



NOT POSTED

Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held at an in-person meeting on Wednesday, December 15, 2021 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chambers called the Regular Board Meeting to order at 5:31pm

Commissioners Present: President Chambers; Vice President Chalem; Commissioners Curin, Goodman, Schyman, Simon and Ziering

Officers Present: Executive Director Hamer; Treasurer Munn; Assistant Secretary Peterson

Staff Present: Directors Baron, Dalton, Loftus and Scovic; Specialist Scharp; Parks Division Manager Meyer

RECOGNITION OF VISITORS

Mary Reynolds – League of Women Voters

Eric Anderson, Piper Sandler

CONDUCT OF PUBLIC HEARING CONCERNING 2021 TRUTH-IN-TAXATION

President Chambers opened the Public Hearing on the 2021 proposed tax levy increase for the Northbrook Park District. With all persons desiring to be heard having been given an opportunity to present oral and written testimony regarding the 2021 proposed tax levy, President Chambers requested a motion to adjourn the Hearing. Vice President Simon made a motion to close the 2021 Truth-in-Taxation Public Hearing. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Goodman, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

President Chambers closed the Public Hearing on the 2021 Truth-in-Taxation at 5:34pm.

CALL TO ORDER AND ROLL CALL

President Chambers called the Regular Board Meeting to order at 5:35pm.

Commissioners Present: President Chambers; Vice President Chalem; Commissioners Curin, Goodman, Schyman, Simon and Ziering

Officers Present: Executive Director Hamer; Treasurer Munn; Assistant Secretary Peterson

Staff Present: Directors Baron, Dalton, Loftus and Scovic; Specialist Scharp; Parks Division Manager Meyer

RECOGNITION OF VISITORS

Mary Reynolds – League of Women Voters

Eric Anderson, Piper Sandler (left the meeting at 6:10pm)

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APPROVAL OF AGENDA

President Chambers called for any changes to the Agenda. Vice President Chalem made a motion to approve the Agenda. Commissioner Curin seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Goodman, Commissioner Schyman and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

BOARD COMMITTEE REPORT – None

CONSENT AGENDA

President Chambers announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the November 15, 2021 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Chambers called for any changes to the Consent Agenda. Hearing none, Commissioner Simon made a motion to approve the Consent Agenda. Vice President Chalem seconded the motion.

V.75. Approval of Board Workshop Meeting Minutes of October 27, 2021

Motion: I move to approve the October 27, 2021 Board Workshop Meeting Minutes.

V.76. Approval of Board Meeting Minutes of October 27, 2021

Motion: I move to approve the October 27, 2021 Board Meeting Minutes.

V.77. Approval of October 2021 Vouchers

Motion: I move to approve the October 2021 Vouchers in the amount of \$1,188,265.91.

V.78. Approval of Bus Transportation Services, Bid #2207

Motion: I move to approve contract for Bus Transportation Services, Bid #2207, from First Student, Inc. of Naperville, Illinois in the amount not to exceed \$66,519 for the first year (January-December 2022) of a three-year contract.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Goodman, Commissioner Schyman, Commissioner Simon and Commissioner Ziering

Motion Passed: 7 ayes; 0 nays

ACTION ITEMS

V.79. Adoption of Ordinance 21-O-4, Levy Ordinance

Motion: Commissioner Schyman moved to adopt Ordinance 21-O-4 providing for the 2021 Levy and Assessment of Taxes for the Northbrook Park District, Cook County, Illinois. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Goodman, Commissioner Schyman, Commissioner Simon and Commissioner Ziering

Motion Passed: 7 ayes; 0 nays

V.80. Acceptance of Resolution 21-R-7, 2021 Reduction in Tax

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Motion: Commissioner Schyman moved to approve Truth-in-Taxation Resolution 21-R-7, determining the amounts of money exclusive of debt service and election costs estimated to be necessary to be raised by taxation. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Goodman, Commissioner Schyman, Commissioner Simon and Commissioner Ziering

Motion Passed: 7 ayes; 0 nays

V.81. Approval of November 2021 Vouchers

Motion: Commissioner Schyman moved to approve the November 2021 Vouchers in the amount of \$989,491.16. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Goodman, Commissioner Schyman, Commissioner Simon and Commissioner Ziering

