



Board of Park Commissioners

Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held on Tuesday, January 24, 2023 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chalem called the Regular Board Meeting to order at 7:02pm.

Commissioners Present: President Chalem; Vice President Goodman; Commissioners Chambers, Curin, Simon and Ziering

Commissioners Absent: Commissioner Schyman

Officers Present: Executive Director Hamer; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Leiner, Loftus and Scovic

Staff Absent: Director Baron

RECOGNITION OF VISITORS

Edward Chao – Northbrook resident

APPROVAL OF AGENDA

President Chalem called for any changes to the Agenda. Commissioner Simon made a motion to approve the Agenda. Commissioner Chambers seconded the motion.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Curin, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

BOARD COMMITTEE REPORT – None

CONSENT AGENDA

- V.1. Approval of Regular Board Meeting Minutes of December 14, 2022
Motion: I move to approve the December 14, 2022 Board Meeting Minutes.
- V.2. Approval of December 2022 Voucher Report
Motion: I move to approve the December 2022 Vouchers in the amount of \$3,284,797.25.
- V.3. Approval of Expenses – Board of Commissioner per Ordinance 17-O-1, Travel Expense Control Act
Motion: I move to approve travel expenses for President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Simon and Commissioner Ziering to attend the IAPD/IPRA Soaring to New Heights Conference on January 26-29, 2023 as part of their Park Board of Commissioner responsibilities.
- V.4. Approval of District Roof Replacement and Repairs, OMNIA Proposal 25-IL-220574
Motion: I move to approve the roof replacement for the Wood Oaks Green Park Tennis Building, Heritage Oaks Classic 18 Pump House and repairs to the Heritage Oaks Golf Maintenance Facility roof in the amount of \$49,337 to Garland/DBS, Inc. of Cleveland, Ohio.

NORTHBROOK PARK DISTRICT

V.5 Approval of Purchase of a Bobcat T66 Compact Track Loader

Motion: I move to approve the purchase of one (1) Bobcat T66 Compact Track Loader from Atlas Bobcat of Elk Grove Village, Illinois in the amount of \$70,629.52.

V.6. Approval of Leisure Center Dance Floor Replacement NCPA 2023-4837617290

Motion: I move to approve the Leisure Center Dance Floor Replacement NCPA 2023-4837617290 in the amount of \$120,209.69 to F.H. Paschen, S.N. Nielsen & Associates, LLC of Chicago, Illinois.

V.7. Approval of a Toro Workman HDX

Motion: I move to approve the purchase of a Toro Workman HDX from Reinders, Inc. of Mundelein, Illinois in the amount of \$35,086.53.

V.8. Approval of Purchase of a Toro Greensmaster eTriFlex Hybrid 3360

Motion: I move to approve the purchase of a Toro Greensmaster eTriFlex Hybrid 3360 from Reinders, Inc. of Mundelein, Illinois in the amount of \$70,314.22.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Curin, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

ACTION ITEMS

VI.9. Approval of Appointment of IMRF Authorized Agent

Motion: I move to approve Resolution 23-R-1, Appointment of IMRF Authorized Agent as presented.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Curin, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

VI.10. Approval of Surplus Ordinance 23-O-1, Park District Equipment

Motion: I move to approve Surplus Ordinance 23-O-1, Park District Equipment as presented.

Roll Call: President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Curin, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

INFORMATIONAL /VERBAL UPDATES – None

NEW BUSINESS – None

UNFINISHED BUSINESS – None

EXECUTIVE DIRECTOR'S REPORT:

- 1) Golf Operations staff is attending the PGA Merchandise Show in Orlando.
- 2) The tentative 2023 Budget is available for public viewing for 30 days. Auditors will be onsite the week of January 30 for initial field work.

NORTHBROOK PARK DISTRICT

- 3) The Parks Department is fully staffed with full-time personnel for very first time in a long while. Keep in mind many new people will require training.
- 4) Recreation Division staff is in the process of interviewing for open positions due to internal promotions. It is great to see professional growth opportunities.
- 5) The Marketing & Communications Division is working on the Spring into Summer supplemental Guide. The Guide will be delivered to the Post Office on February 28.
- 6) The Marketing & Communications Division has been busy submitting marketing materials for the Agency Showcase at the IAPD/IPRA Soaring to New Heights Conference. Director Scovic provided background information on the spirited competition among the park districts. M&C will submit the Adventure Campus campaign in eight categories plus the Agency Showcase. Fifty agencies have submitted items.
- 7) Looking forward to attending the IAPD/IPRA Soaring to New Heights Conference and having Commissioners in attendance. Representative Jonathan Carroll will be a guest of the Park District at the Awards Luncheon.

COMMISSIONER REPORTS

Commissioner Chambers

- 1) Heading to the IAPD/IPRA Soaring to New Heights Conference tomorrow morning.
- 2) Commissioner Chambers was appointed to the Joint Legislative Committee as well as Joint Conference and Programs Committee.

Commissioner Ziering

- 1) Playing golf on the simulators at Heritage Oaks Golf Club. The simulators are very busy and you cannot wait until the day of to make a reservation. Hopefully people are spending money at Acorn Grill + Terrace.

Commissioner Simon

- 1) Happy to be attending the meeting tonight after missing a few meetings.
- 2) Has been playing pickleball at Techny Prairie Activity Center and is amazed at how many are people are playing.

Commissioner Curin

- 1) No report.

Vice President Goodman

- 1) Would like to recognize staff for their hard work at the District 27 Hickory Point Fun Night that was held at Techny Prairie Activity Center. This was the first time the event was hosted at a District facility. The entire front parking lot was full. It was a good event.

PRESIDENT'S REPORT

- 1) While her daughter was home from college in London on holiday break, she enjoyed being back on the ice to teach skating lesson.
- 2) Had dinner at the Acorn Grill + Terrace.

NEXT MEETING

President Chalem announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, February 22, 2023 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

NORTHBROOK PARK DISTRICT

ADJOURN

With no further business to come before the Board, Commissioner Ziering made a motion to adjourn the Regular Board Meeting at 7:18pm. Commissioner Curin seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wp