



## Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, December 14, 2022 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

### CALL TO ORDER AND ROLL CALL

President Chambers called the Public Hearing to order at 7:00pm.

Commissioners Present: President Chalem; Vice President Goodman; Commissioners Chambers, Schyman (arrived at 7:03pm) and Ziering

Commissioners Absent: Commissioners Curin and Simon

Officers Present: Executive Director Hamer; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Bozarth, Leiner, Loftus and Scovic; Specialist Scharp; Business Manager Drahos; Parks Division Manager Meyer

### RECOGNITION OF VISITORS

Edward Chao, Northbrook resident

Nancy Kreloff, Northbrook resident

### CONDUCT OF PUBLIC HEARING CONCERNING 2022 TRUTH-IN-TAXATION

President Chalem opened the Public Hearing on the 2022 proposed Tax Levy increase for the Northbrook Park District. With all persons desiring to be heard and having been given an opportunity to present oral and written testimony regarding the 2022 proposed Tax Levy, President Chalem requested a motion to adjourn the Hearing. Commissioner Ziering made a motion to close the 2022 Truth-in-Taxation Public Hearing. Commissioner Chambers seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioners Chambers, Commissioner Schyman and Commissioner Ziering voted aye.

*Motion Passed: 5 ayes; 0 nays; 2 absent*

President Chalem closed the Public Hearing on the 2022 Truth-in-Taxation at 7:07pm.

### CALL TO ORDER AND ROLL CALL

President Chalem called the Regular Board Meeting to order at 7:07pm.

Commissioners Present: President Chalem; Vice President Goodman; Commissioners Chambers, Schyman and Ziering

Commissioners Absent: Commissioners Curin and Simon

Officers Present: Executive Director Hamer; Treasurer Tokar; Assistant Secretary Peterson

Staff Present: Directors Baron, Bozarth, Leiner, Loftus and Scovic; Specialist Scharp; Business Manager Drahos; Parks Division Manager Meyer

# NORTHBROOK PARK DISTRICT

## RECOGNITION OF VISITORS

Edward Chao, Northbrook resident

Mr. Chao is a candidate on the April 4, 2023 ballot for a position on the Park District's Park Board of Commissioners. His children participate in hockey, soccer and tennis. He is attending the meeting to learn how the Board operates.

Nancy Kreloff, Northbrook resident

Ms. Kreloff has been a Northbrook resident for eight years and participates in Park District programming. Since retiring she has enjoyed golfing at Heritage Oaks Golf Club and learning how to play pickleball at Techy Prairie Activity Center. She had high praise for Ken Herrmann, IPTPA certified professional and the new clubhouse at Heritage Oaks. Ms. Kreloff discussed a concern regarding lack of communication to emails and voicemails she sent to Park District staff. Ms. Kreloff thanked the Commissioners for their active listening.

## APPROVAL OF AGENDA

President Chalem called for any changes to the Agenda. Commissioner Chambers made a motion to approve the Agenda. Vice President Goodman seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Schyman and Commissioner Ziering voted aye.

*Motion Passed: 5 ayes; 0 nays; 2 absent*

BOARD COMMITTEE REPORT – None

CONSENT AGENDA – None

## ACTION ITEMS

### V.105. Approval of Regular Board Meeting Minutes of October 26, 2022

**Motion:** Commissioner Chambers moved to approve the October 26, 2022 Regular Board Meeting Minutes. Vice President Goodman seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Schyman and Commissioner Ziering voted aye.

*Motion Passed: 5 ayes; 0 nays; 2 absent*

### V.106. Approval of Special Board Meeting Minutes of November 16, 2022

**Motion:** Commissioner Chambers moved to approve the November 16, 2022 Special Board Meeting Minutes. Vice President Goodman seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Schyman and Commissioner Ziering voted aye.

*Motion Passed: 5 ayes; 0 nays; 2 absent*

### V.107. Approval of November 2022 Vouchers

**Motion:** Commissioner Schyman moved to approve the November 2022 Vouchers in the amount of \$731,790.70. Commissioner Chambers seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Schyman and Commissioner Ziering voted aye.

*Motion Passed: 5 ayes; 0 nays; 2 absent*

# NORTHBROOK PARK DISTRICT

V.108. Adoption of Ordinance 22-O-5, 2022 Levy Ordinance

**Motion:** Commissioner Schyman moved to adopt Ordinance 22-O-5, providing for the 2022 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois. Commissioner Chambers seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Schyman and Commissioner Ziering voted aye.

*Motion Passed: 5 ayes; 0 nays; 2 absent*

V.109. Adoption of Resolution 22-R-4, Reduction in Tax Levy

**Motion:** Commissioner Schyman moved to approve Resolution 22-R-4, a Resolution providing for the possible reduction of the 2022 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois. Commissioner Chambers seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Schyman and Commissioner Ziering voted aye.

*Motion Passed: 5 ayes; 0 nays; 2 absent*

V.110. Approval of Executive Director's Contract

**Motion:** Commissioner Schyman moved to approve the Executive Director's contract as presented. Commissioner Chambers seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Schyman and Commissioner Ziering voted aye.

*Motion Passed: 5 ayes; 0 nays; 2 absent*

V.111. Approval of Destruction of Verbatim Recordings, Resolution 22-R-5

**Motion:** Commissioner Schyman moved to adopt Resolution 22-R-5, a Resolution providing for the destruction of verbatim recordings of Closed Session Meetings of the Northbrook Park District, Cook County, Illinois. Commissioner Chambers seconded the motion.

*Roll Call:* President Chalem, Vice President Goodman, Commissioner Chambers, Commissioner Schyman and Commissioner Ziering voted aye.

*Motion Passed: 5 ayes; 0 nays; 2 absent*

INFORMATIONAL /VERBAL UPDATES – None

NEW BUSINESS – None

UNFINISHED BUSINESS – None

EXECUTIVE DIRECTOR'S REPORT:

- 1) The Recreation Division is busy with holiday programming.
- 2) Seasonal staff in the Parks Department have been released.
- 3) Director of Human Resources Bozarth has resigned her position and her last day will be Friday. Director Bozarth will serve in the capacity of an independent contractor providing support to the District during the transition.

# NORTHBROOK PARK DISTRICT

She will soon be filling a part-time position with a consulting firm allowing more time with her family. Executive Director Hamer appreciates the professionalism and experience that Director Bozarth brought to her role at the District.

- 4) Tentatively the Envision and Prioritize Board Workshop has been scheduled for Saturday, February 18, 2023.

## COMMISSIONER REPORTS

### Commissioner Chambers

- 1) Looking forward to the IAPD/IPRA Conference in January.
- 2) It is nice to see people using Techny Prairie Activity Center early in the morning. Great to see people playing pickleball at 5:30am.

### Commissioner Schyman

- 1) No report.

### Commissioner Ziering

- 1) Is enjoying using the simulators at Heritage Oaks Golf Club for the second winter. Both simulators are very busy which is great to see.

### Vice President Goodman

- 1) Thank you to everyone involved in the Wishbone Hockey Tournament. It was a wonderful event and showed off the Sports Center complex in a great way. The event seemed to be a flawless and well executed.

## PRESIDENT'S REPORT

- 1) President Chalem's husband is choosing to play golf at Heritage Oaks Golf Club simulators over other venues due to superior technology.
- 2) Has received comments from people that Techny Prairie Activity Center is getting busier.

## NEXT MEETING

President Chalem announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Tuesday, January 24, 2023 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

## ADJOURN

With no further business to come before the Board, Commissioner Chambers made a motion to adjourn the Regular Board Meeting at 7:28pm. Vice President Goodman seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wp