



**Board of Park Commissioners  
Parks and Properties Committee  
Meeting Minutes**

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Monday, September 12, 2022 in person at the Northbrook Sports Center Community Room, 1730 Pfingsten Road, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:32pm by Chair Curin.

Members Present – Chair Curin; Members Goodman and Simon

Ex-Officio Members Present – Commissioners Chalem, Chambers, Schyman and Ziering

Staff Present – Executive Director Hamer; Directors Bozarth, Leiner, Loftus, Scovic and Tokar; Executive Administrative Assistant Peterson; Parks Division Manager Meyer; Business Manager Drahos; Specialist Scharp; Facilities & Fleet Manager Truhlar; Recreation Division Manager Kotloski; Performing Arts Manager Sweet; Athletics Manager Shea

Staff Absent – Director Baron

AMENDED AGENDA

Chair Curin requested to amend the Agenda and move Informational Item C. West Park Community Feedback to the first agenda topic and table New Business Item 9/12.39 Consider Contract Tree Maintenance Services, Bid #2231. Commissioner Simon moved to amend the Agenda as presented. Commissioner Goodman seconded the motion. Motion passed by voice vote.

RECOGNITION OF VISITORS

Tom and Rose Marie Tobin, Northbrook Residents (left at 7:31pm)

Rose Marie Tobin addressed the Board to discuss landscaping that borders their property and West Park. She has been a Northbrook resident for 37 years and purchased the house because of the natural fence of trees. Three to four years ago the natural fence was removed because of buckthorn and shrubs and flowers were planted. Now there are weeds and in the winter everything is dead. There was no communication regarding the new path behind the house. Their backyard is now visible. Mrs. Tobin is asking for some type of green, tall natural fence to prevent people from looking into her backyard.

Dave Ben-Dov, Northbrook Resident (left at 6:55pm)

Dave Ben-Dov addressed the Board to discuss landscaping that borders his property and West Park. Mr. Ben-Dov reviewed an email that he sent to Chris Leiner, Director of Parks & Properties. Mr. Ben-Dov addressed the lack of communication between the Park District and the residents. Equipment was out before residents could address the project plans.

Marty and Gayle Zimmerman, Northbrook Residents (left at 7:31pm)

Gayle Zimmerman addressed the Board to discuss landscaping that borders her property and West Park. Mrs. Zimmerman agreed with prior statements. She and her husband did not know about the path and feel that their privacy and security have been compromised. Landscaping is requested to address exposure.

APPROVAL OF MINUTES

Commissioner Simon moved to approve the Minutes of the Parks and Properties Committee Meeting of August 18, 2022. Commissioner Goodman seconded the motion. Motion passed by voice vote.

# NORTHBROOK PARK DISTRICT

## INFORMATIONAL ITEMS/VERBAL UPDATES

### **West Park Community Feedback**

Director Leiner reviewed comments received from several West Park neighbors who have been impacted by the path construction. The area has not been maintained to District standards due to COVID and staffing levels. The District did provide a communication however it came out a few days before construction started. Director Leiner recognizes that privacy and screening that neighbors have grown accustomed to is being requested. A landscape plan for installation of additional plant material and a long term maintenance plan for the area will be developed. Commissioners engaged in a question and answer session. At the October 18, 2022 Parks and Properties Committee Meeting a project update will be provided.

### **Fleet Analysis**

Director Leiner and staff developed a fleet analysis of the District's vehicles. The District currently owns 29 fleet vehicles, and the average fleet age is 12.9 years old. Currently the fleet includes nine vehicles over 15 years old. Four fleet categories were developed for the comprehensive management plan. A review of the replacement timeline, fleet condition, standardization, alternative fuel vehicles and a proposed course of action were discussed. Commissioners engaged in a question and answer session.

### **Well Pump Equipment Evaluation Update**

Director Leiner provided information on the well pump test results at Heritage Oaks Golf Club and Techny Prairie Park and Fields. Technicians determined two areas of concern after testing both wells. Staff will budget for well maintenance in 2023 and will seek to retain a specialized engineering firm to support the District with bid preparation and job oversight. Commissioners engaged in a question and answer session.

## UNFINISHED BUSINESS – None

## NEW BUSINESS

### **Consider Stonegate Park Playground Equipment**

Director Leiner provided background information on the Stonegate Park playground equipment option that will be made available to the public for voting. Commissioners engaged in a question and answer session. Chair Curin called for additional questions. Hearing none, Chair Curin moved to approve the Stonegate Park Playground Play Equipment design concepts provided by Play Illinois LLC/Burke and Cunningham Recreation/GameTime Equipment, to be made available to the public for voting to the full Board for approval. Commissioner Simon seconded the motion. The motion passed by voice vote.

## OLD BUSINESS – None

## NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for October 18, 2022 at 6:30pm, Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

With no further business, the Meeting was adjourned at 7:43PM.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wp