



## Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Wednesday, April 19, 2023 in person at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 8:15pm by Chair Curin.

Members Present – Chair Curin; Member Simon

Member Absent – Member Goodman

Ex-Officio Members Present – Commissioners Chalem, Chambers, Schyman and Ziering

Staff Present – Executive Director Hamer; Directors Baron, Leiner, Loftus, Scovic and Tokar; Executive Administrative Assistant Peterson; Parks Division Manager Meyer; Business Manager Drahos; Specialist Scharp; Facilities & Fleet Manager Truhlar; Trades Manager Vest

### RECOGNITION OF VISITORS

Edward Chao – Northbrook resident

Beverly Kumar – Northbrook resident

### CLOSED SESSION

Chair Curin called for a motion to move into Closed Session to discuss The Purchase of Real Property For The Use Of The Public Body, Including Meeting Held For The Purpose Of Discussing Whether A Particular Parcel Should Be Acquired. 5ILCS 120/2 (c)(5). Chair Curin made a motion to move into Closed Session. Commissioner Simon seconded the motion.

*Roll Call:* Chair Curin and Commissioner Simon voted aye.

*Motion Passed: 2 ayes; 0 nays; 1 absent*

Moved into Closed Session at 8:16pm

Reconvened in Open Session at 8:48pm

### APPROVAL OF MINUTES

Commissioner Simon moved to approve the Minutes of the Parks and Properties Committee Meeting of March 13, 2023. Chair Curin seconded the motion. Motion passed by voice vote.

### INFORMATIONAL ITEMS/VERBAL UPDATES

#### **Salceda Park Property Boundaries**

Director Leiner provided information on the boundaries of Salceda Park. The Park was donated to the District in 1976 and consists of three parcels totaling 1.73 acres.

#### **Williamsburg Square Park**

On March 3, 2023 Governor Pritzker announced 118 Open Space Land Acquisition and Development (OSLAD) Grants and the District was awarded \$600,000 for the Williamsburg Square Park renovation project.

#### **Synthetic Playground Safety Surface Oaklane Park**

Director Leiner provided background information on the addition of synthetic turf safety surface at Oaklane Park. Commissioners engaged in a question and answer session. By consensus Commissioners agreed to issue a Bid for synthetic turf safety surface at Oaklane Park. The Bid will be considered at the May 16, 2023 Parks and Properties Committee Meeting.

# NORTHBROOK PARK DISTRICT

## **Athletic Field and Court Assessment**

Director Leiner provided an update on the Athletic Field and Court Assessment. The Team is finalizing an evaluation tool for the conditions and infrastructure, planning focus group meetings with stakeholders and developing a survey instrument for users. A conceptual project timeline was provided.

## **Leisure Center Concept Plan Update**

Director Leiner provided a status update on the process of the Leisure Center planning process. Commissioners were invited to attend a building tour on Wednesday, April 26 prior to the Regular Board Meeting. A conceptual project timeline was provided for the PARC grant submission.

## **Parks Division Staffing Update**

Director Leiner provided an update on full-time staffing within the Parks Department. Emphasis is currently on training new staff. Commissioners engaged in a question and answer session.

## **Velodrome Track Condition Update**

Director Leiner provided information on a large crack in the track that developed over the winter at the Velodrome. The track will open after weather-dependent repairs are completed. Commissioners engaged in a question and answer session.

## **4<sup>th</sup> of July Update**

Director Loftus provided information on the 4<sup>th</sup> of July activities. The Liberty Loop and Lap will be held on Saturday, July 1 at Techny Prairie Park and Fields. The parade has moved to 4pm on the 4<sup>th</sup> of July. Commissioners engaged in a question and answer session.

UNFINISHED BUSINESS – None

## NEW BUSINESS

### **Consider Professional Services Agreement with Gewalt Hamilton Associates, Inc: Leisure Center Parking Lot and ADA Improvements, Indian Ridge Park Pathway ADA Improvements and Repairs, the Joe Doud Administration Building Parking Lot Replacement and ADA Entrance Improvements**

Director Leiner provided background information on the Professional Services Agreement with Gewalt Hamilton Associates, Inc. Commissioner Simon moved to approve the Professional Services Agreement with Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois for civil engineering services to develop concepts and construction documents for the Leisure Center Parking Lot and ADA Improvements, Indian Ridge Park Pathway ADA Improvements and Repairs and the Joe Doud Administration Building Parking Lot Replacement and ADA Entrance Improvements in the amount of \$71,030.00 to the full Board for approval. Chair Curin seconded the motion. Motion passed by voice vote.

### **Consider Playground Poured in Place Repairs, Bid #2250**

Director Leiner provided background information on the Playground Poured in Place Repairs, Bid #2250. The project includes the replacement of the existing rubber tile playground safety surface that is beyond its useful life at four playgrounds and is included in the 2023 Capital Improvement Plan. Commissioner Simon moved to approve the total Base Bid for Playground Poured in Place Repairs, Bid #2250 to Surface America, Inc. of Williamsville, New York in the amount of \$81,457.00 to the full Board for approval. Chair Curin seconded the motion. Motion passed by voice vote.

OLD BUSINESS – None

## NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for May 16, 2023 at 6:45pm or immediately following the previous Committee Meeting, Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

# NORTHBROOK PARK DISTRICT

With no further business, the Meeting was adjourned at 9:11pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wp