



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Administration and Finance Committee Meeting

March 15, 2022

6:45pm or immediately following the Parks & Properties Committee Meeting  
Joe Doud Administration Building

### AGENDA

- I. Call to Order – Chair Schyman; Members Goodman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes  
3/15.8 Administration and Finance Committee Meeting Minutes of February 16, 2022
- IV. Informational Items/Verbal Updates
  - A. Chad Smith, Senior Systems Administration – IT Presentation
  - B. Interim Director of Finance Update
  - C. Nominating Committee
- V. Voucher Review  
3/15.9 February 2022
- VI. Audit Topics
- VII. Unfinished Business
- VIII. New Business
  - 3/15.10 Consider 2022 Recreation Guide Printing, Bid #2221
  - 3/15.11 Consider Authorized IMRF Agent
  - 3/15.12 Consider Updating Authorized Signers at Northbrook Bank & Trust Company
  - 3/15.13 Consider Server Upgrade, Licensing and Offsite Back-up
- IX. Old Business
- X. Next Meeting – April 20, 2022 at 6:45pm or immediately following previous Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- XI. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at 847-291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at 800-526-0857.



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# MEMORANDUM

To: Administration and Finance Committee  
From: Mindy Munn, Director of Administration & Finance  
Agenda Item: V. 3/15.9 Consider February 2022 Vouchers  
Date: March 11, 2022

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Please contact me with any questions regarding the February 2022 Vouchers.

February 2022:

Vendor Disbursements	\$330,781.32
Refunds	<u>1,016.50</u>
Total	\$331,797.82

**Draft Motion:**

The Administration and Finance Committee Chair moves to approve the February 2022 Vouchers in the amount of \$331,797.82 to the full Board for approval.

**Pc:** Molly Hamer, Executive Director



Northbrook Park District, IL

# February Voucher Report

By Segment (Select Below)

Payment Dates 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
<b>Division: 0 - Open</b>			
<b>Activity: 0000 - Open</b>			
<b>Vendor: 0170 - Case Lots, Incorporated</b>			
Case Lots, Incorporated	Parks inventory	Admin - Building Supplies-Genera...	2,938.95
Case Lots, Incorporated	Parks inventory	Admin - Building Supplies-Genera...	797.75
<b>Vendor 0170 - Case Lots, Incorporated Total:</b>			<b>3,736.70</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	1776 Walters-11/11-12/14/21	Receivables - Other-General Fu...	530.30
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>530.30</b>
<b>Vendor: 10278 - Edmund Orourke</b>			
Edmund Orourke	Replace failed direct deposit 01...	NB Bank Payroll-Pooled Cash F...	183.53
<b>Vendor 10278 - Edmund Orourke Total:</b>			<b>183.53</b>
<b>Vendor: 0466 - Illinois Dept. Of Revenue Sales &amp; Use Tax</b>			
Illinois Dept. Of Revenue Sales &...	Jan 2022 Sales tax	Accrued Sales Tax- Recreation F...	463.14
<b>Vendor 0466 - Illinois Dept. Of Revenue Sales &amp; Use Tax Total:</b>			<b>463.14</b>
<b>Vendor: 10095 - Imperial</b>			
Imperial	Merchandise for resale	Golf Inventory - Recreation Fund	526.01
<b>Vendor 10095 - Imperial Total:</b>			<b>526.01</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Recivables-IPBC-General Fund	-1,268.65
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Accrued Vol Life-General Fund	271.80
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>-996.85</b>
<b>Vendor: 9363 - The Home Depot Pro</b>			
The Home Depot Pro	RTD cleaner hook up kits for bui...	Admin - Building Supplies-Genera...	28.50
<b>Vendor 9363 - The Home Depot Pro Total:</b>			<b>28.50</b>
<b>Vendor: 1047 - U.S. Kids Golf</b>			
U.S. Kids Golf	merchandise for resale	Golf Inventory - Recreation Fund	228.34
<b>Vendor 1047 - U.S. Kids Golf Total:</b>			<b>228.34</b>
<b>Activity 0000 - Open Total:</b>			<b>4,699.67</b>
<b>Division 0 - Open Total:</b>			<b>4,699.67</b>

February Voucher Report

Payment Dates: 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
<b>Division: 1 - Administration</b>			
<b>Activity: 1000 - District Services</b>			
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, L...	545 Academy 11/15-12/16/21	Electricity-Dst Serv	975.76
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>975.76</b>
<b>Vendor: 3391 - Constellation NewEnergy-Gas Division</b>			
Constellation NewEnergy-Gas D...	Natural Gas Nov'21	Natural Gas-Dst Serv	660.92
<b>Vendor 3391 - Constellation NewEnergy-Gas Division Total:</b>			<b>660.92</b>
<b>Vendor: 0466 - Illinois Dept. Of Revenue Sales &amp; Use Tax</b>			
Illinois Dept. Of Revenue Sales &..	Jan 2022 Sales tax	Miscellaneous Revenue-Dst Serv	-8.14
<b>Vendor 0466 - Illinois Dept. Of Revenue Sales &amp; Use Tax Total:</b>			<b>-8.14</b>
<b>Activity 1000 - District Services Total:</b>			<b>1,628.54</b>
<b>Activity: 1001 - Executive Administration</b>			
<b>Vendor: 10290 - Amanda Taylor</b>			
Amanda Taylor	Mileage 02/07/22 - 02/16/22	Transportation-Exec Admin	63.18
<b>Vendor 10290 - Amanda Taylor Total:</b>			<b>63.18</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-Exe...	4,558.13
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>4,558.13</b>
<b>Vendor: 3331 - Molly Hamer</b>			
Molly Hamer	Colleague luncheon	Meeting expense-Exec Admin	33.09
<b>Vendor 3331 - Molly Hamer Total:</b>			<b>33.09</b>
<b>Vendor: 0764 - Paddock Publications</b>			
Paddock Publications	Legal notices for public hearing	Public Notices-Exec Admin	33.75
<b>Vendor 0764 - Paddock Publications Total:</b>			<b>33.75</b>
<b>Vendor: 3241 - Robbins Schwartz</b>			
Robbins Schwartz	Legal Fees December	Legal Services-Exec Admin	5,733.00
Robbins Schwartz	November 2021 Legal	Legal Services-Exec Admin	1,680.81
<b>Vendor 3241 - Robbins Schwartz Total:</b>			<b>7,413.81</b>
<b>Activity 1001 - Executive Administration Total:</b>			<b>12,101.96</b>
<b>Activity: 1002 - Accounting/Finance</b>			
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-Acc...	4,491.59
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>4,491.59</b>
<b>Vendor: 0691 - MSF Graphics Incorporated</b>			
MSF Graphics Incorporated	Budget covers	Printing/Finishing Services-Acct...	117.50
<b>Vendor 0691 - MSF Graphics Incorporated Total:</b>			<b>117.50</b>
<b>Activity 1002 - Accounting/Finance Total:</b>			<b>4,609.09</b>
<b>Activity: 1003 - Human Resources/Risk Mgmt</b>			
<b>Vendor: 0474 - Illinois State Police</b>			
Illinois State Police	Payment for criminal backgrou...	Misc Contractual Services-HR/Ri...	2,000.00
<b>Vendor 0474 - Illinois State Police Total:</b>			<b>2,000.00</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-HR...	5,288.85
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Misc Contractual Services-HR/Ri...	23.00
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>5,311.85</b>
<b>Vendor: 0731 - North Shore Omega</b>			
North Shore Omega	Pre employment testing Timoth...	Misc Contractual Services-HR/Ri...	229.00
North Shore Omega	Annual Random Consortium Fee..	Misc Contractual Services-HR/Ri...	570.00
North Shore Omega	Pre employment testing Adrian...	Misc Contractual Services-HR/Ri...	229.00
<b>Vendor 0731 - North Shore Omega Total:</b>			<b>1,028.00</b>
<b>Activity 1003 - Human Resources/Risk Mgmt Total:</b>			<b>8,339.85</b>

February Voucher Report

Payment Dates: 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
<b>Activity: 1004 - Technology</b>			
<b>Vendor: 0100 - AT&amp;T</b>			
AT&T	Velodrome-E911 12/17 - 1/16/...	Voice/Data Services-Technology	43.88
		<b>Vendor 0100 - AT&amp;T Total:</b>	<b>43.88</b>
<b>Vendor: 0192 - Chicago Communication Systems, Incorporated</b>			
Chicago Communication System...	Security system at 1730 Pfingst...	Voice/Data Services-Technology	825.00
		<b>Vendor 0192 - Chicago Communication Systems, Incorporated Total:</b>	<b>825.00</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-Te...	2,762.75
		<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>	<b>2,762.75</b>
		<b>Activity 1004 - Technology Total:</b>	<b>3,631.63</b>
<b>Activity: 1005 - Marketing</b>			
<b>Vendor: 3431 - Clarity Partners, LLC</b>			
Clarity Partners, LLC	12/01 - 12/31 Web design & ho...	Computer and Data Services-M...	672.50
		<b>Vendor 3431 - Clarity Partners, LLC Total:</b>	<b>672.50</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-Ma...	2,763.95
		<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>	<b>2,763.95</b>
<b>Vendor: 5476 - Joan Scovic</b>			
Joan Scovic	Meeting expenses -conference ...	Meeting expense-Marketing	104.82
Joan Scovic	Mileage for conference	Training/Education/Conference...	35.10
		<b>Vendor 5476 - Joan Scovic Total:</b>	<b>139.92</b>
<b>Vendor: 9961 - Lake County Press, Inc</b>			
Lake County Press, Inc	Stewardship Report	Printing/Finishing Services-Mar...	792.00
		<b>Vendor 9961 - Lake County Press, Inc Total:</b>	<b>792.00</b>
<b>Vendor: 10280 - Marybeth Stone</b>			
Marybeth Stone	Mileage 01/14/2022 to 02/02/2...	Transportation-Marketing	32.53
		<b>Vendor 10280 - Marybeth Stone Total:</b>	<b>32.53</b>
<b>Vendor: 1049 - U.S. Postmaster</b>			
U.S. Postmaster	Postage for Spring Guide	Postage/Delivery charges-Mark...	3,650.00
		<b>Vendor 1049 - U.S. Postmaster Total:</b>	<b>3,650.00</b>
		<b>Activity 1005 - Marketing Total:</b>	<b>8,050.90</b>
<b>Activity: 1029 - Special Recreation / ADA</b>			
<b>Vendor: 0743 - NSSRA</b>			
NSSRA	2021 Inclusion Services	Professional Services-Special Re...	12,767.22
		<b>Vendor 0743 - NSSRA Total:</b>	<b>12,767.22</b>
		<b>Activity 1029 - Special Recreation / ADA Total:</b>	<b>12,767.22</b>
		<b>Division 1 - Administration Total:</b>	<b>51,129.19</b>

