



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Parks and Properties Committee Meeting

September 12, 2022

6:30pm

Northbrook Sports Center, Community Room, 1730 Pfingsten Road

AGENDA

- I. Call to Order—Chair Curin; Members Goodman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
9/12.38 Parks and Properties Committee Meeting of August 18, 2022
- IV. Informational Items / Verbal Updates
 - A. Fleet Analysis
 - B. Well Pump Equipment Evaluation Update
 - C. West Park Community Feedback
- V. Unfinished Business
- VI. New Business
9/12.39 Consider Contract Tree Maintenance Services, Bid #2231
9/12.40 Consider Stonegate Park Playground Equipment
- VII. Old Business
- VIII. Next Meeting – October 18, 2022, at 6:30pm, Joe Doud Administration Building, 545 Academy Drive
- IX. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook,
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days' advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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MEMORANDUM

To: Parks and Properties Committee
From: Chris Leiner, Director of Parks and Properties
Agenda Item: VI. 9/12.40 Consider Stonegate Park Playground Equipment
Date: September 9, 2022

Staff Recommendation:

Staff recommends approving the Stonegate Park Playground Equipment options provided by Play Illinois LLC/Burke and Cunningham Recreation/GameTime Equipment to be made available to the public for voting.

Background & Analysis:

Planning for this project began in 2022, with anticipated construction in 2023. Stonegate Park is the District's only universally accessible/inclusive playground. By definition, universally accessible/inclusive playgrounds are designed for users of all physical and cognitive abilities. The playground equipment is ramped and typically includes components that allow the user an area to reflect and process sensory inputs. Those who use a mobility device do not need to transfer out/off the device to experience the playground.

By ADA recommendation, Districts typically strive to provide one in every three playgrounds as universally accessible/inclusive. However, achieving that standard can be challenging. Universally accessible/inclusive playgrounds require a larger footprint as the ramps need more space which makes Stonegate Park a good location as space is abundant.

While all playgrounds installed by the District have accessible components, this site expands upon that concept. Due to this playground being considered universally accessible/inclusive, a more diverse staff panel was assembled to evaluate the design. This panel included Recreation Division staff and team members from NSSRA.

Based on the classification matrix previously presented, Stonegate Park qualifies for the installation of synthetic playground safety turf. The playground concepts for evaluation are located within the existing curbs and sidewalks.

In May 2022, the District sent a mailer to 1,431 resident homes to determine current demographics, what amenities are used most, what color palettes are preferred for the new play equipment, what amenities residents would like to see added and an opportunity to leave comments. The District received 67 responses. The survey indicated that the play equipment used most are the swings, slides and climbers. The playground palette with the most votes was bold/bright colors.

After the compilation of survey results, the District sent out an RFP to three playground suppliers to create two concept designs for Stonegate Park. The designers were directed to fit the new equipment into the existing playground curbs. Each vendor was tasked with designing separate structures for the 2-5 and 5-12 age groups. From those submissions, the staff panel selected one concept provided by Play Illinois/Burke and one from Cunningham Recreation/GameTime Equipment to present to the Board. Both concepts will have presentation boards at the Committee Meeting.

Explanation:

Budgeted Cost for Play Equipment (only): \$175,000

Budget Source: 2023 CIP

Legal Requirement: None

Motion:

The Parks and Properties Committee Chair moves to approve the Stonegate Park Playground Play Equipment design concepts provided by Play Illinois LLC/Burke and Cunningham Recreation/GameTime Equipment, to be made available to the public for voting to the full Board for approval.

Pc: Molly Hamer, Executive Director



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MEMORANDUM

To: Parks and Properties Committee
From: Chris Leiner, Director of Parks & Properties
Agenda Item: VI. 9/12.39 Consider Contract Tree Maintenance Services, Bid #2231
Date: September 9, 2022

Staff Recommendation:

Staff recommends the approval of the three-year hourly rate schedule for Tree Maintenance Services, Bid #2231 from Nels Johnson SavATree of Evanston, Illinois. Staff further recommends allocating \$75,000 to be used for tree maintenance performed by Nels Johnson SavATree through the remainder of 2022.

Background & Analysis:

At the April 15, 2022 Parks and Properties Committee Meeting, staff recommended repurposing the projected \$267,000 in surplus wages resulting from the Grounds Department staffing shortage to contractual services to perform the work. The Board has already approved the allocation of \$32,019 of the wage surplus to expand contractual mowing and \$191,895 to expand contractual landscaping.

The \$75,000 will be funded from the surplus Grounds Department wages.

The District has traditionally used contractors for larger-scale removals. At this time, the District has a backlog of large-diameter trees requiring removal that are beyond the Parks Division's ability to remove. This allocation will allow the District to move through the backlog of tree removal and pruning that has accumulated. The District currently has a backlog of approximately 100 trees of various sizes that are permitted and ready for removal.

Beyond that task, the additional funds would be used for as-needed smaller-scale removals and safety pruning. This contract would help offset the existing labor shortage as smaller removals and limited ground pruning has previously been completed in-house.

Staff expects to use the corresponding hourly rates to budget tree maintenance each fiscal year based on existing conditions that year.

Bidder	Rates	10/1/22-9/30/23	10/1/23-9/30/24	10/1/24-9/30/25
Nels Johnson SavATree	Hourly rate per worker - Climber	\$85.00	\$87.50	\$90.00

The lowest qualified bidder Nels Johnson SavATree currently provides tree removal and pruning services at various locations throughout the District. The District has a long-term successful relationship with the contractor.

Explanation:

1. Budgeted Cost: NA
2. Budget Source: 2022 Operating Budget- 10-20-82-620-1102-5050

NORTHBROOK PARK DISTRICT

Motion:

The Parks and Properties Committee Chair moves to approve the three-year hourly rate contract for Tree Maintenance Service, Bid #2231 from Nels Johnson SavATree of Evanston, Illinois to the full Board for approval.

Motion:

The Parks and Properties Committee Chair moves to approve a \$75,000 allocation of Grounds Department surplus wages to be expensed on tree maintenance to the full Board for approval.

Pc: Molly Hamer, Executive Director