



Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held, Wednesday, February 16, 2022 in person in the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:30pm by Chair Chalem.

Members Present – Chair Chalem; Members Curin and Goodman

Ex-Officio Members Present – Commissioners Chambers, Schyman, Simon and Ziering

Staff Present – Executive Director Hamer; Directors Baron, Dalton, Loftus, Munn and Scovic; Executive Administrative Assistant Peterson; Specialist Scharp; Senior Human Resources Manager Bozarth; Recreation Division Manager Shields; Parks Division Manager Meyer; Administrative Assistant Taylor

Guest – Chris Leiner, incoming Director of Parks & Properties

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

Commissioner Curin moved to approve the Minutes of the Parks and Properties Committee Meeting of January 18, 2022. Commissioner Goodman seconded the motion. Motion passed by voice vote.

INFORMATIONAL ITEMS/VERBAL UPDATES

UNFINISHED BUSINESS – None

NEW BUSINESS

Consider Surplus Ordinance 22-O-3, Park District Equipment

Director Dalton reviewed Surplus Ordinance 22-O-3, Park District Equipment. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Commissioner Curin moved to approve Surplus Ordinance 22-O-3, Park District Equipment to the full Board for approval. Commissioner Goodman seconded the motion. Motion passed by voice vote.

Consider Meadowhill Aquatic Center Pool Slide Gelcoat and Painting Bid #2215

Director Dalton provided background information on the Meadowhill Aquatic Center Pool Slide Gelcoat and Painting bid. The project will consist of two different painting projects and will not impact the opening of the pool this summer. Commissioner Curin moved to approve the Meadowhill Aquatic Center Pool Slide Gelcoat and Painting, Bid #2215 in the amount of \$74,590 to 8 Block Maintenance Company, LLC of Oranogo, Missouri to the full Board for approval. Commissioners Goodman seconded the motion. Motion passed by voice vote.

Consider Meadowhill Park Playground Equipment Purchase through OMNIA Partners

Director Dalton provided background information on the of playground equipment for Meadowhill Park. Planning for this project began in 2020 with anticipated construction in 2021. The playground project was deferred in 2021 and is now slated for construction in 2022. Residents in the neighborhood of Meadowhill Park were provided two design options to vote on through an online survey. The District has used OMNIA Partners in the past. Legal counsel has reviewed the OMNIA contract and confirms it meets the Governmental Joint Purchasing Act. Commissioner Curin moved to approve

NORTHBROOK PARK DISTRICT

the Meadowhill Park Playground Equipment purchase in the amount of \$79,834.64 from Cunningham Recreation, Inc. through OMNIA Partners (cooperative purchasing), to the full Board for approval. Commissioner Goodman seconded the motion. Motion passed by voice vote.

Consider Cedar Lane Tot Lot Playground Equipment Purchase through Sourcewell

Director Dalton provided background information on the playground equipment purchase for Cedar Lane Tot Lot. Planning for this project began in late 2021, with anticipated construction in 2022. Residents in the neighborhood of Cedar Lane Tot Lot were provided two different design options to vote on through an online survey. Legal counsel has reviewed the Sourcewell contract and confirms it meets the Governmental Joint Purchasing Act. Commissioner Curin moved to approve the Cedar Lane Tot Lot Playground Equipment purchase in the amount of \$79,813 for the Landscape Structures Playground equipment from NuToys Leisure Products through Sourcewell (cooperative purchasing), to the full Board for approval. Commissioner Goodman seconded the motion. Motion passed by voice vote.

Consider Professional Services Agreement – Hitchcock Design Group, Williamsburg Square Park Renovation

Director Dalton provided background information on the Williamsburg Square Park renovation. The playground was originally installed in 1999 and is now 23 years old. Preliminary design, construction documents and bidding are tentatively scheduled to take place in 2022 with anticipated construction in 2023. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Commissioner Curin moved to approve the Professional Services Agreement for landscape architectural design services for Williamsburg Square Park with Hitchcock Design Group of Naperville, Illinois in the amount of \$69,900 and \$1,000 in reimbursables for architectural services to the full Board for approval. Commissioner Goodman seconded the motion. Motion passed by voice vote.

OLD BUSINESS

Mask Mandate Update

Commissioners and staff discussed Governor Pritzker’s plan to lift the statewide indoor mask mandate on Monday, February 28, 2022.

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for March 15, 2022 at 6:30pm, Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 6:56pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap