



Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

Administration and Finance Committee Meeting

March 15, 2022

6:45pm or immediately following the Parks & Properties Committee Meeting
Joe Doud Administration Building

AGENDA

- I. Call to Order – Chair Schyman; Members Goodman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes
3/15.8 Administration and Finance Committee Meeting Minutes of February 16, 2022
- IV. Informational Items/Verbal Updates
 - A. Chad Smith, Senior Systems Administration – IT Presentation
 - B. Interim Director of Finance Update
 - C. Nominating Committee
- V. Voucher Review
3/15.9 February 2022
- VI. Audit Topics
- VII. Unfinished Business
- VIII. New Business
 - 3/15.10 Consider 2022 Recreation Guide Printing, Bid #2221
 - 3/15.11 Consider Authorized IMRF Agent
 - 3/15.12 Consider Updating Authorized Signers at Northbrook Bank & Trust Company
 - 3/15.13 Consider Server Upgrade, Licensing and Offsite Back-up
- IX. Old Business
- X. Next Meeting – April 20, 2022 at 6:45pm or immediately following previous Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- XI. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook
Posted on Park District Website: nbparks.org

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at 847-291-2960, Monday through Friday 8:30am until 5:00pm, or by email to eloftus@nbparks.org at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at 800-526-0857.