February Voucher Report

Payment Dates: 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
<b>Division: 2 - Parks &amp; Properties</b>			
<b>Activity: 1050 - Capital Projects - Parks</b>			
<b>Vendor: 1290 - Gewalt Hamilton Associates</b>			
Gewalt Hamilton Associates	WOG Bidding coordination Year...	Land Improvements-Capital Pro...	707.00
Gewalt Hamilton Associates	Leisure Center Water Main Pa...	Capital - Professional Serv-Capit...	1,150.00
Gewalt Hamilton Associates	WOG Bidding Assistance Year 2...	Land Improvements-Capital Pro...	597.00
<b>Vendor 1290 - Gewalt Hamilton Associates Total:</b>			<b>2,454.00</b>
<b>Vendor: 1338 - Hitchcock Design Group</b>			
Hitchcock Design Group	Cedar Lan Tot Lot Playground R...	Capital - Professional Serv-Capit...	9,885.75
<b>Vendor 1338 - Hitchcock Design Group Total:</b>			<b>9,885.75</b>
<b>Vendor: 0764 - Paddock Publications</b>			
Paddock Publications	Bid ads #2218, #2217 and #2219	Building Improvements-Capital ...	178.20
<b>Vendor 0764 - Paddock Publications Total:</b>			<b>178.20</b>
<b>Vendor: 10155 - V3 Construction Group, Ltd</b>			
V3 Construction Group, Ltd	West park Pthway MWRD Perm...	Land Improvements-Capital Pro...	2,250.00
<b>Vendor 10155 - V3 Construction Group, Ltd Total:</b>			<b>2,250.00</b>
<b>Activity 1050 - Capital Projects - Parks Total:</b>			<b>14,767.95</b>
<b>Activity: 1100 - Parks &amp; Properties Administration</b>			
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	Hampton Lane-11/10-12/13/21	Electricity-P & P Admin	19.90
Constellation Energy Services, I...	Oakwood/Walnut-11/11-12/14...	Electricity-P & P Admin	21.28
Constellation Energy Services, I...	Wood Oaks Tennis-11/12-12/15...	Electricity-P & P Admin	332.71
Constellation Energy Services, I...	545 Academy 11/15-12/16/21	Electricity-P & P Admin	1,463.64
Constellation Energy Services, I...	Stonegate-11/15-12/16/21	Electricity-P & P Admin	41.98
Constellation Energy Services, I...	TPPF-11/15-12/16/21	Electricity-P & P Admin	592.44
Constellation Energy Services, I...	Dundee/Alice (Greenfield Park)...	Electricity-P & P Admin	20.46
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>2,492.41</b>
<b>Vendor: 3391 - Constellation NewEnergy-Gas Division</b>			
Constellation NewEnergy-Gas D...	Natural Gas Nov'21	Natural Gas-P & P Admin	235.50
Constellation NewEnergy-Gas D...	Natural Gas Nov'21	Natural Gas-P & P Admin	991.37
<b>Vendor 3391 - Constellation NewEnergy-Gas Division Total:</b>			<b>1,226.87</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-P &...	1,010.05
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>1,010.05</b>
<b>Vendor: 5558 - Littler Mendelson PC</b>			
Littler Mendelson PC	2021 CBA Negotiations Decemb...	Legal Services-P & P Admin	2,142.00
Littler Mendelson PC	Inquiry regarding FMCSA regulat..	Legal Services-P & P Admin	136.00
<b>Vendor 5558 - Littler Mendelson PC Total:</b>			<b>2,278.00</b>
<b>Vendor: 3542 - PRF Graphics</b>			
PRF Graphics	CIP books printing	Printing/Finishing Services-P & P..	303.00
<b>Vendor 3542 - PRF Graphics Total:</b>			<b>303.00</b>
<b>Vendor: 1073 - Village Of Northbrook</b>			
Village Of Northbrook	Water May'19	Water-P & P Admin	34.40
<b>Vendor 1073 - Village Of Northbrook Total:</b>			<b>34.40</b>
<b>Activity 1100 - Parks &amp; Properties Administration Total:</b>			<b>7,344.73</b>
<b>Activity: 1101 - Parks &amp; Properties Planning</b>			
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-P&...	3,494.22
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>3,494.22</b>
<b>Activity 1101 - Parks &amp; Properties Planning Total:</b>			<b>3,494.22</b>
<b>Activity: 1102 - Parks &amp; Properties Ground Maintenance</b>			
<b>Vendor: 0010 - AAA Lock And Key</b>			
AAA Lock And Key	Dog bin/picnic board keys	Program Supplies-P&P Ground...	22.00
<b>Vendor 0010 - AAA Lock And Key Total:</b>			<b>22.00</b>

February Voucher Report

Payment Dates: 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
<b>Vendor: 2210 - Audubon International</b>			
Audubon International	Parks Audubon Membership M...	Professional Memberships-P&P...	800.00
<b>Vendor 2210 - Audubon International Total:</b>			<b>800.00</b>
<b>Vendor: 10279 - Barco Products</b>			
Barco Products	trash can lid	Furniture & Fixtures < \$10K-P&P..	116.20
<b>Vendor 10279 - Barco Products Total:</b>			<b>116.20</b>
<b>Vendor: 0237 - Conserv Fs, Incorporated</b>			
Conserv Fs, Incorporated	ice melter	Building Maintenance Supplies-...	834.50
Conserv Fs, Incorporated	ice melter	Building Maintenance Supplies-...	1,028.25
<b>Vendor 0237 - Conserv Fs, Incorporated Total:</b>			<b>1,862.75</b>
<b>Vendor: 0441 - Home Depot Credit Services</b>			
Home Depot Credit Services	tower rink supplies	Program Supplies-P&P Ground...	47.97
<b>Vendor 0441 - Home Depot Credit Services Total:</b>			<b>47.97</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-P&...	2,334.84
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>2,334.84</b>
<b>Vendor: 3046 - John Collins</b>			
John Collins	boot reimbursement	Safety Supplies-P&P Ground Ma...	171.00
<b>Vendor 3046 - John Collins Total:</b>			<b>171.00</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	March 2022 Health Insurance	Health Insurance Premiums-P&...	1,524.00
<b>Vendor 3216 - Moe Funds Total:</b>			<b>1,524.00</b>
<b>Vendor: 0740 - Northern Safety Company, Incorporated</b>			
Northern Safety Company, Inco...	Rain Jackets	Employee Uniforms-P&P Groun...	101.44
<b>Vendor 0740 - Northern Safety Company, Incorporated Total:</b>			<b>101.44</b>
<b>Activity 1102 - Parks &amp; Properties Ground Maintenance Total:</b>			<b>6,980.20</b>
<b>Activity: 1103 - Parks &amp; Properties Trades</b>			
<b>Vendor: 10157 - Alpha Building Maintenance Services, Inc</b>			
Alpha Building Maintenance Ser...	Custodial Services May, June, Ju...	Building Maintenance Services-...	1,648.80
Alpha Building Maintenance Ser...	Custodial Services Sep	Building Maintenance Services-...	412.20
Alpha Building Maintenance Ser...	Custodial Services Oct	Building Maintenance Services-...	412.20
Alpha Building Maintenance Ser...	Custodial Services Nov 2021	Building Maintenance Services-...	412.20
Alpha Building Maintenance Ser...	Custodial services - December	Building Maintenance Services-...	412.20
<b>Vendor 10157 - Alpha Building Maintenance Services, Inc Total:</b>			<b>3,297.60</b>
<b>Vendor: 0481 - Image Specialties</b>			
Image Specialties	Name plate Claire C, Michael N,...	Signs Supplies-P&P Trades	30.00
Image Specialties	Name Plate Chris L, Cameron E,...	Signs Supplies-P&P Trades	10.00
<b>Vendor 0481 - Image Specialties Total:</b>			<b>40.00</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-P&...	2,763.59
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>2,763.59</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	March 2022 Health Insurance	Health Insurance Premiums-P&...	6,896.00
<b>Vendor 3216 - Moe Funds Total:</b>			<b>6,896.00</b>
<b>Vendor: 0764 - Paddock Publications</b>			
Paddock Publications	Bid ads #2218, #2217 and #2219	Building Maintenance Services-...	164.70
Paddock Publications	Bid ads #2218, #2217 and #2219	Building Maintenance Services-...	153.90
<b>Vendor 0764 - Paddock Publications Total:</b>			<b>318.60</b>
<b>Activity 1103 - Parks &amp; Properties Trades Total:</b>			<b>13,315.79</b>
<b>Activity: 1104 - Parks &amp; Properties Fleet Maintenance</b>			
<b>Vendor: 0126 - Bill Stasek Chevrolet</b>			
Bill Stasek Chevrolet	vehicle parts	Vehicle Supplies-P&P Fleet Mai...	47.00
<b>Vendor 0126 - Bill Stasek Chevrolet Total:</b>			<b>47.00</b>
<b>Vendor: 0237 - Conserv Fs, Incorporated</b>			
Conserv Fs, Incorporated	unleaded	Fuel-P&P Fleet Maint	3,944.09

