



## Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Wednesday, July 20, 2022 in person at the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:30pm by Chair Curin

Members Present – Chair Curin; Members Goodman and Simon  
Ex-Officio Members Present – Commissioners Chalem, Chambers, Schyman (arrived at 6:33pm) and Ziering  
Staff Present – Executive Director Hamer; Directors Baron, Bozarth, Leiner, Loftus, Scovic and Tokar; Executive Administrative Assistant Peterson; Parks Division Manager Meyer; Business Manager Drahos; Specialist Scharp; Intern Urow

RECOGNITION OF VISITORS – None

### APPROVAL OF MINUTES

Commissioner Simon moved to approve the Minutes of the Parks and Properties Committee Meeting of June 14, 2022. Commissioner Goodman seconded the motion. Motion passed by voice vote.

### INFORMATIONAL ITEMS/VERBAL UPDATES

#### **IDOT De Minimis Request Meadowhill Park**

Director Leiner provided background information on the IDOT De Minimis request for Meadowhill Park. In December 2021, staff from the Park District, Village of Northbrook and Northbrook Junior High met with the Illinois Department of Transportation (IDOT) about proposed intersection improvements at Maple Avenue and Illinois Route 43 which is adjacent to Meadowhill Park. The scope of the proposed work consists of widening IL-43 to accommodate a northbound left turn lane at Maple Avenue. Additional improvements include a 4-foot asphalt shoulder, drainage improvements, new swale, curb and gutter. The proposed project's goal is to improve safety, mobility and access to Maple Avenue. Included in the project would be a 10-foot wide shared use path running the length of the Park property which would be owned by the Northbrook Park District. To construct the proposed intersection improvements and provide a temporary construction easement, IDOT has requested the Park District transfer .15 acres of land to IDOT in fee simple. The District has contacted legal counsel for advice. Commissioners engaged in a question and answer session.

#### **Aquatics Staffing**

Director Loftus provided an Aquatics staffing update. Due to the Country Thunder concert one pool will be closed Thursday, July 21 through Sunday, July 24. Northbrook Sports Center and Meadowhill Aquatic Center will be open for camps and morning lap swim. Staff will finalize which pool to keep open to provide the best amenities for the community. Commissioners engaged in a question and answer session.

#### **ComEd Energy Efficient Grant Program Announcement**

Executive Director Hamer announced the ComEd Energy Efficiency Grant Program announcement with ComEd officials will take place on Tuesday, July 26 in the Brook Room at Heritage Oaks Golf Club. The event will begin at 5:30pm with a short program at 6pm. Business casual attire is requested.

UNFINISHED BUSINESS – None

# NORTHBROOK PARK DISTRICT

## NEW BUSINESS

### **Consider Williamsburg Square Park Playground Equipment**

Director Leiner presented two equipment concepts for Williamsburg Square Park playground renovation. The scope of the renovation of this Park makes the project a candidate for a 2023 OSLAD grant application. If the District chooses to submit a grant application, the playground replacement will be delayed until 2024. Commissioners engaged in a question and answer session. Chair Curin called for additional questions. Hearing none, Commissioner Simon moved to approve the two Williamsburg Square Park Playground Play Equipment design concepts provided by Play Illinois LLC/Burke and NuToys Leisure Products/Landscape Structures, to be made available to the public for voting to the full Board for approval. Commissioner Goodman seconded the motion. Motion passed by voice vote.

### **Consider Chalet Roof Replacement, OMNIA Proposal 25-IL-220574**

Director Leiner provided background information on the proposed Chalet roof replacement. The project will consist of removing and replacing the existing shingles, fascia, flashing and vents. The existing plywood decking and insulation will be evaluated in the field and replaced as necessary. Commissioners engaged in a question and answer session. Chair Curin called for additional questions. Hearing none, Commissioner Simon moved to approve the Chalet Roof Replacement in the amount of \$24,216 and a \$15,000 allowance for a total amount of \$39,216 to Garland/DBS, Inc. of Cleveland, Ohio to the full Board for approval. Commissioner Goodman seconded the motion.

*Roll Call Vote:* Chair Curin, aye; Commissioner Goodman, nay; Commissioner Simon, aye.

*Motion passed: 2 ayes; 1 nay*

## OLD BUSINESS – None

## NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for August 18, 2022 at 6:30pm, Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

With no further business, the Meeting was adjourned at 7:03PM.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer

Molly Hamer, Secretary  
Board of Commissioners/wp