



# Board of Park Commissioners

## Board Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, March 22, 2023 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

### CALL TO ORDER AND ROLL CALL

President Chalem called the Public Hearing to order at 7:02pm.

Commissioners Present: President Chalem; Vice President Goodman; Commissioners Chambers, Curin and Simon

Commissioner Present via Conference Call: Commissioner Ziering

Commissioner Absent: Commissioner Schyman

Officers Present: Executive Director Hamer; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Leiner, Loftus and Scovic

Guest: Steve Adams, Robbins Schwartz; Matt Duggan, Bob Ijams and Ania Szulc, Wight & Company

### RECOGNITION OF VISITORS

Beverly Kumar, Northbrook resident

Edward Chao, Northbrook resident

### APPROVAL OF AGENDA

President Chalem made a motion to amend the Agenda and move Item XII. Closed Session to follow Approval of the Agenda. Commissioner Simon seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Curin, Commissioner Simon and Commissioner Ziering voted aye.

*Motion Passed: 6 ayes; 0 nays; 1 absent*

### APPROVAL OF AMENDED AGENDA

President Chalem made a motion to approve the Amended Agenda. Commissioner Simon seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Curin, Commissioner Simon and Commissioner Ziering voted aye.

*Motion Passed: 6 ayes; 0 nays; 1 absent*

### CLOSED SESSION

President Chalem made a motion to move into Closed Session to discuss the To Discuss The Purchase of Real Property For The Use Of The Public Body, Including Meeting Held For The Purpose Of Discussing Whether A Particular Parcel Should Be Acquired. 5ILCS 120/2 (c)(5). Commissioner Simon seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Curin, Commissioner Simon and Commissioner Ziering voted aye.

*Motion Passed: 6 ayes; 0 nays; 1 absent*

Moved into Closed Session at 7:05pm

Reconvened in Open Session at 8:15pm

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BOARD COMMITTEE REPORT – None

## CONSENT AGENDA

President Chalem announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the March 13, 2023 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Chalem called for any changes to the Consent Agenda. Hearing none, Commissioner Chambers made a motion to approve the Consent Agenda. Commissioner Schyman seconded the motion.

- VI.21. Approval of Regular Board Meeting Minutes of February 22, 2023  
**Motion:** I move to approve the February 22, 2023 Board Meeting Minutes.
- VI.22. Approval of Closed Session Meeting Minutes of February 22, 2023  
**Motion:** I move to approve the February 22, 2023 Closed Session Meeting Minutes.
- VI.23. Approval of February 2023 Voucher Report  
**Motion:** I move to approve the February 2023 Vouchers in the amount of \$386,845.40.
- VI.24. Approval of Oaklane Park Renovation, Bid #2240  
**Motion:** I move to approve the Oaklane Park Renovation, Bid #2240 Base Bid and Alternates #1 and #2 to Hacienda Landscaping, Inc. of Minooka, Illinois for a total amount of \$497,164.50.
- VI.25. Approval of Trail Through Time Gravel Pathway Top Dressing, Bid #2246  
**Motion:** I move to reject the bid from Chicagoland Paving Contractors, Inc. and award the Trail Through Time Gravel Top Dressing, Bid #2246 Base Bid and Alternate #2 to the next lowest qualified bidder, Schroeder Asphalt Services, Inc. of Huntley, Illinois in the total amount of \$44,000.00.
- VI.26. Approval of District Concrete, Bid #2247  
**Motion:** I move to approve the District Concrete, Bid #2247 Base Bid #1, Base Bid #2 and Alternate #1 to Advantage Paving Solutions, Inc. of Joliet, Illinois in the amount of \$54,667.80.
- VI.27. Approval of District Site Amenities, Bid #2248  
**Motion:** I move to approve the District Site Amenities, Bid #2248 Base Bid to NuToys Leisure Products of Westchester, Illinois in the amount of \$105,816.00.
- VI.28. Approval of Golf Equipment Purchase, Bid #2249  
**Motion:** I move to approve the Golf Equipment Purchase, Bid #2249 to Revels Turf & Tractor, LLC. of Elgin, Illinois for one (1) Wiedenmann Super 600 Heavy Duty Sweeper and two (2) Tru-Turf RB70 Super Wide Greens Rollers in the total amount of \$95,307.02.
- VI.29. Approval of Renewal of Custodial Services – Various Locations, Bid #2217  
**Motion:** I move to approve a one-year renewal of the Custodial Services – Various Locations, Bid #2217 to Bravo Services, Inc. of Chicago, Illinois in the amount of \$120,909.18.