February Voucher Report

Payment Dates: 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
Conserv Fs, Incorporated	diesel	Fuel-P&P Fleet Maint	1,309.44
<b>Vendor 0237 - Conserv Fs, Incorporated Total:</b>			<b>5,253.53</b>
<b>Vendor: 0263 - Dehne Lawn &amp; Leisure Incorporated</b>			
Dehne Lawn & Leisure Inconpor...	chainsaw bar and chain	Equipment Supplies-P&P Fleet ...	72.00
Dehne Lawn & Leisure Inconpor...	equipment supplies	Equipment Supplies-P&P Fleet ...	9.00
<b>Vendor 0263 - Dehne Lawn &amp; Leisure Incorporated Total:</b>			<b>81.00</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	March 2022 Health Insurance	Health Insurance Premiums-P&...	2,324.00
<b>Vendor 3216 - Moe Funds Total:</b>			<b>2,324.00</b>
<b>Vendor: 0703 - Napa Auto Parts</b>			
Napa Auto Parts	vehicle parts	Vehicle Supplies-P&P Fleet Mai...	31.27
Napa Auto Parts	vehicle parts	Vehicle Supplies-P&P Fleet Mai...	59.81
Napa Auto Parts	vehicle parts	Vehicle Supplies-P&P Fleet Mai...	11.56
Napa Auto Parts	vehicle parts	Vehicle Supplies-P&P Fleet Mai...	-17.11
Napa Auto Parts	vehicle parts	Vehicle Supplies-P&P Fleet Mai...	45.98
Napa Auto Parts	fuel filter	Equipment Supplies-P&P Fleet ...	20.98
Napa Auto Parts	vehicle parts	Vehicle Supplies-P&P Fleet Mai...	31.99
Napa Auto Parts	equipment parts	Equipment Supplies-P&P Fleet ...	102.88
Napa Auto Parts	Oil filter	Vehicle Supplies-P&P Fleet Mai...	14.72
Napa Auto Parts	vehicle supply	Vehicle Supplies-P&P Fleet Mai...	22.25
Napa Auto Parts	Oil	Oil & Lubricants-P&P Fleet Maint	35.94
<b>Vendor 0703 - Napa Auto Parts Total:</b>			<b>360.27</b>
<b>Vendor: 0891 - Russo's Power Equipment Incorporated</b>			
Russo's Power Equipment Incon...	equipment part shipping	Equipment Supplies-P&P Fleet ...	8.75
Russo's Power Equipment Incon...	equipment parts	Equipment Supplies-P&P Fleet ...	164.95
Russo's Power Equipment Incon...	pro trimmer part return	Equipment Supplies-P&P Fleet ...	-164.95
Russo's Power Equipment Incon...	power washer motor	Equipment Supplies-P&P Fleet ...	1,494.99
<b>Vendor 0891 - Russo's Power Equipment Incorporated Total:</b>			<b>1,503.74</b>
<b>Activity 1104 - Parks &amp; Properties Fleet Maintenance Total:</b>			<b>9,569.54</b>
<b>Activity: 1105 - Parks &amp; Properties Facility Maintenance</b>			
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-P&...	112.14
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>112.14</b>
<b>Activity 1105 - Parks &amp; Properties Facility Maintenance Total:</b>			<b>112.14</b>
<b>Division 2 - Parks &amp; Properties Total:</b>			<b>55,584.57</b>



February Voucher Report

Payment Dates: 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
<b>Division: 3 - Recreation</b>			
<b>Activity: 1053 - Capital Projects - Recreation</b>			
<b>Vendor: 0338 - Federal Express Corporation</b>			
Federal Express Corporation	postage overnight	Building Improvements-Capital ...	9.69
<b>Vendor 0338 - Federal Express Corporation Total:</b>			<b>9.69</b>
<b>Vendor: 3116 - FGM Architects</b>			
FGM Architects	SC REplacement Project Payme...	Building Improvements-Capital ...	3,070.00
<b>Vendor 3116 - FGM Architects Total:</b>			<b>3,070.00</b>
<b>Activity 1053 - Capital Projects - Recreation Total:</b>			<b>3,079.69</b>
<b>Activity: 1300 - LC Administration</b>			
<b>Vendor: 0326 - EWS Welding Supply Inc.</b>			
EWS Welding Supply Inc.	LC Helium	Miscellaneous Supplies-LC Adm...	22.32
<b>Vendor 0326 - EWS Welding Supply Inc. Total:</b>			<b>22.32</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-LC ...	1,975.71
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>1,975.71</b>
<b>Vendor: 1552 - Quadient Leasing</b>			
Quadient Leasing	Ink Cartridge for postage machi...	Office Supplies-LC Admin	139.73
<b>Vendor 1552 - Quadient Leasing Total:</b>			<b>139.73</b>
<b>Activity 1300 - LC Administration Total:</b>			<b>2,137.76</b>
<b>Activity: 1301 - LC Maintenance</b>			
<b>Vendor: 2383 - Aramark Uniform Services</b>			
Aramark Uniform Services	uniform service	Uniform Cleaning-LC Maint	5.84
<b>Vendor 2383 - Aramark Uniform Services Total:</b>			<b>5.84</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	Leisure Center-11/15-12/16/21	Electricity-LC Maint	2,922.21
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>2,922.21</b>
<b>Vendor: 3391 - Constellation NewEnergy-Gas Division</b>			
Constellation NewEnergy-Gas D...	Natural Gas Nov'21	Natural Gas-LC Maint	1,893.02
<b>Vendor 3391 - Constellation NewEnergy-Gas Division Total:</b>			<b>1,893.02</b>
<b>Vendor: 0441 - Home Depot Credit Services</b>			
Home Depot Credit Services	building supplies	Building Maintenance Supplies-...	7.98
Home Depot Credit Services	building supplies	Plumbing/Irrigation/Fountain-LC...	25.96
<b>Vendor 0441 - Home Depot Credit Services Total:</b>			<b>33.94</b>
<b>Vendor: 0520 - Jesus Molina</b>			
Jesus Molina	Steel toe boot reimbursement ...	Safety Supplies-LC Maint	150.00
<b>Vendor 0520 - Jesus Molina Total:</b>			<b>150.00</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	March 2022 Health Insurance	Health Insurance Premiums-LC...	6,934.00
<b>Vendor 3216 - Moe Funds Total:</b>			<b>6,934.00</b>
<b>Vendor: 9363 - The Home Depot Pro</b>			
The Home Depot Pro	cleaning supplies	Janitorial Supplies-LC Maint	47.16
<b>Vendor 9363 - The Home Depot Pro Total:</b>			<b>47.16</b>
<b>Vendor: 1073 - Village Of Northbrook</b>			
Village Of Northbrook	Elevator inspection 3323 Walters	Inspection Services-LC Maint	150.00
Village Of Northbrook	Elevator inspection 3323 Walters	Inspection Services-LC Maint	150.00
Village Of Northbrook	Water May'19	Water-LC Maint	162.80
<b>Vendor 1073 - Village Of Northbrook Total:</b>			<b>462.80</b>
<b>Activity 1301 - LC Maintenance Total:</b>			<b>12,448.97</b>
<b>Activity: 1320 - SC Administration</b>			
<b>Vendor: 2340 - Avcoa, Inc.</b>			
Avcoa, Inc.	Coffe supplies SC	Office Supplies-SC Admin	140.55
Avcoa, Inc.	Coffee supplies for SC	Office Supplies-SC Admin	114.75
Avcoa, Inc.	coffee supplies SC	Office Supplies-SC Admin	7.50
<b>Vendor 2340 - Avcoa, Inc. Total:</b>			<b>262.80</b>

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Vendor Name	Description (Payable)	Account Name	Amount
<b>Vendor: 0198 - Chicago Silk Screen</b>			
Chicago Silk Screen	J Compher Team USA Banner	Printing/Finishing Services-SC A...	125.00
<b>Vendor 0198 - Chicago Silk Screen Total:</b>			<b>125.00</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-SC ...	5,560.74
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>5,560.74</b>
<b>Activity 1320 - SC Administration Total:</b>			<b>5,948.54</b>
<b>Activity: 1321 - SC Maintenance</b>			
<b>Vendor: 2383 - Aramark Uniform Services</b>			
Aramark Uniform Services	uniform service	Uniform Cleaning-SC Maint	10.99
<b>Vendor 2383 - Aramark Uniform Services Total:</b>			<b>10.99</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	Sports Center 11/22/2021- 12/...	Electricity-SC Maint	14,706.40
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>14,706.40</b>
<b>Vendor: 3391 - Constellation NewEnergy-Gas Division</b>			
Constellation NewEnergy-Gas D...	Natural Gas Nov'21	Natural Gas-SC Maint	7,489.86
<b>Vendor 3391 - Constellation NewEnergy-Gas Division Total:</b>			<b>7,489.86</b>
<b>Vendor: 0481 - Image Specialties</b>			
Image Specialties	Name Plate Chris L, Cameron E,...	Sign Supplies-SC Maint	30.00
<b>Vendor 0481 - Image Specialties Total:</b>			<b>30.00</b>
<b>Vendor: 0540 - Jorson &amp; Carlson Co., Incorporated</b>			
Jorson & Carlson Co., Incorpora...	blades cleaned, sharpened and ...	Equipment Maintenance Servic...	40.10
Jorson & Carlson Co., Incorpora...	blades sharpened	Equipment Maintenance Servic...	73.70
Jorson & Carlson Co., Incorpora...	knives cleaned & sharpened	Equipment Maintenance Servic...	73.70
Jorson & Carlson Co., Incorpora...	knife sharpened and honed	Equipment Maintenance Servic...	73.70
<b>Vendor 0540 - Jorson &amp; Carlson Co., Incorporated Total:</b>			<b>261.20</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	March 2022 Health Insurance	Health Insurance Premiums-SC...	3,543.20
<b>Vendor 3216 - Moe Funds Total:</b>			<b>3,543.20</b>
<b>Vendor: 2232 - Tennant Sales And Service</b>			
Tennant Sales And Service	Parts for SC floor scrubber	Equipment Supplies-SC Maint	2.10
<b>Vendor 2232 - Tennant Sales And Service Total:</b>			<b>2.10</b>
<b>Vendor: 1073 - Village Of Northbrook</b>			
Village Of Northbrook	elevator inspection 1730 Pfings...	Inspection Services-SC Maint	150.00
Village Of Northbrook	elevator inspection 1730 Pfings...	Inspection Services-SC Maint	150.00
Village Of Northbrook	Water May'19	Water-SC Maint	1,885.12
<b>Vendor 1073 - Village Of Northbrook Total:</b>			<b>2,185.12</b>
<b>Activity 1321 - SC Maintenance Total:</b>			<b>28,228.87</b>
<b>Activity: 1351 - VG Maintenance</b>			
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	VG electricity 11/19/21 - 12/22...	Electricity-VG Maint	1,298.96
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>1,298.96</b>
<b>Vendor: 3391 - Constellation NewEnergy-Gas Division</b>			
Constellation NewEnergy-Gas D...	Natural Gas Nov'21	Natural Gas-VG Maint	786.92
<b>Vendor 3391 - Constellation NewEnergy-Gas Division Total:</b>			<b>786.92</b>
<b>Activity 1351 - VG Maintenance Total:</b>			<b>2,085.88</b>
<b>Activity: 1375 - SC Pool Maintenance</b>			
<b>Vendor: 1073 - Village Of Northbrook</b>			
Village Of Northbrook	Water May'19	Water-SC Pool Maint	481.60
<b>Vendor 1073 - Village Of Northbrook Total:</b>			<b>481.60</b>
<b>Activity 1375 - SC Pool Maintenance Total:</b>			<b>481.60</b>

