



NOT POSTED
Board of Park Commissioners
Parks and Properties Committee
Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Tuesday, January 18, 2022 in person in the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 7:06pm by Chair Chalem.

Members Present – Chair Chalem; Members Curin (left at 8:35pm) and Goodman
Ex-Officio Members Present– Commissioners Chambers, Schyman, Simon and Ziering
Staff Present – Executive Director Hamer; Directors Baron, Dalton, Loftus, Munn and Scovic; Executive Administrative Assistant Peterson; Specialist Scharp; Parks Division Manager Meyer; Facility and Fleet Manager Truhlar; Recreation Intern Horvat

RECOGNITION OF VISITORS

Steven Kanner of Freed, Kanner, London & Millen, LLC (left at 7:30pm)
Michael Silverman of The Bruno Law Firm, LLC (left at 7:30pm)

AMEND AGENDA

Chair Chalem made a motion to amend the Agenda to reorder items and move item VIII. Closed Session to discuss Pending Litigation to item III. ahead of Approval of Meeting Minutes. Commissioner Curin seconded the motion. Motion passed on voice vote.

Move Into Closed Session to Discuss Pending Litigation 5 ILCS 120/2(c)(11)

Chair Chalem called for a motion to move into Closed Session. Commissioner Goodman made a motion to move into Closed Session to Discuss Pending Litigation. 5 ILCS 120/2(c)(11). Commissioner Curin seconded the motion.

Roll Call Vote: Chair Chalem, Commissioner Curin, Commissioner Goodman, Commissioner Chambers, Commissioner Schyman and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

Moved into Closed Session at 7:08pm
Reconvened in Regular Session at 7:30pm

APPROVAL OF MINUTES

Commissioner Goodman moved to approve the Minutes of the Parks and Properties Committee Meeting of November 15, 2021. Commissioner Curin seconded the motion. Motion passed on voice vote.

INFORMATIONAL ITEMS/VERBAL UPDATES

UNFINISHED BUSINESS – None

NEW BUSINESS

Consider Surplus Ordinance 22-O-1, Park District Equipment

Director Dalton reviewed Surplus Ordinance 22-O-1, Park District Equipment. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Chair Chalem moved to approve Surplus

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Ordinance 22-O-1, Park District Equipment to the full Board for approval. Commissioner Goodman seconded the motion. Motion passed on voice vote.

Consider Contract Mowing Service – Northwest, Bid #2206

Director Dalton provided background information on the Contract Mowing Service – Northwest, Bid #2206. The project consists of the contractor providing weekly mowing service to the District’s Northwest area. City Escape of Chicago, Illinois appeared to be the low bid but did not have experience mowing athletic fields. Staff recommends that the Committee reflect the low bidder and award the bid to the next lowest responsible bidder, Milieu Design, LLC of Lake Zurich, Illinois. District legal counsel was consulted and approved moving forward with the next lowest responsible bidder. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Chair Chalem moved to reject the low bidder for the Contract Mowing Service – Northwest, Bid #2206, City Escape of Chicago, Illinois and award the contract to the next lowest responsible bidder, Milieu Design, LLC of Lake Zurich, Illinois for the total base bid of \$224,968.00 for three years to the full Board for approval. Commissioner Goodman seconded the motion. Motion passed on voice vote.

Reject Wood Oaks Green Park Shoreline Restoration – Year 2, Bid #2209

Director Dalton provided background information on the Wood Oaks Green Park Shoreline Restoration project. Staff is recommends rejecting all bids due to a change in project scope. Chair Chalem moved to reject all bids for the Wood Oaks Green Park Shoreline Restoration – Year 2, Bid #2209 to the full Board for approval. Commissioner Goodman seconded the motion. Motion passed on voice vote.

Consider Joe Doud Administration Building – Emergency Generator Replacement, Bid #2210

Director Dalton provided background information on the replacement of the emergency generator and automatic transfer switch at the Joe Doud Administration Building. The unit was installed in 1996 and has exceeded the projected useful life by six years. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Chair Chalem moved to approve the bid to replace the Joe Doud Administration Building Emergency Generator, Bid #2210 from Kordick Electric Company of Northbrook, Illinois in the amount of \$43,518.00 to the full Board for approval. Commissioner Curin seconded the motion. The motion passed on voice vote.

Consider 2022 Ford Transit 250 High Roof Cargo Van, Bid #2212

Director Dalton provided background information on the purchase of a 2022 Ford Transit 250 High Roof Cargo Van. No bids were received from the bid solicitation due on January 6, 2022. Legal counsel acknowledged that the District has completed its due diligence and that staff can now approach local dealerships for a direct vehicle purchase. Staff will begin the process and will submit a purchase for approval once a suitable vehicle is located. Commissioners engaged in a question and answer session.

