 17-O-1 Travel Control Expense Act

**Motion:** I move to approve travel expenses for Commissioner Chambers to attend the Park District Conversation Day at the Illinois State Fair, August 18-20, 2023 as part of her responsibilities as an Illinois Association of Park Districts Board member.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Schyman voted aye.

*Motion Passed: 6 ayes; 0 nays; 1 absent*

## ACTION ITEMS

V.52. Approval of Resolution 23-R-4, OSLAD Grant Application Meadowhill Aquatic Center Renovation

**Motion:** Vice President Goodman moved to approve the Open Space Land Acquisition and Development (OSLAD) Grant Application Resolution of Authorization for the Meadowhill Aquatic Center Renovation Project. Commissioner Kumar seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Chao, Commissioner Kumar and Commissioner Schyman voted aye.

*Motion Passed: 6 ayes; 0 nays; 1 absent*

## INFORMATIONAL /VERBAL UPDATES – NONE

## NEW BUSINESS – NONE

## UNFINISHED BUSINESS – NONE

## EXECUTIVE DIRECTOR’S REPORT:

- 1) The Liberty Loop and Liberty Lap were held on Saturday, July 1 at Techny Prairie Park and Fields. Vice President Goodman and his family joined 350 registrants on the course. Thank you to President Chalem and Commissioners Chambers, Chao, Kumar and Schyman for attending and helping at the finish line.
- 2) The Stonegate Park Playground Grand Re-Opening and Ribbon Cutting took place on Saturday, July 1. Despite the iffy weather the turnout was wonderful. Thank you to Directors Leiner, Loftus and Scovic and Recreation Supervisor Mucci for organizing the event. Thank you to President Chalem, Vice President Goodman and Commissioners Chambers, Chao, Kumar, Schyman and Silverman for attending.
- 3) The 4<sup>th</sup> of July parade was successful with 43 parade participants. Thank you to President Chalem and Commissioners Chambers, Chao, Kumar and Silverman for driving golf cars.
- 4) On August 7, the Theatre Arts Workshop Camp performed *Cats: Young Actors Edition*.
- 5) Unplug Illinois Day was held on Saturday, July 15. The campaign created by IPRA encourages people to unplug from their electronic devices and plug into play, creativity, friendship, adventure and family. Senator Laura Fine sponsored Senate Resolution 319 declaring July 15 Unplug Illinois Day. On Wednesday, July 12, Director Scovic coordinated a promotional filming at Techny Prairie Activity Center with Senator Fine, Barbara Arango from IPRA and Executive Director Hamer.
- 6) The Cardboard Regatta was held at Northbrook Sports Center Pool on Saturday, July 22. Fifteen boats took to the water.

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- 7) The Cup-in-Hand Kickball Tournament was held at Techny Prairie Park and Fields with ten teams participating on Saturday, July 22.
- 8) On July 27 Camp Carnival will be held outside at the Leisure Center. Campers will enjoy a DJ, water games, inflatables and ice cream. Due to the high temperatures an excessive heat plan is in place.
- 9) The Kids' Duathlon will be held at the Meadowhill Park Velodrome on July 28 from 6-9pm.
- 10) National Night Out will be held at Meadowhill Aquatic Center on Tuesday, August 1 from 6-9pm. The Park District hosts the event for the Northbrook Police Department.
- 11) The Performing Arts Department received an Illinois Arts Council grant in the amount of \$9,600 for general operating support. Congratulations to Superintendent of Arts & Recreation Sweet and Performing Arts Supervisor Kambach on the successful grant application.
- 12) On July 3, the District welcomed Nieta Gates as the new Human Resources Manager.
- 13) The teen organized Glow Run raised \$17,000 in support of mental health and honoring Dylan Buckner. The event was held at Techny Prairie Park and Fields on July 7 at 7pm. Thank you to Superintendent of Athletics & Facilities Shields, Athletic Manager Shea and Intern Taffel for helping to coordinate the event logistics.
- 14) Party on the Green will be held Saturday, August 12 at Village Green Park from 4-9pm. The movie *The Mitchells vs. the Machines* will be shown at dusk.
- 15) Director Loftus provided an update on Adventure Campus. For the 2023-2024 school year, 37 staff will be returning and waitlists have been cleared except at Hickory Point Elementary School. To date 33 students remain on the waitlist.