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Payment Dates: 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
<b>Activity: 1405 - MAC Pool Maintenance</b>			
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	MAC11/19/21 - 12/22/2021	Electricity-MAC Pool Maint	537.11
			<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>
			<b>537.11</b>
<b>Vendor: 3391 - Constellation NewEnergy-Gas Division</b>			
Constellation NewEnergy-Gas D...	Natural Gas Nov'21	Natural Gas-MAC Pool Maint	631.06
			<b>Vendor 3391 - Constellation NewEnergy-Gas Division Total:</b>
			<b>631.06</b>
<b>Vendor: 1073 - Village Of Northbrook</b>			
Village Of Northbrook	Water May'19	Water-MAC Pool Maint	1,172.16
			<b>Vendor 1073 - Village Of Northbrook Total:</b>
			<b>1,172.16</b>
			<b>Activity 1405 - MAC Pool Maintenance Total:</b>
			<b>2,340.33</b>
<b>Activity: 1450 - TPAC Administration</b>			
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance-TPAC Admin	1,420.12
			<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>
			<b>1,420.12</b>
<b>Vendor: 0691 - MSF Graphics Incorporated</b>			
MSF Graphics Incorporated	Mailing envelopes for TPAC and...	Office Supplies-TPAC Admin	66.00
			<b>Vendor 0691 - MSF Graphics Incorporated Total:</b>
			<b>66.00</b>
			<b>Activity 1450 - TPAC Administration Total:</b>
			<b>1,486.12</b>
<b>Activity: 1451 - TPAC Maintenance</b>			
<b>Vendor: 2383 - Aramark Uniform Services</b>			
Aramark Uniform Services	uniform service	Uniform Cleaning-TPAC Maint	9.62
			<b>Vendor 2383 - Aramark Uniform Services Total:</b>
			<b>9.62</b>
<b>Vendor: 3391 - Constellation NewEnergy-Gas Division</b>			
Constellation NewEnergy-Gas D...	Natural Gas Nov'21	Natural Gas-TPAC Maint	199.33
			<b>Vendor 3391 - Constellation NewEnergy-Gas Division Total:</b>
			<b>199.33</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	March 2022 Health Insurance	Health Insurance Premiums-TP...	304.80
			<b>Vendor 3216 - Moe Funds Total:</b>
			<b>304.80</b>
<b>Vendor: 9363 - The Home Depot Pro</b>			
The Home Depot Pro	cleaning supplies	Janitorial Supplies-TPAC Maint	128.92
			<b>Vendor 9363 - The Home Depot Pro Total:</b>
			<b>128.92</b>
<b>Vendor: 1073 - Village Of Northbrook</b>			
Village Of Northbrook	elevator inspection 180 Anets Dr	Inspection Services-TPAC Maint	150.00
Village Of Northbrook	Water May'19	Water-TPAC Maint	89.54
			<b>Vendor 1073 - Village Of Northbrook Total:</b>
			<b>239.54</b>
			<b>Activity 1451 - TPAC Maintenance Total:</b>
			<b>882.21</b>
<b>Activity: 1475 - Fitness Center</b>			
<b>Vendor: 9659 - Direct Fitness Solutions</b>			
Direct Fitness Solutions	2 Stages Bikes	Small Equipment < \$10K-Fitness...	4,555.00
			<b>Vendor 9659 - Direct Fitness Solutions Total:</b>
			<b>4,555.00</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-Fit...	1,078.44
			<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>
			<b>1,078.44</b>
			<b>Activity 1475 - Fitness Center Total:</b>
			<b>5,633.44</b>
<b>Activity: 1501 - Turf Field Rentals</b>			
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	TPPF-11/15-12/16/21	Electricity-Turf Field Rentals	222.17
			<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>
			<b>222.17</b>
			<b>Activity 1501 - Turf Field Rentals Total:</b>
			<b>222.17</b>
<b>Activity: 1504 - Batting Cages</b>			
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	TPPF-11/15-12/16/21	Electricity-Batting Cages	74.06
			<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>
			<b>74.06</b>

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Vendor Name	Description (Payable)	Account Name	Amount
<b>Vendor: 0638 - Master Pitching Machine, Incorporated</b>			
Master Pitching Machine, Incor...	Batting Cage Tokens 2,000, Ball ...	Program Supplies-Batting Cages	1,288.18
<b>Vendor 0638 - Master Pitching Machine, Incorporated Total:</b>			<b>1,288.18</b>
<b>Activity 1504 - Batting Cages Total:</b>			<b>1,362.24</b>
<b>Activity: 1506 - Velodrome/Chalet Rentals</b>			
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	MAC11/19/21 - 12/22/2021	Electricity-Velodrome/Chalet R...	260.88
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>260.88</b>
<b>Vendor: 3391 - Constellation NewEnergy-Gas Division</b>			
Constellation NewEnergy-Gas D...	Natural Gas Nov'21	Natural Gas-Velodrome/Chalet ...	90.15
<b>Vendor 3391 - Constellation NewEnergy-Gas Division Total:</b>			<b>90.15</b>
<b>Activity 1506 - Velodrome/Chalet Rentals Total:</b>			<b>351.03</b>
<b>Activity: 1510 - Dog Park</b>			
<b>Vendor: 0231 - ComEd</b>			
ComEd	2490 Dundee - 12/15/21 - 1/19...	Electricity-Dog Park	66.91
<b>Vendor 0231 - ComEd Total:</b>			<b>66.91</b>
<b>Vendor: 5311 - Service Sanitation</b>			
Service Sanitation	Feb Portable Resroom Dog Park	Misc Contractual Services-Dog ...	122.50
<b>Vendor 5311 - Service Sanitation Total:</b>			<b>122.50</b>
<b>Activity 1510 - Dog Park Total:</b>			<b>189.41</b>
<b>Activity: 1800 - Recreation Admin</b>			
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-Rec...	3,827.16
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>3,827.16</b>
<b>Activity 1800 - Recreation Admin Total:</b>			<b>3,827.16</b>
<b>Activity: 1810 - Recreation Program Admin</b>			
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	TPPF-11/15-12/16/21	Electricity-Rec Program Admin	296.22
Constellation Energy Services, I...	MAC11/19/21 - 12/22/2021	Electricity-Rec Program Admin	736.60
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>1,032.82</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance-Rec Program ...	17,036.72
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>17,036.72</b>
<b>Vendor: 10250 - Mary Mucci</b>			
Mary Mucci	Uber for conference	Training/Education/Conference...	49.57
<b>Vendor 10250 - Mary Mucci Total:</b>			<b>49.57</b>
<b>Vendor: 10281 - Nicholas Horvat</b>			
Nicholas Horvat	Coffee/Lunch reimburse confer...	Training/Education/Conference...	12.26
<b>Vendor 10281 - Nicholas Horvat Total:</b>			<b>12.26</b>
<b>Activity 1810 - Recreation Program Admin Total:</b>			<b>18,131.37</b>
<b>Activity: 1815 - Recreation Facility Maintenance</b>			
<b>Vendor: 2383 - Aramark Uniform Services</b>			
Aramark Uniform Services	uniform service	Uniform Cleaning-Rec Facility ...	10.99
Aramark Uniform Services	uniform service	Uniform Cleaning-Rec Facility ...	15.46
Aramark Uniform Services	uniform service	Uniform Cleaning-Rec Facility ...	10.99
Aramark Uniform Services	uniform service	Uniform Cleaning-Rec Facility ...	15.46
Aramark Uniform Services	Uniform service	Uniform Cleaning-Rec Facility ...	15.46
Aramark Uniform Services	Uniform service	Uniform Cleaning-Rec Facility ...	10.99
<b>Vendor 2383 - Aramark Uniform Services Total:</b>			<b>79.35</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premium-Rec ...	2,435.16
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>2,435.16</b>
<b>Activity 1815 - Recreation Facility Maintenance Total:</b>			<b>2,514.51</b>

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Payment Dates: 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
<b>Activity: 2005 - Pickleball Programs</b>			
<b>Vendor: 5556 - E Town Tennis</b>			
E Town Tennis	Winter Boot Camp/private less...	Independent Contractor Service...	175.00
		<b>Vendor 5556 - E Town Tennis Total:</b>	<b>175.00</b>
		<b>Activity 2005 - Pickleball Programs Total:</b>	<b>175.00</b>
<b>Activity: 2011 - TPAC Pickleball</b>			
<b>Vendor: 5556 - E Town Tennis</b>			
E Town Tennis	Winter Boot Camp/private less...	Program Services-TPAC Pickleba...	1,648.50
E Town Tennis	Winter seesion 1 Pickleball Prog...	Program Services-TPAC Pickleba...	8,127.00
		<b>Vendor 5556 - E Town Tennis Total:</b>	<b>9,775.50</b>
		<b>Activity 2011 - TPAC Pickleball Total:</b>	<b>9,775.50</b>
<b>Activity: 2200 - AC Admin</b>			
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-A C...	3,404.38
		<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>	<b>3,404.38</b>
		<b>Activity 2200 - AC Admin Total:</b>	<b>3,404.38</b>
<b>Activity: 2305 - EC Contractual</b>			
<b>Vendor: 3715 - Cathy Glickman</b>			
Cathy Glickman	Kindermusik classes	Program Services-EC Contract	1,141.88
		<b>Vendor 3715 - Cathy Glickman Total:</b>	<b>1,141.88</b>
		<b>Activity 2305 - EC Contractual Total:</b>	<b>1,141.88</b>
<b>Activity: 2708 - NOI Admin/Tickets</b>			
<b>Vendor: 3237 - Atlas Bleachers</b>			
Atlas Bleachers	Deposit for bleachers	Equipment Rental-NOI Admin/T...	1,295.00
		<b>Vendor 3237 - Atlas Bleachers Total:</b>	<b>1,295.00</b>
<b>Vendor: 0441 - Home Depot Credit Services</b>			
Home Depot Credit Services	Ice show supplies	Program Supplies-NOI Admin/Ti...	180.69
		<b>Vendor 0441 - Home Depot Credit Services Total:</b>	<b>180.69</b>
<b>Vendor: 2438 - Sherwin Williams Co.</b>			
Sherwin Williams Co.	ice show paint	Program Supplies-NOI Admin/Ti...	813.42
		<b>Vendor 2438 - Sherwin Williams Co. Total:</b>	<b>813.42</b>
		<b>Activity 2708 - NOI Admin/Tickets Total:</b>	<b>2,289.11</b>
<b>Activity: 2713 - Cosmic Skating</b>			
<b>Vendor: 10291 - Julie Shaw</b>			
Julie Shaw	DJ for January Cosmic Skate	Program Services-Cosmic Skating	240.00
		<b>Vendor 10291 - Julie Shaw Total:</b>	<b>240.00</b>
		<b>Activity 2713 - Cosmic Skating Total:</b>	<b>240.00</b>
<b>Activity: 2902 - School's Out Fun</b>			
<b>Vendor: 10285 - Shilin Hora</b>			
Shilin Hora	Entertainment for School's Out ...	Program Services-School's Out ...	170.00
		<b>Vendor 10285 - Shilin Hora Total:</b>	<b>170.00</b>
		<b>Activity 2902 - School's Out Fun Total:</b>	<b>170.00</b>
<b>Activity: 3002 - Senior Holiday Events</b>			
<b>Vendor: 10070 - Elizabeth C Berg</b>			
Elizabeth C Berg	Saddle Shoe Sisters entertainm...	Program Fees-Senior Holiday Ev...	225.00
		<b>Vendor 10070 - Elizabeth C Berg Total:</b>	<b>225.00</b>
		<b>Activity 3002 - Senior Holiday Events Total:</b>	<b>225.00</b>
<b>Activity: 3120 - 4th of July</b>			
<b>Vendor: 3112 - AB Productions Associates</b>			
AB Productions Associates	balance from July 3 concert	Program Services-4th of July	450.00
		<b>Vendor 3112 - AB Productions Associates Total:</b>	<b>450.00</b>
		<b>Activity 3120 - 4th of July Total:</b>	<b>450.00</b>

