



**Board of Park Commissioners
Parks and Properties Committee
Meeting Minutes**

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, March 13, 2023 in person at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 8:29pm by Chair Curin.

Members Present – Chair Curin; Member Goodman

Member Absent – Member Simon

Ex-Officio Members Present – Commissioners Chalem, Chambers, Schyman and Ziering

Staff Present – Executive Director Hamer; Directors Baron, Leiner, Loftus, Scovic and Tokar; Executive Administrative Assistant Peterson; Parks Division Manager Meyer; Business Manager Drahos; Specialist Scharp; Facilities & Fleet Manager Truhlar; Superintendent of Athletics & Facilities Shields

Guests: Steve Adams, Robbins Schwartz (left at 10:13pm); Don Matthews, Gewalt Hamilton Associates (left at 10:13pm)

RECOGNITION OF VISITORS – None

CLOSED SESSION

Chair Curin called for a motion to move into Closed Session to discuss The Purchase of Real Property For The Use Of The Public Body, Including Meeting Held For The Purpose Of Discussing Whether A Particular Parcel Should Be Acquired. 5ILCS 120/2 (c)(5). Chair Curin made a motion to move into Closed Session. Commissioner Goodman seconded the motion.

Roll Call: Chair Curin and Commissioner Goodman voted aye.

Motion Passed: 2 ayes; 0 nays; 1 absent

Moved into Closed Session at 8:32pm.

Reconvened in Open Session at 9:47pm

Chair Curin called for a motion to move into Closed Session to discuss Security Procedures, School Building Safety and Security, and the Use of Personnel and Equipment to Respond to an Actual, a Threatened, or a Reasonably Potential Danger to the Safety of Employees, Students, Staff, the Public, or Public Property. 5 ILCS 120/2(c)(8). Chair Curin made a motion to move into Closed Session. Commissioner Goodman seconded the motion.

Roll Call: Chair Curin and Commissioner Goodman voted aye.

Motion Passed: 2 ayes; 0 nays; 1 absent

Moved into Closed Session at 9:47pm

Reconvened in Open Session at 10:13pm

APPROVAL OF MINUTES

Chair Curin moved to approve the Minutes of the Parks and Properties Committee Meeting of February 16, 2023. Commissioner Goodman seconded the motion. Motion passed by voice vote.

INFORMATIONAL ITEMS/VERBAL UPDATES

Oaklane Park Renovation Project Component Cost and Budget Evaluation

Director Leiner provided an update on the Oaklane Park Renovation Project component cost and budget.

Refuse and Recycling Update

NORTHBROOK PARK DISTRICT

Director Leiner was notified by Waste Management that recyclables in bags will no longer be accepted. The new approach requires all recycling to be placed loose into the container. The best approach to managing loose recyclables is to upgrade the budgeted truck bed insert to a unit with two dedicated bays to keep the refuse and recyclables separate within the same unit. This unit will not require changes to the existing park garbage or recycling cans.

Salceda Park Property Boundaries

The topic was tabled to the April 19 Parks and Properties Committee Meeting.

Williamsburg Square Park OSLAD Grant Award

The topic was tabled to the April 19 Parks and Properties Committee Meeting.

Parks Division Staffing Update

The topic was tabled to the April 19 Parks and Properties Committee Meeting.

UNFINISHED BUSINESS – None

NEW BUSINESS

Consider Oaklane Park Renovation, Bid #2240

Director Leiner provided background information on the Oaklane Park Renovation, Bid #2240. Commissioner Goodman moved to approve the Oaklane Park Renovation, Bid #2240 Base Bid and Alternates #1 and #2 to Hacienda Landscaping, Inc. of Minooka, Illinois for a total amount of \$497,164.50 to the full Board for approval. Chair Curin seconded the motion. Motion passed by voice vote.

