



**Board of Park Commissioners
Parks and Properties Committee
Meeting Minutes**

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Monday, May 16, 2022 in person and via electronic meeting at the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:32pm by Chair Chalem.

Executive Administrative Assistant Peterson announced that the Meeting was being recorded, called roll and visually recognized each participant.

Members Present via Electronic Meeting – Chair Chalem; Member Goodman

Member Absent – Member Curin

Ex-Officio Members Present via Electronic Meeting – Commissioners Chambers, Simon and Ziering

Ex-Officio Member Absent – Commissioner Schyman

Staff Present – Executive Director Hamer; Directors Leiner and Loftus; Executive Administrative Assistant Peterson

Staff Present via Electronic Meeting – Directors Baron and Bozarth; Interim Director of Finance and IT Busby; Parks Division Manager Meyer; Specialist Scharp

Staff Absent – Director Scovic

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

Commissioner Goodman moved to approve the Minutes of the Parks and Properties Committee Meeting of April 20, 2022. Chair Chalem seconded the motion.

ROLL CALL: Chair Chalem and Commissioner Goodman voted aye.

Motion Passed: 2 ayes; 0 nays; 1 absent

INFORMATIONAL ITEMS/VERBAL UPDATES

ComEd Energy Efficiency Grants

Director Leiner brought forward the opportunity to apply for the ComEd Energy Efficiency Grant. Staff announced that based on a partnership with Lead Electric of Barrington, Illinois the Park District has been awarded \$613,879.50 in grants from ComEd to install energy-efficient lighting throughout District facilities and parks. The fully funded grant program requires no match from the Park District and is designed for and directly marketed to units of local government to work toward the goal of reducing energy usage. Commissioners engaged in a question and answer session. Commissioner Ziering thanked Director Leiner for his work on this project.

UNFINISHED BUSINESS – None

NEW BUSINESS

Consider Landscape Maintenance Services, Bid #2226

Director Leiner provided background information on the Landscape Maintenance Services, Bid #2226. The contract includes spring clean-up, select maintenance and fall clean-up at select locations. Chair Chalem called for questions. Hearing none, Chair Chalem moved to approve the Base Bid, Fall Clean-up Alternate, and 3,550 labor hours at the legal

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bid rate of \$45.00 an hour for Landscape Maintenance Services, Bid #2226 from Milieu Design, LLC of Lake Zurich, Illinois, in the amount of \$191,895 to the full Board for approval. Commissioner Goodman seconded the motion.

ROLL CALL: Chair Chalem and Commissioner Goodman voted aye.

Motion Passed: 2 ayes; 0 nays; 1 absent

Consider Countryside Park Playground Equipment Options

Director Leiner provided background information on the playground equipment options for Countryside Park. Two playground concepts were provided by Play Illinois LLC/Burke. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Chair Chalem moved to approve the two Countryside Playground Play Equipment design concepts provided by Play Illinois LLC/Burke, to be made available to the public for voting. Commissioner Goodman seconded the motion.

ROLL CALL: Chair Chalem and Commissioner Goodman voted aye.

Motion Passed: 2 ayes; 0 nays; 1 absent

OLD BUSINESS – None

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for June 14, 2022 at 6:30pm, Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 6:51pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wp