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Payment Dates: 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
<b>Activity: 3301 - Soccer - Contractual</b>			
<b>Vendor: 6060 - Chicago Fire Soccer, LLC</b>			
Chicago Fire Soccer, LLC	Winter camp	Independent Contractor Service...	1,781.50
		<b>Vendor 6060 - Chicago Fire Soccer, LLC Total:</b>	<b>1,781.50</b>
		<b>Activity 3301 - Soccer - Contractual Total:</b>	<b>1,781.50</b>
<b>Activity: 3303 - Youth Sports - Contractual</b>			
<b>Vendor: 1287 - Hot Shots Sports</b>			
Hot Shots Sports	Autumn Session 1 2021	Ind Contractor Serv-Youth Sport...	2,798.39
		<b>Vendor 1287 - Hot Shots Sports Total:</b>	<b>2,798.39</b>
		<b>Activity 3303 - Youth Sports - Contractual Total:</b>	<b>2,798.39</b>
<b>Activity: 3317 - TPAC Youth Sports Contractual</b>			
<b>Vendor: 1287 - Hot Shots Sports</b>			
Hot Shots Sports	Autumn Session 1 2021	Ind Contractor Serv-TPAC Youth...	3,812.38
Hot Shots Sports	Countryside Montessori Class	Ind Contractor Serv-TPAC Youth...	150.00
		<b>Vendor 1287 - Hot Shots Sports Total:</b>	<b>3,962.38</b>
		<b>Activity 3317 - TPAC Youth Sports Contractual Total:</b>	<b>3,962.38</b>
		<b>Division 3 - Recreation Total:</b>	<b>117,764.44</b>

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Payment Dates: 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
<b>Division: 4 - Golf</b>			
<b>Activity: 1051 - Capital Projects - Golf</b>			
<b>Vendor: 9691 - Divine Signs, Inc</b>			
Divine Signs, Inc	Dedication Plaque	Building Improvements-Capital ...	1,722.50
		<b>Vendor 9691 - Divine Signs, Inc Total:</b>	<b>1,722.50</b>
<b>Vendor: 0338 - Federal Express Corporation</b>			
Federal Express Corporation	postage overnight	Building Improvements-Capital ...	9.69
		<b>Vendor 0338 - Federal Express Corporation Total:</b>	<b>9.69</b>
<b>Vendor: 5529 - MG Mechanical Contracting, Inc</b>			
MG Mechanical Contracting, Inc	Pymt appl #13, pymt #11 Clubh...	Building Improvements-Capital ...	50,692.60
		<b>Vendor 5529 - MG Mechanical Contracting, Inc Total:</b>	<b>50,692.60</b>
<b>Vendor: 10247 - Turf Masters of Chicagoland</b>			
Turf Masters of Chicagoland	Projector moun tfor golf shop T...	Capital - Prof Services-Capital P...	350.00
		<b>Vendor 10247 - Turf Masters of Chicagoland Total:</b>	<b>350.00</b>
		<b>Activity 1051 - Capital Projects - Golf Total:</b>	<b>52,774.79</b>
<b>Activity: 1200 - Golf Admin</b>			
<b>Vendor: 10254 - Golf Chicago</b>			
Golf Chicago	\$4,000 summer cover and featu...	Promotional Advertising-Golf A...	1,200.00
		<b>Vendor 10254 - Golf Chicago Total:</b>	<b>1,200.00</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-Golf..	2,766.95
		<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>	<b>2,766.95</b>
<b>Vendor: 0691 - MSF Graphics Incorporated</b>			
MSF Graphics Incorporated	Mailing envelopes for TPAC and...	Office Supplies-Golf Admin	58.70
		<b>Vendor 0691 - MSF Graphics Incorporated Total:</b>	<b>58.70</b>
		<b>Activity 1200 - Golf Admin Total:</b>	<b>4,025.65</b>
<b>Activity: 1201 - Heritage Oaks Operations</b>			
<b>Vendor: 0160 - Callaway Golf</b>			
Callaway Golf	Equipment for Demo & Fitting	Cost of Goods Sold-Heritage Oa...	63.54
Callaway Golf	Equipment for Demo & Fitting	Cost of Goods Sold-Heritage Oa...	24.89
Callaway Golf	Equipment for Demo & Fitting	Cost of Goods Sold-Heritage Oa...	24.89
		<b>Vendor 0160 - Callaway Golf Total:</b>	<b>113.32</b>
<b>Vendor: 0194 - Chicago District Golf Association</b>			
Chicago District Golf Association	CDGA Annual Club Dues Heritag...	Golf - Handicap Service-Heritage..	100.00
		<b>Vendor 0194 - Chicago District Golf Association Total:</b>	<b>100.00</b>
<b>Vendor: 0338 - Federal Express Corporation</b>			
Federal Express Corporation	Footjoy shoe return	Postage/Delivery charges-Herit...	13.19
		<b>Vendor 0338 - Federal Express Corporation Total:</b>	<b>13.19</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-Her...	4,138.05
		<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>	<b>4,138.05</b>
		<b>Activity 1201 - Heritage Oaks Operations Total:</b>	<b>4,364.56</b>
<b>Activity: 1210 - Golf Ground Maintenance</b>			
<b>Vendor: 3583 - Advanced Turf Solutions, Inc</b>			
Advanced Turf Solutions, Inc	Fungicide and herbicide	Ground Supplies-Golf Ground ...	3,545.92
		<b>Vendor 3583 - Advanced Turf Solutions, Inc Total:</b>	<b>3,545.92</b>
<b>Vendor: 0441 - Home Depot Credit Services</b>			
Home Depot Credit Services	Tools/pump sprayers	Office Supplies-Golf Ground Ma...	4.97
Home Depot Credit Services	Tools/pump sprayers	Hand Tools-Golf Ground Maint	42.82
Home Depot Credit Services	Tools/pump sprayers	Miscellaneous Supplies-Golf Gr...	43.92
Home Depot Credit Services	office supplies	Office Supplies-Golf Ground Ma...	3.98
		<b>Vendor 0441 - Home Depot Credit Services Total:</b>	<b>95.69</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-Golf..	2,361.72
		<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>	<b>2,361.72</b>

February Voucher Report

Payment Dates: 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
<b>Vendor: 2000 - Leibold Irrigation</b>			
Leibold Irrigation	C-18 Pumphouse repair	Building Repairs-Golf Ground M...	3,525.00
<b>Vendor 2000 - Leibold Irrigation Total:</b>			<b>3,525.00</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	March 2022 Health Insurance	Health Insurance Premiums-Golf..	1,524.00
<b>Vendor 3216 - Moe Funds Total:</b>			<b>1,524.00</b>
<b>Vendor: 0891 - Russo's Power Equipment Incorporated</b>			
Russo's Power Equipment Incor...	hand tools	Hand Tools-Golf Ground Maint	167.94
Russo's Power Equipment Incor...	shovel return	Hand Tools-Golf Ground Maint	-139.96
<b>Vendor 0891 - Russo's Power Equipment Incorporated Total:</b>			<b>27.98</b>
<b>Vendor: 3193 - Siteone Landscape Supply</b>			
Siteone Landscape Supply	duplicate payment	Golf - Course Supplies-Golf Gro...	-188.00
Siteone Landscape Supply	Herbicide HOGC	Ground Supplies-Golf Ground ...	529.88
<b>Vendor 3193 - Siteone Landscape Supply Total:</b>			<b>341.88</b>
<b>Activity 1210 - Golf Ground Maintenance Total:</b>			<b>11,422.19</b>
<b>Activity: 1211 - Golf Facility Maintenance</b>			
<b>Vendor: 10157 - Alpha Building Maintenance Services, Inc</b>			
Alpha Building Maintenance Ser...	Custodial Services Sep	Building Maintenance Services-...	2,016.30
Alpha Building Maintenance Ser...	Custodial Services Oct	Building Maintenance Services-...	2,016.30
Alpha Building Maintenance Ser...	Custodial Services Nov 2021	Building Maintenance Services-...	2,016.30
Alpha Building Maintenance Ser...	Custodial services - December	Building Maintenance Services-...	1,425.80
<b>Vendor 10157 - Alpha Building Maintenance Services, Inc Total:</b>			<b>7,474.70</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	Golf irrigation well 11/15-12/16...	Electricity-Golf Facility Maint	2,323.80
Constellation Energy Services, I...	3401 Dundee-11/15-12/17/21	Electricity-Golf Facility Maint	784.59
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>3,108.39</b>
<b>Vendor: 3391 - Constellation NewEnergy-Gas Division</b>			
Constellation NewEnergy-Gas D...	Natural Gas Nov'21	Natural Gas-Golf Facility Maint	1,315.25
<b>Vendor 3391 - Constellation NewEnergy-Gas Division Total:</b>			<b>1,315.25</b>
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-Golf..	186.90
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>186.90</b>
<b>Vendor: 5623 - Nicor Gas</b>			
Nicor Gas	3535 Dundee Rd 01/06/22 - 02/...	Natural Gas-Golf Facility Maint	1,344.93
<b>Vendor 5623 - Nicor Gas Total:</b>			<b>1,344.93</b>
<b>Vendor: 1052 - Uline</b>			
Uline	Bollards	Building Repairs-Golf Facility Ma..	244.25
<b>Vendor 1052 - Uline Total:</b>			<b>244.25</b>
<b>Vendor: 1073 - Village Of Northbrook</b>			
Village Of Northbrook	Water May'19	Water-Golf Facility Maint	105.82
Village Of Northbrook	Water May'19	Water-Golf Facility Maint	16.28
<b>Vendor 1073 - Village Of Northbrook Total:</b>			<b>122.10</b>
<b>Activity 1211 - Golf Facility Maintenance Total:</b>			<b>13,796.52</b>
<b>Activity: 1212 - Golf Fleet Maintenance</b>			
<b>Vendor: 0403 - Grainger</b>			
Grainger	gloves	Safety Supplies-Golf Fleet Maint	221.90
<b>Vendor 0403 - Grainger Total:</b>			<b>221.90</b>
<b>Vendor: 3216 - Moe Funds</b>			
Moe Funds	March 2022 Health Insurance	Health Insurance Premiums-Golf..	1,524.00
<b>Vendor 3216 - Moe Funds Total:</b>			<b>1,524.00</b>
<b>Vendor: 0703 - Napa Auto Parts</b>			
Napa Auto Parts	core deposit	Equipment Supplies-Golf Fleet ...	-18.00
Napa Auto Parts	battery	Equipment Supplies-Golf Fleet ...	169.99
Napa Auto Parts	core deposit credit	Equipment Supplies-Golf Fleet ...	-18.00
Napa Auto Parts	Equipment supply	Equipment Supplies-Golf Fleet ...	151.21