Consider Wood Oaks Green Park Shoreline Restoration – Year 2, Rebid #2213

Director Dalton reviewed the Wood Oaks Green Park Shoreline Restoration project. The project consists of replacing the metal sheet piling, a mixture of gradually sloped naturalized areas and installation of Rosetta Stone retaining walls. The project was divided into three phases due to the original estimated cost. The scope of the project changed and was rebid. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Chair Chalem moved to approve the Wood Oaks Green Park Shoreline Restoration – Year 2, Rebid #2213 for a combined total of \$844,766.86 from Landworks, LTD of Bolingbrook, Illinois to the full Board for approval. Commissioner Curin seconded the motion. The motion passed on voice vote.

Consider Joe Doud Administration Building – Phase II Tuckpointing

Director Dalton provided background information on the tuckpointing of the Joe Doud Administration Building. Phase II is a continuation of the project from 2021 and work will take place on the west and south sides of the building. Chair Chalem moved to approve the Joe Doud Administration Building Tuckpointing Phase II for \$165,955.00 to Garland/DBS,

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Inc. of Cleveland, Ohio to the full Board for approval. Commissioner Curin second the motion. The motion passed on voice vote.

Consider Cedar Lane Tot Lot Playground Professional Services Agreement

Director Dalton provided background information on the Cedar Lane Tot Lot playground project that will include engineering, removal and replacement of the playground equipment and surfacing. Chair Chalem moved to approve the Professional Services Agreement for landscape architectural design services with Hitchcock Design Group of Naperville, Illinois in the amount of \$29,000 and a \$500 not to exceed Reimbursable Expenses to the full Board for approval. Commissioner Curin seconded the motion. The motion passed on voice vote.

Review of Playground Equipment Selections for Cedar Lane Tot Lot

Director Dalton reviewed two Cedar Lane Tot Lot playground equipment concepts that will be presented to the public for voting. Cedar Lane is a small area the replacement equipment will stay within the current footprint. Planning for this project began in late 2021 with anticipated construction in 2022. Specialist Scharp reviewed both concepts and highlighted equipment features. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Chair Chalem moved to approve the two Cedar Lane Tot Lot Playground Play Equipment concepts provided by Parkreation/Little Tykes and NuToys/Landscape Structures, to be made available to the public for voting. Commissioner Goodman seconded the motion. Motion passed on voice vote.

Review of Playground Equipment Selections for Meadowhill Park

Director Dalton reviewed two Meadowhill Park playground equipment concepts that will be presented to the public for voting. Planning for this project began in early 2020 with anticipated construction in 2021. Due to the pandemic, the project was deferred in 2021 and is now slated for construction in 2022. Specialist Scharp presented the concept boards. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Chair Chalem moved to approve the two Meadowhill Park Playground Play Equipment concepts provided by Cunningham Recreation/GameTime to be made available to the public for voting. Commissioner Goodman seconded the motion. Motion passed on voice vote.

Consider Purchase of Toro Greensmaster TriFlex Hybrid 3320 Mower

Director Dalton provided background information on the purchase of the Toro Greenmaster TriFlex Hybrid 3320 mower. The equipment will be used to mow the greens daily on the Classic 18 course at Heritage Oaks Golf Club. This is a replacement for a 2010 John Deere 2500E greens mower. Chair Chalem moved to approve the purchase of a Toro Greensmaster TriFlex Hybrid 3320 from Reinders, Inc. of Franklin Park, Illinois for a total of \$42,782.96 to the full Board for approval. Commissioner Curin seconded the motion. Motion passed on voice vote.

Consider Purchase of Toro Sand Pro 5040

Director Dalton provided background information on the purchase of the Toro Sand Pro 5040. The equipment will be used at Heritage Oaks Golf Club for bunker maintenance and will be equipped with a blade for grooming the bunker face. This is a replacement for a 2011 Toro Sand Pro 2020. Chair Chalem moved to approve the purchase of a Toro Sand Pro 5040 from Reinders, Inc. of Franklin Park, Illinois for a total of \$25,118.88 to the full Board for approval. Commissioner Curin seconded the motion. The motion passed on voice vote.

Consider Purchase of John Deere 4052R Utility Tractor

Director Dalton provided background information on the purchase of the John Deere 4025R Utility Tractor. The equipment will be used for maintenance for the golf courses at Heritage Oaks Golf Club and Anetsberger Golf Course. The tractor will replace a 1999 John Deere 1070 tractor. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Chair Chalem moved to approve the purchase of a John Deere 2052R Utility Tractor from Revels Turf and Tractor, LLC of Elgin, Illinois for a total of \$33,609.38 to the full Board for approval. Commissioner Curin seconded the motion. The motion passed on voice vote.

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OLD BUSINESS – None

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for February 16, 2022 at 6:30pm, Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 8:35pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap