



Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Wednesday, April 20, 2022 in person in the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:31pm by Chair Chalem.

Members Present – Chair Chalem; Members Curin and Goodman

Ex-Officio Members Present – Commissioners Chambers, Schyman and Ziering

Ex-Officio Member Absent – Commissioner Simon

Staff Present – Executive Director Hamer; Directors Baron, Bozarth, Leiner and Loftus; Executive Administrative Assistant Peterson; Specialist Scharp; Parks Division Manager Meyer; Business Manager Drahos

Staff Absent – Director Scovic; Interim Director Busby

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

Commissioner Curin moved to approve the Minutes of the Parks and Properties Committee Meeting of March 15, 2022. Commissioner Goodman seconded the motion. Motion passed by voice vote.

INFORMATIONAL ITEMS/VERBAL UPDATES

Parks Grounds Department Staffing Update

Director Leiner reviewed existing staffing levels within the Grounds Department and a new operational approach to maintain the best possible level of service to the community. Commissioners engaged in a question and answer session.

Request from Congressman Brad Schneider

Executive Director Hamer provided an update on a grant opportunity through Congressman Brad Schneider's office.

UNFINISHED BUSINESS – None

NEW BUSINESS

Consider Northbrook Sports Center Pool Deck Emergency Repair

Director Leiner provided background information regarding the Northbrook Sports Center pool deck emergency repair. Pool deck concrete settled up to 1.5 inches which was discovered during the 2022 pre-season pool inspection. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Chair Chalem moved to authorize Executive Director Hamer to engage the services of a to be determined concrete contractor to make emergency polyjacking repairs to the Northbrook Sports Center pool deck for a not to exceed amount of \$45,000 to the full Board for approval. Commissioner Curin seconded the motion. Motion passed by voice vote.

Consider Mowing Contract Addenda

Director Leiner provided background information on grounds staffing and information on mowing contracts. Chair Chalem called for questions. Hearing none, Chair Chalem moved to approve one-year contract addenda to Bid #2206 with Milieu Design, LLC of Lake Zurich, Illinois in the amount of \$22,750; to Bid #2177 with Brightview Landscape Services, LLC of Wheeling, Illinois in the amount of \$5,084; and to Bid #2189 with Moore Landscapes, LLC of Northbrook, Illinois in the amount of \$4,185 for a total amount of \$32,019 to mow the Northbrook Sports Center, West Park, the Leisure Center, the

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exterior perimeter of Heritage Oaks Golf Club fence and the Techny Prairie Activity Center to the full Board for approval. Commissioner Goodman seconded the motion. Motion passed by voice vote.

Consider District Asphalt Paving, Sealcoating and Repairs, Bid #2224

Director Leiner provided background on the asphalt paving, sealcoating and repairs noting that none of the work at Meadowhill Aquatic Center is projected to impact the opening of the pool. Chair Chalem called for questions. Hearing none, Chair Chalem moved to approve the Base Bid and Alternates 1, 2 and 3 for District Asphalt, Paving, Sealcoating and Repairs, Bid #2224 from Patriot Maintenance of Des Plaines, Illinois in the amount of \$347,465.00 to the full Board for approval. Commissioner Curin seconded the motion. Motion passed by voice vote.

Consider Hard Court Color Coat and Repairs, Bid #2225

Director Leiner provided background information on the project which will include preparation, crack repair with Armor patching, color coating and line painting at Greenfield Park basketball court, Floral Park basketball court and color coating of areas at the Velodrome. Chair Chalem called for additional questions. Hearing none, Chair Chalem moved to approve the Hard Court Color Coat and Repairs, Bid #2225 for \$44,900.00 from U.S. Tennis Court Construction Company of Lockport, Illinois to the full Board for approval. Commissioner Curin seconded the motion. Motion passed on voice vote.

Consider Professional Services Agreement with Gewalt Hamilton Associates, Inc. for Techny Prairie Park and Fields Path and Drainage Improvements

Director Leiner provided background information on the Techny Prairie Park and Fields path and drainage improvements. Staff discovered the drainage issue in January after the Capital Improvement Plan was approved. The pathway regularly has standing water after rain events and snow melts. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Chair Chalem moved to approve the Professional Services Agreement with Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois for the Techny Prairie Park and Fields Path and Drainage Improvements in the amount of \$28,550 with a not to exceed reimbursable amount of \$500 to the full Board for approval. Commissioner Curin seconded the motion. Motion passed on voice vote.

Consider Professional Services Agreement with Gewalt Hamilton Associates, Inc. for Wood Oaks Green Park Shoreline Construction Administration Phase Services

Director Leiner reviewed the agreement for construction observation and coordination for the installation of Phases II and III Shoreline Construction Administration services at Wood Oaks Green Park. Chair Chalem moved to approve the Professional Services Agreement with Gewalt Hamilton Associates, Inc. for Wood Oaks Green Park Shoreline Construction Administration Phase Services in the amount of \$38,800 from Gewalt Hamilton Associates, Inc. of Vernon Hills, Illinois to the full Board for approval. Commissioner Curin seconded the motion. Motion passed on voice vote.

OLD BUSINESS – None

Consider Ross Garfinkel Donation Agreement

Executive Director Hamer provided a status update on the Ross Garfinkel donation. The group representative recently contacted staff to express their continued interest in a memorial for the friend but feel the original dollar amount is unattainable. Park District staff will work with the group representative on an alternative solution. Commissioners engaged in a question and answer session.

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for May 16, 2022 at 6:30pm, Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:04pm.

Respectfully submitted,

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/s/ Molly Hamer

Molly Hamer, Secretary

Board of Commissioners/wp