



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Board of Park Commissioners Committee-of-the-Whole Meeting

June 6, 2023

7:15pm or immediately following the Policy Committee Meeting
Joe Doud Administration Building, 545 Academy Drive

AGENDA

- I. Call to Order and Roll Call
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
6/6.8 Committee-of-the-Whole Meeting of January 18, 2023
6/6.9 Closed Session Minutes of January 18, 2023
- IV. Informational Items / Verbal Updates
 - a. PARC Grant Application Leisure Center Renovation
 - b. Indoor Room Rental Alcohol Requests
- V. New Business
- VI. Old Business
6/6.10 Celebration and Awareness Flags
- VII. Next Meeting – November 2023, Joe Doud Administration Building, 545 Academy Drive
- VIII. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at 847-291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at 800-526-0857.



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MEMORANDUM

To: Board of Commissioners
From: Chris Leiner, Director of Parks & Properties
Eileen Loftus, Director of Recreation
Agenda Item: IV. A. PARC Grant Application Leisure Center Renovation
Date: June 2, 2023

Staff Recommendation:

Staff recommends proceeding with the submission of the Park and Recreational Facility Construction (PARC) Grant for the Leisure Center Renovation Project.

Background and Analysis:

The PARC Grant program, offered by the Illinois Department of Natural Resources (IDNR), provides funding assistance of up to 75% (up to \$2,800,000) for approved development projects involving eligible capital expenditures. These expenditures include activities such as demolition, site preparation, utility work, reconstruction, expansion, and new construction for indoor/outdoor recreational purposes. On May 1, 2023, the IDNR announced a \$28 million appropriation for PARC matching grants in 2024.

Since the February Envision and Prioritize Board Workshop, the District has been working on a phased renovation plan for the Leisure Center due to the high priority for investment rating in the current Comprehensive Master Plan. The primary objective of developing the plan on a swift timeline was to submit a competitive application for the 2024 PARC Grant, as directed by the Board.

After reviewing the Concept Plan at the May 16, 2023 Parks and Properties Committee Meeting and gathering feedback from the Community Open House held on May 24, staff believes that the Phase 1 Concept Plan aligns with the direction provided by the Board and the goals identified by stakeholders. Staff is also confident that the Phase 1 plan positions the District favorably for a competitive 2024 PARC grant application.

At the April 19 Administration and Finance Committee Meeting, Eric Anderson discussed multiple avenues to fund the project. Based on the information presented by Mr. Anderson, should the project move forward either via grant award or Board direction, the Board of Commissioners will have the option to fund the project through non-referendum debt, debt certificates, District reserves or a combination of these options.

Attached is an updated project budget reflecting the total projected cost of Phase 1 of the Concept Plan. The District would be submitting a \$6.3 million project for consideration under the 2024 PARC Grant. Based on the Concept Plan developed and the funding options available, staff recommends proceeding with the submission of a 2024 PARC Grant application for the Leisure Center renovation. While no formal action is required at this Meeting, staff is seeking Board consensus to submit the application.

Pc: Molly Hamer, Executive Director