



Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
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nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Tuesday, May 16, 2023 in person at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:53pm by Chair Curin.

Members Present – Chair Curin; Member Simon

Member Absent – Member Goodman

Ex-Officio Members Present – Commissioners Chalem, Chambers, Schyman and Ziering

Staff Present – Executive Director Hamer; Directors Baron, Leiner, Loftus and Tokar; Executive Administrative Assistant Peterson; Superintendent of Grounds & Golf Maintenance Meyer; Business Manager Drahos; Project & Operations

Supervisor Scharp; Facilities & Fleet Manager Truhlar; Trades Manager Vest

Staff Absent – Director Scovic

Guests – Matt Duggan, Bob Ijams and Ania Szulc, Wight & Company (left at 7:54pm)

RECOGNITION OF VISITORS

Edward Chao – Northbrook resident

APPROVAL OF MINUTES

Commissioner Simon moved to approve the Minutes of the Parks and Properties Committee Meeting of April 19, 2023. Chair Curin seconded the motion. Motion passed by voice vote.

Commissioner Simon moved to approve the Closed Session Minutes of the Parks and Properties Committee Meeting of April 19, 2023. Chair Curin seconded the motion. Motion passed by voice vote.

INFORMATIONAL ITEMS/VERBAL UPDATES

Meadowhill Aquatic Center Concept Planning and OSLAD Grant Preparation Update

Director Leiner provided information on the Meadowhill Aquatic Center Concept Plan for a 2024 Illinois Department of Natural Resources (IDNR) Open Space Land Acquisition and Development (OSLAD) Grant. The application deadline is August 31, 2023 with a maximum award amount of \$600,000. Director Leiner reviewed project concepts being explored for inclusion in the draft Concept Plan.

Leisure Center Phased Renovation Plan Options

Director Leiner provided a status update on the PARC Grant application for the Leisure Center Renovation Project. Matt Duggan, Bob Ijams and Ania Szulc of Wight & Company presented proposed design concepts. Commissioners engaged in a question and answer session.

Representative Jonathan Carroll

Executive Director Hamer announced that funds from the General Assembly became available for capital projects. Representative Jonathan Carroll awarded the District with \$150,000. Staff will provide the Board with suggested projects to discuss at a future Committee Meeting.

UNFINISHED BUSINESS – None

NORTHBROOK PARK DISTRICT

NEW BUSINESS

Consider Resolution 23-R-2, the Park and Recreational Facility Construction (PARC) Grant Application Resolution for the Leisure Center Renovation Project

Director Leiner reviewed the PARC Grant application process. Authorization of the Resolution is a required component of the grant but does not commit the District to apply for the grant. Commissioners engaged in a question and answer session. Chair Curin called for additional questions. Hearing none, Chair Curin moved to approve Resolution 23-R-2, the Park and Recreational Facility Construction (PARC) Grant Application Resolution of Authorization for the Leisure Center Renovation Project to the full Board for approval. Commissioner Simon seconded the motion. Motion passed by voice vote.

Consider Garbage Collection System, Bid #2251

Director Leiner provided background information on the Garbage Collection System, Bid #2251. Waste Management informed the District that recyclables in bags will no longer be accepted. The new approach requires all recycling to be placed loose into the collection container. The preferred approach is to upgrade the garbage collection system to a dual hopper insert to keep the refuse and recycling separate. Commissioners engaged in a question and answer session. Chair Curin called for additional questions. Hearing none, Chair Curin moved to approve the Garbage Collection System, Bid #2251 Base Bid including Options 1, 2, 3, 4 and 5 for the total amount of \$41,464.00 from R.N.O.W. of West Allis, Wisconsin to the full Board for approval. Commissioner Simon seconded the motion. Motion passed by voice vote.

Consider Oaklane Park Playground: Synthetic Turf, Bid #2253

Director Leiner reviewed the Oaklane Park Playground: Synthetic Turf, Bid #2253. Commissioners engaged in a question and answer session. Chair Curin called for additional questions. Hearing none, Chair Curin moved to approve the Oaklane Park Playground: Synthetic Turf, Bid #2253 Base Bid in the amount of \$80,265.00 from Perfect Turf, LLC of Rolling Meadows, Illinois to the full Board for approval. Commissioner Simon seconded the motion. Motion passed by voice vote.

Consider Building Automation Software (BAS) Controller Replacement

Director Leiner reviewed the Building Automation System (BAS) Controller Replacement for the BAS controllers at the Leisure Center and the Northbrook Sports Center. Chair Curin moved to approve the Building Automation Software (BAS) Controller Replacement for the BAS controllers at the Leisure Center and the Northbrook Sports Center from intelligent building Control & Solutions LLC of Chicago, Illinois in the amount of \$35,700.00 to the full Board for approval. Commissioner Simon seconded the motion. Motion passed by voice vote.

Consider Greenfield Park Playground Equipment

Director Leiner reviewed design concept plans for playground equipment at Greenfield Park to be made available for public voting. Commissioners engaged in a question and answer session. Chair Curin called for additional questions. Hearing none, Chair Curin moved to approve the Greenfield Park Playground Play Equipment design concept plan provided by Play Illinois LLC/Burke and Landscape Structures/NuToys Leisure Products to be made available to the public for voting to the full Board for approval. Commissioner Simon seconded the motion. Motion passed by voice vote.

Consider Wescott Tot Lot Playground Equipment

Director Leiner reviewed design concept plans for playground equipment at Wescott Tot Lot to be made available for public voting. Commissioners engaged in a question and answer session. Chair Curin called for additional questions. Hearing none, Chair Curin moved to approve the Wescott Tot Lot Playground Play Equipment design concept plan provided by Play Illinois LLC/Burke and Landscape Structures/NuToys Leisure Products to be made available to the public for voting to the full Board for approval. Commissioner Simon seconded the motion. Motion passed by voice vote.

OLD BUSINESS – None

NORTHBROOK PARK DISTRICT

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for June 19, 2023 at 6:45pm or immediately following the previous Committee Meeting, Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 8:08pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wp