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## VI.30. Approval of Professional Services Agreement with Hitchcock Design Group – Outdoor Athletic Field and Hard-Court Assessment

**Motion:** I move to approve the Professional Services Agreement with Hitchcock Design Group of Naperville, Illinois for the Landscape Architecture services to develop and deliver an Athletic Field and Hard-Court Assessment for the Northbrook Park District for a fee of \$37,200.00.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Curin, Commissioner Simon and Commissioner Ziering voted aye.

*Motion Passed: 6 ayes; 0 nays; 1 absent*

### ACTION ITEMS

## VII.31. Approval of Professional Services Agreement with Illinois Association of Park Districts

**Motion:** Commissioner Chambers moved to approve the Professional Services Agreement with Illinois Association of Park Districts of Springfield, Illinois for the search of an Executive Director in the amount of \$10,400.00. Commissioner Simon seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Curin, Commissioner Simon and Commissioner Ziering voted aye.

*Motion Passed: 6 ayes; 0 nays; 1 absent*

## VII.32. Approval of Professional Services Agreement with Wight & Company – Leisure Center

**Motion:** Commissioner Curin moved to approve the Professional Services Agreement with Wight & Company of Darien, Illinois for architectural services to develop a multi-phase renovation concept plan for the Leisure Center for a fee of \$38,500.00. Commissioner Simon seconded the motion. Commissioners engaged in discussion prior to the Roll Call vote.

*Roll Call:* President Chalem, Commissioner Chambers, Commissioner Curin, Commissioner Simon and Commissioner Ziering voted aye. Vice President Goodman voted nay.

*Motion Passed: 5 ayes; 1 nay; 1 absent*

### INFORMATIONAL /VERBAL UPDATES – None

### NEW BUSINESS

#### **Board Engagement Session with Wight & Company – Leisure Center**

Executive Director Hamer introduced Bob Ijams, Matt Duggan and Ania Szulc of Wight & Company and provided background information on the stakeholder meetings that were held at the Leisure Center. Mr. Duggan and Ms. Szulc provided feedback received during the meetings. Commissioners engaged in an answer and question session.

### UNFINISHED BUSINESS – None

### EXECUTIVE DIRECTOR'S REPORT:

- 1) Heritage Oaks Golf Club Practice Range will open on Sunday, March 26. The Classic 18 and Legacy 9 will open on Saturday, April 1 and Anetsberger Golf Course will open on Friday, April 7.

### COMMISSIONER REPORTS

#### Commissioner Chambers

- 1) Has been to the Techny Prairie Activity Center.
- 2) Planning for the 2024 IAPD/IPRA Conference is ongoing.

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3) Walked the Trail Through Time. The trail looks good and is ready for spring.

## Commissioner Curin

1) Park District lacrosse started on Monday. It is a good program and very good participation.

## Commissioner Simon

1) No report.

## Commissioner Ziering

1) No report.

## Vice President Goodman

- 1) Attended the Daddy-Daughter Dance with the best date. He and his daughter had a lot of fun. Staff did an amazing job bringing everyone together.
- 2) Tried to see *Moana, Jr.* but the shows were sold out which was great for the District.
- 3) Saw Ed Chao and his son at the Try Hockey for Free event at the Sports Center.

## PRESIDENT'S REPORT

- 1) President Chalem called for volunteers for the Nominating Committee. Commissioners Chambers and Schyman volunteered.
- 2) Attended a meeting with the Village.

## NEXT MEETING

President Chalem announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, April 26, 2023 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

## ADJOURN

With no further business to come before the Board, Commissioner Simon made a motion to adjourn the Regular Board Meeting at 9:04. Commissioner Chambers seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wp