## COMMISSIONER REPORTS

### Commissioner Chambers

- 1) Congratulations to Director Loftus and her team for organizing the 4<sup>th</sup> of July parade. She received many positive comments.
- 2) The Stonegate Park Playground Grand Re-Opening was terrific. Residents are very pleased. The event made for a fabulous start to the 4<sup>th</sup> of July weekend.

### Commissioner Schyman

- 1) Has been golfing at Heritage Oaks Golf Club. The Golf Shop has a nice selection and great energy.
- 2) The Dog Park is in need of new amenities and activities. His wife spoke with Superintendent of Athletics & Facilities Shields about adding a ramp or something fun for the dogs.
- 3) Attended the Dylan Buckner Glow Run event. Staff did a great job and it was a good use of the District facilities.
- 4) Playing a lot of pickleball and registered for an upcoming league.
- 5) Thank you to Director Leiner for the behind the scene tour of the fireworks.
- 6) Thank you to Director Scovic for planning the Hall of Fame induction event.

### Commissioner Kumar

- 1) All of the 4<sup>th</sup> of July events were wonderful. The entire District team is amazing. Thank you for the coordination and camaraderie.
- 2) Attended the Stonegate Park Playground opening. Spoke with parents who have children with disabilities, and they had positive comments. Appreciate the attention to detail with safety and accessibility. It was phenomenal to see the joy on the children's faces.
- 3) It was a joy to be in the 4<sup>th</sup> of July Parade. This was the first time she was in a parade.

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## Commissioner Chao

- 1) Thank you to staff for the 4<sup>th</sup> of July parade. Thank you to everyone who gave up their July 4<sup>th</sup> holiday for the Northbrook community.
- 2) His youngest daughter participated in the Spartan FC soccer clinic and his oldest daughter tried out for *Matilda*. She was cast in the play and his family is excited to participate in the arts program. His son is wrapping up summer baseball. He has received positive feedback about the fields.
- 3) A coach had positive comments about the Cup-in-Hand tournament.

## Vice President Goodman

- 1) Had fun at the Liberty Loop. His son, Max, won his age group.
- 2) Spending a lot time at the pools. Everything is running well, staff is attentive, and it is great to see so many people enjoying the assets.
- 3) Sorry that he missed the 4<sup>th</sup> of July parade.

## PRESIDENT'S REPORT

- 1) Thank you to staff for the efforts on the 4<sup>th</sup> of July and the Stonegate Park Playground Re-Opening.
- 2) Her children all rave about their Park District jobs. They feel well paid and respected. She appreciates that we are a community that puts our teens to work. Thank you for the opportunities.
- 3) The upcoming meeting schedule is as follows:
  - a. Policy Committee Meeting will be held on Wednesday, September 13 at 6:30pm.
  - b. Administration and Finance, Recreation and Parks and Properties Committee Meetings will be held on Monday, September 18 starting at 6:30pm.
  - c. Administration and Finance and Parks and Properties Committee Meetings will be held on Thursday, October 19 starting at 6:30pm.
  - d. Hoping that going forward the third Thursday of the month will be the standing Committee Meeting date.

## NEXT MEETING

President Chalem announced the next meeting of the Board of Commissioners will be the Regular Board Meeting on Wednesday, August 23, 2023 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

## ADJOURN

With no further business to come before the Board, Commissioner Chambers made a motion to adjourn the Regular Board Meeting at 7:29pm. Commissioner Chao seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer

Molly Hamer, Secretary  
Board of Commissioners/wp