February Voucher Report

Payment Dates: 2/1/2022 - 2/28/2022

Vendor Name	Description (Payable)	Account Name	Amount
Napa Auto Parts	equipment supply	Equipment Supplies-Golf Fleet ...	28.48
Napa Auto Parts	equipment supplies	Equipment Supplies-Golf Fleet ...	32.25
Napa Auto Parts	equipment supplies	Equipment Supplies-Golf Fleet ...	32.25
Napa Auto Parts	equipment supplies	Equipment Supplies-Golf Fleet ...	129.14
Napa Auto Parts	equipment supplies	Equipment Supplies-Golf Fleet ...	37.00
<b>Vendor 0703 - Napa Auto Parts Total:</b>			<b>544.32</b>
<b>Vendor: 1663 - Precision</b>			
Precision	equipment parts	Equipment Supplies-Golf Fleet ...	533.49
<b>Vendor 1663 - Precision Total:</b>			<b>533.49</b>
<b>Vendor: 0862 - Reinders, Incorporated</b>			
Reinders, Incorporated	equipment parts	Equipment Supplies-Golf Fleet ...	2,912.46
Reinders, Incorporated	equipment parts	Equipment Supplies-Golf Fleet ...	146.13
Reinders, Incorporated	equipment parts	Equipment Supplies-Golf Fleet ...	75.09
Reinders, Incorporated	cart parts	Equipment Supplies-Golf Fleet ...	41.22
Reinders, Incorporated	bed knife	Equipment Supplies-Golf Fleet ...	118.80
Reinders, Incorporated	cart parts	Equipment Supplies-Golf Fleet ...	92.03
Reinders, Incorporated	cart parts	Equipment Supplies-Golf Fleet ...	32.27
<b>Vendor 0862 - Reinders, Incorporated Total:</b>			<b>3,418.00</b>
<b>Activity 1212 - Golf Fleet Maintenance Total:</b>			<b>6,241.71</b>
<b>Activity: 1220 - Anets Operations</b>			
<b>Vendor: 4406 - Bill Madigan</b>			
Bill Madigan	Mileage reimbursement 01/06-...	Transportation-Anets Oper	14.98
<b>Vendor 4406 - Bill Madigan Total:</b>			<b>14.98</b>
<b>Vendor: 2251 - Dynamic Brands</b>			
Dynamic Brands	push cart parts	Program Supplies-Anets Oper	23.12
Dynamic Brands	push cart parts repair	Program Supplies-Anets Oper	105.42
<b>Vendor 2251 - Dynamic Brands Total:</b>			<b>128.54</b>
<b>Activity 1220 - Anets Operations Total:</b>			<b>143.52</b>
<b>Activity: 1221 - Anets Maintenance</b>			
<b>Vendor: 10157 - Alpha Building Maintenance Services, Inc</b>			
Alpha Building Maintenance Ser...	Custodial Services May, June, Ju...	Building Maintenance Services-...	2,880.30
<b>Vendor 10157 - Alpha Building Maintenance Services, Inc Total:</b>			<b>2,880.30</b>
<b>Vendor: 0091 - Arthur Clesen, Incorporated</b>			
Arthur Clesen, Incorporated	Anets GSP	Computer and Data Services-An...	2,901.00
<b>Vendor 0091 - Arthur Clesen, Incorporated Total:</b>			<b>2,901.00</b>
<b>Vendor: 3064 - Constellation Energy Services, Inc.</b>			
Constellation Energy Services, I...	TPPF-11/15-12/16/21	Electricity-Anets Maint	296.22
<b>Vendor 3064 - Constellation Energy Services, Inc. Total:</b>			<b>296.22</b>
<b>Activity 1221 - Anets Maintenance Total:</b>			<b>6,077.52</b>
<b>Activity: 1235 - Golf Instruction Administration</b>			
<b>Vendor: 9954 - Intergovernmental Personnel Benefit Cooperative</b>			
Intergovernmental Personnel B...	Monthly Health Insurance Feb'...	Health Insurance Premiums-Golf...	2,756.99
<b>Vendor 9954 - Intergovernmental Personnel Benefit Cooperative Total:</b>			<b>2,756.99</b>
<b>Activity 1235 - Golf Instruction Administration Total:</b>			<b>2,756.99</b>
<b>Division 4 - Golf Total:</b>			<b>101,603.45</b>
<b>Grand Total:</b>			<b>330,781.32</b>

## Report Summary

### Fund Summary

Fund	Payment Amount
10 - General	82,477.24
20 - Recreation	164,730.90
55 - SRA	12,767.22
65 - Capital Fund	70,622.43
99 - Pooled Cash Fund	183.53
<b>Grand Total:</b>	<b>330,781.32</b>

### Account Summary

Account Number	Account Name	Payment Amount
10-00-00-000-0000-1420	Receivables - Other-Gener...	530.30
10-00-00-000-0000-1440	Recivables-IPBC-General ...	-1,268.65
10-00-00-000-0000-1510	Admin - Building Supplies...	3,765.20
10-00-00-000-0000-2050	Accrued Vol Life-General ...	271.80
10-10-80-900-1000-4950	Miscellaneous Revenue-D...	-8.14
10-10-80-900-1000-5297	Electricity-Dst Serv	975.76
10-10-80-900-1000-5298	Natural Gas-Dst Serv	660.92
10-10-81-910-1001-5100	Health Insurance Premiu...	4,558.13
10-10-81-910-1001-5201	Legal Services-Exec Admin	7,413.81
10-10-81-910-1001-5205	Transportation-Exec Adm...	63.18
10-10-81-910-1001-5216	Public Notices-Exec Admin	33.75
10-10-81-910-1001-5425	Meeting expense-Exec A...	33.09
10-10-81-910-1002-5100	Health Insurance Premiu...	4,491.59
10-10-81-910-1002-5213	Printing/Finishing Services...	117.50
10-10-81-910-1003-5100	Health Insurance Premiu...	5,288.85
10-10-81-910-1003-5299	Misc Contractual Services...	3,051.00
10-10-81-910-1004-5100	Health Insurance Premiu...	2,762.75
10-10-81-910-1004-5295	Voice/Data Services-Tech...	868.88
10-10-81-910-1005-5100	Health Insurance Premiu...	2,763.95
10-10-81-910-1005-5203	Computer and Data Servi...	672.50
10-10-81-910-1005-5205	Transportation-Marketing	32.53
10-10-81-910-1005-5213	Printing/Finishing Services...	792.00
10-10-81-910-1005-5214	Postage/Delivery charges...	3,650.00
10-10-81-910-1005-5425	Meeting expense-Marketi...	104.82
10-10-81-910-1005-5500	Training/Education/Confe...	35.10
10-15-82-920-1100-5100	Health Insurance Premiu...	1,010.05
10-15-82-920-1100-5201	Legal Services-P & P Admin	2,278.00
10-15-82-920-1100-5213	Printing/Finishing Services...	303.00
10-15-82-920-1100-5296	Water-P & P Admin	34.40
10-15-82-920-1100-5297	Electricity-P & P Admin	2,492.41
10-15-82-920-1100-5298	Natural Gas-P & P Admin	1,226.87
10-20-82-620-1102-5100	Health Insurance Premiu...	3,858.84
10-20-82-620-1102-5204	Professional Memberships...	800.00
10-20-82-620-1102-5400	Program Supplies-P&P Gr...	69.97
10-20-82-620-1102-5406	Building Maintenance Su...	1,862.75
10-20-82-620-1102-5407	Employee Uniforms-P&P ...	101.44
10-20-82-620-1102-5415	Safety Supplies-P&P Grou...	171.00
10-20-82-620-1102-5498	Furniture & Fixtures < \$1...	116.20
10-20-82-620-1103-5100	Health Insurance Premiu...	9,659.59
10-20-82-620-1103-5208	Building Maintenance Serv...	3,616.20
10-20-82-620-1103-5410	Signs Supplies-P&P Trades	40.00
10-20-82-620-1104-5100	Health Insurance Premiu...	2,324.00
10-20-82-620-1104-5403	Vehicle Supplies-P&P Fleet..	247.47
10-20-82-620-1104-5404	Fuel-P&P Fleet Maint	5,253.53
10-20-82-620-1104-5405	Oil & Lubricants-P&P Fleet..	35.94
10-20-82-620-1104-5409	Equipment Supplies-P&P F..	1,708.60
10-20-82-620-1105-5100	Health Insurance Premiu...	112.14
10-20-82-920-1101-5100	Health Insurance Premiu...	3,494.22