Consider Trail Through Time Gravel Pathway Top Dressing, Bid #2246

Director Leiner provided background information on the Trail Through Time Gravel Pathway Top Dressing, Bid #2246. Commissioners engaged in a question and answer session. Chair Curin called for additional questions. Hearing none, Commissioner Goodman moved to reject the Bid from Chicagoland Paving Contractors, Inc. and award the Trail Through Time Top Dressing, Bid #2246 Base Bid and Alternate #2 to the next lowest qualified bidder, Schroeder Asphalt Services, Inc. of Huntley, Illinois in the total amount of \$44,000.00 to the full Board for approval. Chair Curin seconded the motion. Motion passed by voice vote.

Consider District Concrete, Bid #2247

Director Leiner provided background information on the District Concrete, Bid #2247. Commissioners engaged in a question and answer session. Chair Curin called for additional questions. Hearing none, Commissioner Goodman moved to approve District Concrete, Bid #2247 Base Bid #1, Base Bid #2 and Alternate #1 to Advantage Paving Solutions, Inc. of Joliet, Illinois in the total amount of \$54,667.80 to the full Board for approval. Chair Curin seconded the motion. Motion passed by voice vote.

Consider District Site Amenities, Bid #2248

Director Leiner provided background information on the District Site Amenities, Bid #2248. Commissioner Goodman moved to approve the District Site Amenities, Bid #2248 Base Bid to NuToys Leisure Products of Westchester, Illinois in the amount of \$105,816.00 to the full Board for approval. Chair Curin seconded the motion. Motion passed by voice vote.

Consider Golf Equipment Purchase, Bid #2249

Director Leiner provided background information on the Golf Equipment Purchase, Bid #2249. Commissioners engaged in a question and answer session. Chair Curin called for additional questions. Hearing none, Commissioner Goodman moved to approve the Golf Equipment Purchase, Bid #2249 on one (1) Wiedenmann Super 600 Heavy Duty Sweeper and two (2) Tru-Turf RB70 Super Wide Greens Rollers from Revels Turf & Tractor, LLC. of Elgin, Illinois in the amount of \$95,307.02 to the full Board for approval. Chair Curin seconded the motion. Motion passed by voice vote.

NORTHBROOK PARK DISTRICT

Consider Renewal of Custodial Services – Various Locations, Bid #2217

Director Leiner provided background information on the Custodial Services – Various Locations, Bid #2217. Staff recommends the renewal for year two of the three-year bid to Bravo Services, Inc. Commissioner Goodman moved to approve a one-year renewal of the Custodial Services – Various Locations, Bid #2217 to Bravo Services, Inc. of Chicago, Illinois in the amount of \$120,909.18 to the full Board for approval. Chair Curin seconded the motion. Motion passed by voice vote.

Consider Professional Services Agreement with Wight & Company

Director Leiner provided background information on the Professional Services Agreement with Wight & Company for architectural services to develop a multi-phased renovation concept plan for the Leisure Center. Upon development of the concept plan, the District can apply for a PARC Grant in June 2023 if the Board so chooses. Commissioners engaged in discussion. Chair Curin called for additional discussion. Hearing none, Chair Curin made a motion to approve the Professional Services Agreement with Wight & Company of Darien, Illinois for architectural services to develop a multi-phased renovation concept plan for the Leisure Center for a fee of \$38,500.00 to the full Board for approval. The motion did not receive a second.

President Chalem provided direction to add Consider Professional Services Agreement with Wight & Company on the March 22 Regular Board Meeting Agenda under New Business.

Consider Professional Services Agreements with Hitchcock Design Group – Outdoor Athletic Field and Hard Court Assessment

Director Leiner provided background information on the Professional Services Agreement with Hitchcock Design Group for Landscape Architecture services to develop and deliver an Athletic Field and Hard Court Assessment. Commissioner Goodman moved to approve the Professional Services Agreement with Hitchcock Design Group of Naperville, Illinois for Landscape Architecture services to develop and deliver an Athletic Field and Hard Court Assessment for the Northbrook Park District for a fee of \$37,200.00 to the full Board for approval. Chair Curin seconded the motion. Motion passed by voice vote.

OLD BUSINESS – None

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for April 19, 2023 at 6:45pm or immediately following the previous Committee Meeting, Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 10:35pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wp