



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Administration and Finance Committee Meeting

April 19, 2023

6:30pm

Joe Doud Administration Building, 545 Academy Drive

### AGENDA

- I. Call to Order – Chair Schyman; Members Chambers and Ziering
- II. Recognition of Visitors
- III. Approval of Meeting Minutes  
4/19.11 Administration and Finance Committee Meeting Minutes of March 16, 2023
- IV. Informational Items/Verbal Updates
  - A. Eric Anderson, Piper Sandler
  - B. Quarterly Financial Update
  - C. Diversity, Equity and Inclusion Update
  - D. Human Resources Division Update
- V. Voucher Review  
4/19.12 March 2023
- VI. Audit Topics
- VII. Unfinished Business
- VIII. New Business  
4/19.13 Consider Purchase of Physical Servers  
4/19.14 Consider Purchase of a HP4200 Pagewidth Plotter
- IX. Old Business  
4/19.15 Executive Director Information for Vacancy Brochure
- X. Next Meeting – May 16, 2023 at 6:45pm or immediately following previous Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- XI. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at 847-291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at 800-526-0857.