## Account Summary

Account Number	Account Name	Payment Amount
20-00-00-000-0000-1500	Golf Inventory - Recreatio...	754.35
20-00-00-000-0000-2199	Accrued Sales Tax- Recrea...	463.14
20-25-83-930-1800-5100	Health Insurance Premiu...	3,827.16
20-30-01-010-2005-5218	Independent Contractor S...	175.00
20-30-03-100-2200-5100	Health Insurance Premiu...	3,404.38
20-30-04-040-2305-5200	Program Services-EC Cont...	1,141.88
20-30-09-020-2713-5200	Program Services-Cosmic ...	240.00
20-30-09-080-2708-5206	Equipment Rental-NOI A...	1,295.00
20-30-09-080-2708-5400	Program Supplies-NOI Ad...	994.11
20-30-11-030-2902-5200	Program Services-School's...	170.00
20-30-12-105-3002-4400	Program Fees-Senior Holi...	225.00
20-30-13-120-3120-5200	Program Services-4th of Ju...	450.00
20-30-15-065-3301-5218	Independent Contractor S...	1,781.50
20-30-15-065-3303-5218	Ind Contractor Serv-Youth...	2,798.39
20-30-55-010-2011-5200	Program Services-TPAC Pi...	9,775.50
20-30-55-065-3317-5218	Ind Contractor Serv-TPAC ...	3,962.38
20-30-83-930-1810-5100	Health Insurance-Rec Prog...	17,036.72
20-30-83-930-1810-5297	Electricity-Rec Program A...	1,032.82
20-30-83-930-1810-5500	Training/Education/Confe...	61.83
20-35-40-600-1300-5100	Health Insurance Premiu...	1,975.71
20-35-40-600-1300-5401	Office Supplies-LC Admin	139.73
20-35-40-600-1300-5499	Miscellaneous Supplies-LC...	22.32
20-35-40-610-1301-5100	Health Insurance Premiu...	6,934.00
20-35-40-610-1301-5210	Inspection Services-LC Ma...	300.00
20-35-40-610-1301-5223	Uniform Cleaning-LC Maint	5.84
20-35-40-610-1301-5296	Water-LC Maint	162.80
20-35-40-610-1301-5297	Electricity-LC Maint	2,922.21
20-35-40-610-1301-5298	Natural Gas-LC Maint	1,893.02
20-35-40-610-1301-5406	Building Maintenance Su...	7.98
20-35-40-610-1301-5408	Janitorial Supplies-LC Mai...	47.16
20-35-40-610-1301-5413	Plumbing/Irrigation/Foun...	25.96
20-35-40-610-1301-5415	Safety Supplies-LC Maint	150.00
20-35-41-600-1320-5100	Health Insurance Premiu...	5,560.74
20-35-41-600-1320-5213	Printing/Finishing Services...	125.00
20-35-41-600-1320-5401	Office Supplies-SC Admin	262.80
20-35-41-610-1321-5100	Health Insurance Premiu...	3,543.20
20-35-41-610-1321-5209	Equipment Maintenance ...	261.20
20-35-41-610-1321-5210	Inspection Services-SC Ma...	300.00
20-35-41-610-1321-5223	Uniform Cleaning-SC Maint	10.99
20-35-41-610-1321-5296	Water-SC Maint	1,885.12
20-35-41-610-1321-5297	Electricity-SC Maint	14,706.40
20-35-41-610-1321-5298	Natural Gas-SC Maint	7,489.86
20-35-41-610-1321-5409	Equipment Supplies-SC M...	2.10
20-35-41-610-1321-5410	Sign Supplies-SC Maint	30.00
20-35-42-610-1351-5297	Electricity-VG Maint	1,298.96
20-35-42-610-1351-5298	Natural Gas-VG Maint	786.92
20-35-44-610-1375-5296	Water-SC Pool Maint	481.60
20-35-45-610-1405-5296	Water-MAC Pool Maint	1,172.16
20-35-45-610-1405-5297	Electricity-MAC Pool Maint	537.11
20-35-45-610-1405-5298	Natural Gas-MAC Pool Ma...	631.06
20-35-49-600-1504-5297	Electricity-Batting Cages	74.06
20-35-49-600-1504-5400	Program Supplies-Batting ...	1,288.18
20-35-49-600-1510-5297	Electricity-Dog Park	66.91
20-35-49-600-1510-5299	Misc Contractual Services...	122.50
20-35-55-200-1475-5100	Health Insurance Premiu...	1,078.44
20-35-55-200-1475-5497	Small Equipment < \$10K-F...	4,555.00
20-35-55-600-1450-5100	Health Insurance-TPAC A...	1,420.12
20-35-55-600-1450-5401	Office Supplies-TPAC Adm...	66.00

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
20-35-55-610-1451-5100	Health Insurance Premiu...	304.80
20-35-55-610-1451-5210	Inspection Services-TPAC...	150.00
20-35-55-610-1451-5223	Uniform Cleaning-TPAC M...	9.62
20-35-55-610-1451-5296	Water-TPAC Maint	89.54
20-35-55-610-1451-5298	Natural Gas-TPAC Maint	199.33
20-35-55-610-1451-5408	Janitorial Supplies-TPAC ...	128.92
20-35-83-610-1815-5100	Health Insurance Premiu...	2,435.16
20-35-83-610-1815-5223	Uniform Cleaning-Rec Faci...	79.35
20-40-49-700-1501-5297	Electricity-Turf Field Renta...	222.17
20-40-49-730-1506-5297	Electricity-Velodrome/Cha...	260.88
20-40-49-730-1506-5298	Natural Gas-Velodrome/C...	90.15
20-45-84-940-1200-5100	Health Insurance Premiu...	2,766.95
20-45-84-940-1200-5215	Promotional Advertising-...	1,200.00
20-45-84-940-1200-5401	Office Supplies-Golf Admin	58.70
20-50-07-100-1235-5100	Health Insurance Premiu...	2,756.99
20-55-46-600-1201-4514	Golf - Handicap Service-H...	100.00
20-55-46-600-1201-5100	Health Insurance Premiu...	4,138.05
20-55-46-600-1201-5214	Postage/Delivery charges...	13.19
20-55-46-600-1201-5429	Cost of Goods Sold-Herita...	113.32
20-55-46-610-1211-5100	Health Insurance Premiu...	186.90
20-55-46-610-1211-5208	Building Maintenance Serv...	7,474.70
20-55-46-610-1211-5296	Water-Golf Facility Maint	122.10
20-55-46-610-1211-5297	Electricity-Golf Facility Ma...	3,108.39
20-55-46-610-1211-5298	Natural Gas-Golf Facility ...	2,660.18
20-55-46-610-1211-5310	Building Repairs-Golf Facil...	244.25
20-55-46-625-1210-5100	Health Insurance Premiu...	3,885.72
20-55-46-625-1210-5310	Building Repairs-Golf Gro...	3,525.00
20-55-46-625-1210-5401	Office Supplies-Golf Grou...	8.95
20-55-46-625-1210-5411	Ground Supplies-Golf Gro...	4,075.80
20-55-46-625-1210-5421	Hand Tools-Golf Ground ...	70.80
20-55-46-625-1210-5430	Golf - Course Supplies-Gol...	-188.00
20-55-46-625-1210-5499	Miscellaneous Supplies-G...	43.92
20-55-46-625-1212-5100	Health Insurance Premiu...	1,524.00
20-55-46-625-1212-5409	Equipment Supplies-Golf F...	4,495.81
20-55-46-625-1212-5415	Safety Supplies-Golf Fleet...	221.90
20-55-47-600-1220-5205	Transportation-Anets Oper	14.98
20-55-47-600-1220-5400	Program Supplies-Anets ...	128.54
20-55-47-625-1221-5203	Computer and Data Servi...	2,901.00
20-55-47-625-1221-5208	Building Maintenance Serv...	2,880.30
20-55-47-625-1221-5297	Electricity-Anets Maint	296.22
55-10-80-900-1029-5202	Professional Services-Spec...	12,767.22
65-15-82-999-1050-6505	Land Improvements-Capit...	3,554.00
65-15-82-999-1050-6515	Building Improvements-C...	178.20
65-15-82-999-1050-6570	Capital - Professional Serv...	11,035.75
65-25-83-999-1053-6515	Building Improvements-C...	3,079.69
65-45-84-999-1051-6515	Building Improvements-C...	52,424.79
65-45-84-999-1051-6570	Capital - Prof Services-Cap...	350.00
99-00-00-000-0000-1010	NB Bank Payroll-Pooled C...	183.53
	<b>Grand Total:</b>	<b>330,781.32</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	260,158.89
10506505WEST0322	2,250.00
10506505WOG0620	1,304.00
10506515LC1322	178.20
10506570CED0122	9,885.75
10506570LC0921	1,150.00

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
10516515GSCC0118	52,424.79
10516570GSCC0118	350.00
10536515SC07	3,079.69
<b>Grand Total:</b>	<b>330,781.32</b>



Joe Doud Administration Building  
 545 Academy Drive  
 Northbrook, IL 60062  
 847-291-2960  
[nbparks.org](http://nbparks.org)

# MEMORANDUM

To: Administration and Finance Committee  
 From: Joan Scovic, Director of Marketing & Communications  
 Agenda Item: VIII. 3/15.10 Consider Recreation Guide Printing, Bid #2221  
 Date: March 11, 2022

**Staff Recommendation:**

Staff recommends the approval of the Recreation Guide Printing, Bid #2221 base bid in the amount of \$28,314.80 from Action Printing of Fond du Lac, Wisconsin.

**Background & Analysis:**

This project will include the printing of two quarterly printing guides: Summer and Autumn 2022.

Bidder	Guides	Base Bid: 2022 Option A Saddle Stitched	Base Bid: 2022 Option B Perfect Bound
<b>Action Printing</b> N6637 Rolling Meadows Drive Fond du Lac, Wisconsin 54937	Summer Guide		\$14,157.40
	Autumn Guide	\$13,423.40	\$14,157.40
	<b>TOTAL BASE BID for Recreation Guides (does not include postage)</b>	\$26,846.80	\$28,314.80
<b>KK Stevens Publishing Company</b> 100 N Pearl Street Astoria, Illinois 61501	Summer Guide	\$12,782.87	\$16,121.61
	Autumn Guide	\$12,782.87	\$16,121.61
	<b>TOTAL BASE BID for Recreation Guides (does not include postage)</b>	\$25,565.74	\$32,243.22
<b>Lake County Press</b> 98 Noll Street Waukegan, Illinois 60085	Summer Guide	\$32,036.00	\$33,748.00
	Autumn Guide	\$32,036.00	\$33,748.00
	<b>TOTAL BASE BID for Recreation Guides (does not include postage)</b>	\$64,072.00	\$67,496.00

# NORTHBROOK PARK DISTRICT

Saddle stitching is the use of two staples to bind the guide, and perfect binding is the use of an adhesive, producing a flush edge to the book. At this time in the guide creation process, it is anticipated that the Summer guide will be 112 pages plus the cover, making perfect binding the preferred method of binding for this project.

Northbrook Park District has worked with Action Printing for years and the printed guides, adherence to deadlines and customer service have been excellent.

**Explanation:**

1. Budgeted Cost: \$152,522
2. Budget Source: Marketing and Communications Printing/Finishing: 1005-5213
3. Legal Requirement: None

**Motion:**

The Administration and Finance Committee Chair moves to approve the Recreation Guide Printing, Bid #2221 for \$28,314.80 from Action Printing of Fond du Lac, Wisconsin to the full Board for approval.

**Pc:** Molly Hamer, Executive Director



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# MEMORANDUM

To: Administration and Finance Committee  
From: Mindy Munn, Director of Administration and Finance  
Agenda Item: VIII. 3/15.11 Consider Resolution R-1-22, Designating Authorized IMRF Agent  
Date: March 11, 2022

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## **Staff Recommendation:**

Staff recommends the appointment of Terah Bozarth, Director of Human Resources and Risk Management as the Northbrook Park District's Authorized IMRF Agent.

## **Background and Explanation:**

Each unit of government that participates in the Illinois Municipal Retirement Fund designates a person with necessary skills and authority to serve both the IMRF employer and its IMRF members. The District will need to designate a new Authorized Agent upon my retirement.

Director Bozarth meets all qualifications for the authorized agent as defined by IMRF. Once approved, the attached Resolution and a Notice of Appointment of the Authorized Agent will be sent to IMRF.

## **Draft Motion:**

The Administration and Finance Committee Chair moves to approve Resolution R-1-22, Appointment of IMRF Authorized Agent to the full Board for approval.

**Pc:** Molly Hamer, Executive Director



**RESOLUTION 22-R-1**

**NORTHBROOK PARK DISTRICT**

**A RESOLUTION PROVIDING FOR THE APPOINTMENT OF  
AN ILLINOIS MUNICIPAL RETIREMENT FUND AUTHORIZED AGENT  
FOR THE NORTHBROOK PARK DISTRICT COOK COUNTY, ILLINOIS**

\* \* \*

**WHEREAS**, the NORTHBROOK PARK DISTRICT (the "Park District") is a participating employer in the Illinois Municipal Retirement Fund ("IMRF") since 1984;

**WHEREAS**, pursuant to 7-135 of the Pension Code (40 ILCS 5/7-135), each participating employer in IMRF shall appoint an authorized agent who shall have various powers and duties as set forth in that statute ("Authorized Agent");

**WHEREAS**, Section 2.40 of the IMRF Manual for Authorized Agents requires participating employers to pass a resolution appointing the Authorized Agent and specifying the powers and duties delegated, if any, to the Authorized Agent;

**WHEREAS**, Section 2.40 of the IMRF Manual for Authorized Agents also requires participating employers to notify IMRF of the appointment of the Authorized Agent and the powers and duties delegated, if any, to the Authorized Agent using IMRF Form 2.20 "Notice of Appointment of Authorized Agent", a copy of which is attached to this Resolution as **Exhibit 1**;

**WHEREAS**, the Northbrook Park District Board of Park Commissioners ("Board") wishes to appoint Terah Bozarth, the Park District's Director of Human Resources and Risk Management, as the Park District's Authorized Agent with the powers and duties as identified in 7-135 of the Pension Code; and

**WHEREAS**, the Board also wishes to delegate the following powers and duties to the Authorized Agent in accordance with 7-135 of the Pension Code: a) to file a petition for nomination of an executive trustee of IMRF; and b) to cast the ballot for election of an executive trustee of IMRF.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Northbrook Park District Board of Park Commissioners as follows:

**Section 1:** The foregoing recitals are incorporated by reference as though fully set forth herein, and all provisions of this Resolution shall be construed, interpreted, and enforced in accordance therewith.

**Section 2:** The Board hereby designates Terah Bozarth, the Park District’s Director of Human Resources and Risk Management, as the Park District’s Authorized Agent, with all powers and duties of authorized agents as set forth in Section 7-135 of the Illinois Pension Code (40 ILCS 5/7-135).

**Section 3:** The Board hereby delegates the following powers and duties to the Authorized Agent: a) to file a petition for nomination of an executive trustee of IMRF; and b) to cast the ballot for election of an executive trustee of IMRF.

**Section 4.** The Board hereby approves the IMRF Notice of Appointment of Authorized Agent, attached hereto as Exhibit 1, to confirm the appointment of Terah Bozarth as the Park District’s IMRF Authorized Agent, and directs the Board Secretary to certify said form and complete its mailing to IMRF as directed therein.

**Section 5:** If any section, paragraph, clause or provision of this Resolution shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Resolution. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed to the extent of such conflict.

**Section 6.** This Resolution shall be in full force and effect immediately upon its passage.

PASSED: This 30<sup>th</sup> day of March, 2022  
APPROVED: This 30<sup>th</sup> day of March, 2022  
RECORDED: This 30<sup>th</sup> day of March, 2022

VOTES: Ayes:

Nays:

Abstain:

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Mary Ann Chambers  
President, Board of Commissioners  
Northbrook Park District  
Cook County, Illinois

ATTEST:

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Molly Hamer  
Secretary, Board of Commissioners

Northbrook Park District  
Cook County, Illinois  
STATE OF ILLINOIS     )  
  ) SS.  
COUNTY OF COOK     )

I, MOLLY HAMER, DO HEREBY CERTIFY that I am the duly elected, qualified and acting Secretary of the Northbrook Park District and of the Board of Park Commissioners of the Northbrook Park District; and that I have access to and am custodian of the official Minutes of the Meetings of the Board of Park Commissioners and of the Northbrook Park District.

I DO FURTHER CERTIFY that the above and foregoing is a true and correct copy (duplicate) of a certain resolution entitled:

**RESOLUTION 22-R-1**

**NORTHBROOK PARK DISTRICT**

**A RESOLUTION PROVIDING FOR THE APPOINTMENT OF  
AN ILLINOIS MUNICIPAL RETIREMENT FUND AUTHORIZED AGENT  
FOR THE NORTHBROOK PARK DISTRICT COOK COUNTY, ILLINOIS**

That the foregoing was passed by the Board of Park Commissioners of said Northbrook Park District on the 30th day of March, 2022, and was on the same day executed by the President; that it was filed and recorded in the office of Secretary of the Northbrook Park District, of which the foregoing is a true copy (duplicate) and is now on file in the office of such Secretary.

GIVEN under my hand and seal of the Northbrook Park District this 30th day of March, 2022.

\_\_\_\_\_  
Secretary  
Northbrook Park District  
Cook County, Illinois

(SEAL)

EXHIBIT 1  
NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

DRAFT



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

# MEMORANDUM

To: Administration & Finance Committee  
From: Mindy Munn, Director of Administration & Finance  
Agenda Item: VIII. 3/15.12 Consider Updating Authorized Signers at Northbrook Bank & Trust Company  
Date: March 11, 2022

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**Staff Recommendation:**

Staff recommends updating authorized signers at Northbrook Bank & Trust Company.

**Background and Analysis:**

Due to upcoming retirements in the Finance Division, an update is required for the authorized signers on the District's account at Northbrook Bank & Trust Company. Updating signers on the account requires the completion of a bank resolution which identifies authorized signers and their permissions.

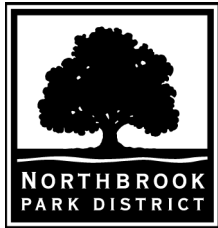
In addition to removing Director Munn as a signer, Business Manager Barb Dettman, who is retiring March 18, will also be removed. Staff recommends adding Terah Bozarth, Director of Human Resources & Risk Management as an authorized signer until the new Director of Finance and Technology is hired.

The Resolution will be an Action Item on the March 30 Regular Board Meeting agenda.

**Motion:**

The Administration & Finance Committee Chair moves to approve Terah Bozarth, Director of Human Resources and Risk Management as an authorized signer on the Park District accounts at Northbrook Bank & Trust Company to the full Board for approval.

**Pc:** Molly Hamer, Executive Director



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# MEMORANDUM

To: Administration and Finance Committee  
From: Chad Smith, Senior Systems Administrator  
Agenda Item: VIII. 3/15.13 Consider Server Upgrade, Licensing and Offsite Back-up  
Date: March 11, 2022

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## **Staff Recommendation:**

Staff recommends approving the purchase of VMware\Server upgrade services in the amount of \$16,220.00 and a one-year Microsoft Software license in the amount of \$21,926.20, for a total of \$38,146.20 from Mindsight of Downers Grove, Illinois.

## **Background & Analysis:**

In order to complete the requirements for PDRMA's multi-factor authentication insurance compliance, the District needs to update the domain controller services. While determining the costs of upgrading two servers, staff feel it is more efficient to update all servers at once. In addition, Microsoft will end regular support for Windows Server 2012 at the end of 2022. Windows Server 2019\2022 comes packaged with a much greater set of security protocols that help in mitigating login attacks which will aid in securing network data.

The consultant group, Mindsight, has been vetted as the company to aid the conversion process and migration of servers. In the scope of the project no server hardware will be needed, the virtual server software will be upgraded, and the domain controller will be moved off the physical server hardware. One year of Microsoft Server Licensing will be included as part of the total expense. Microsoft Server Licensing will be billed on an annual basis going forward, and pricing across several vendors will be re-evaluated. Physical servers and network storage will be re-evaluated for the 2023 budget, and it is anticipated that no additional costs would be associated with moving the virtual servers as this work can be completed internally.

The final stage of the project is to create a backup of servers offsite in frozen storage. This is a safety measure to assure that data cannot be changed by an external source and can be restored if there is a catastrophic failure. Amazon (AWS) and Microsoft (Azure) are currently being evaluated for pricing and it has not been included in this recommendation. Prices are nominal for frozen storage and are further reduced with the use of deep freeze storage. The difference between the storage options relates to how readily accessible the data is for retrieval purposes and length of time stored.

## **Motion:**

The Administration and Finance Committee Chair moves to approve the purchase of VMware\Server upgrade services in the amount of \$16,220.00 and a one-year Microsoft Software license in the amount of \$21,926.20, for a total of \$38,146.20 from Mindsight of Downers Grove, Illinois to full Board for approval.

**Pc:** Molly Hamer, Executive Director  
Mindy Munn, Director of Administration & Finance