Motion Passed: 7 ayes; 0 nays

V.82. Approval of the Executive Director's Contract

Motion: Commissioner Schyman moved to approve the Executive Director's contract as present. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Goodman, Commissioner Schyman, Commissioner Simon and Commissioner Ziering

Motion Passed: 7 ayes; 0 nays

INFORMATIONAL /VERBAL UPDATES

Eric Anderson, Piper Sandler

Eric Anderson of Piper Sandler presented additional information on the planned debt issuance scheduled to occur by February 2022 to align with the Comprehensive Master Plan update. Mr. Anderson reviewed current interest rates, new debt issuance options and reviewed the timetable to issue Limited Park Bonds. Commissioners engaged in a question and answer session. President Chambers thanked Mr. Anderson for his attendance at tonight's meeting.

Bond Issuance Notification Act (BINA)

President Chambers announced that the Bond Issuance Notification Act (BINA) hearing date will be deferred to a Special Board Meeting. President Chambers informed the Secretary of the Board to call for the Bond Issuance Notification Act hearing in the amount not to exceed \$7,500,000 to be held on January 18, 2022 at 6:30pm at the Special Board Meeting, as was outlined in the bond sale process discussed at the October 19, 2021 Committee Meeting.

NEW BUSINESS – None

UNFINISHED BUSINESS – None

EXECUTIVE DIRECTOR REPORT:

- 1) Shawn Bernaky, Facility Operations Supervisor at Techny Prairie Activity Center, started on January 26. He comes to the Park District with years of facility experience at the Darien Park District and several area YMCA's.
- 2) Several new events will be held this weekend – Skate with Santa at the Sports Center, Pickleball Tournament at TPAC, and *It's a Wonderful Life* radio play at the Leisure Center. These are the last of the larger events leading

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into the holiday. During winter break, Schools Day Off programming and optional participation activities such as open skating and open gyms will be held.

- 3) As part of our renewed relationship with the Northbrook Police Department, Directors Baron and Loftus were asked to attend two trainings in December to provide a Park District overview to the officers, dispatch and other employees. Both presentations were well received.
- 4) Office Supervisor Friedman will be retiring on January 14.
- 5) Techny Prairie Activity Center is nearing the one-year anniversary. Staff are gearing up for winter membership sales and a focus on membership retention.
- 6) Parks staff has readied all of the District snow removal equipment. Sled hills and the ice rink have been prepared for the first snow.
- 7) Marketing & Communications produced a survey that was sent to residents bordering Cedar Lane Tot Lot to gather their input on the playground replacement project scheduled for 2022.
- 8) Marketing & Communications Supervisor Stuart's last day will be December 28.
- 9) The January-February edition of Momentum was mailed to the Senior Center members on Monday, December 13. Beginning in March 2022, this will be a quarterly publication.
- 10) The Human Resources department provided a vacancy update by Division.
- 11) Friday Night Fish Fry kicked off on November 19 at the Acorn Grill + Terrace with over 80 dinners served. A special New Year's Eve twilight dining menu will be offered.
- 12) The new simulator Golf League began play last week with sixteen participants registered for the winter season.
- 13) Since the course closure on November 15 over 150 hours of non-league rental time has been booked producing over \$6,000 in revenue.
- 14) Executive Director Hamer attended the Northbrook Officials luncheon held at the Acorn Grill + Terrace on November 17.
- 15) On November 18, Executive Director Hamer attended the Chamber Business After Hours event at Northbrook Court.
- 16) On December 7, Executive Director Hamer presented information about the Northbrook Park District to the Rotary Club of Northbrook.
- 17) Full-time staff participated in the Sharing the Vision! Meeting via Teams on December 14.

COMMISSIONER REPORTS

Commissioner Curin

- 1) No report.

Commissioner Simon

- 1) No report.

Commissioner Schyman

- 1) Has been enjoying the dog park.

Commissioner Ziering

- 1) Has been going to the Acorn Grill + Terrace as much as possible.
- 2) Commissioner Ziering and former Commissioner Randel are scheduled to play simulator golf at Heritage Oaks Golf Club.
- 3) Toured Heritage Oaks Golf Club with a friend who is on the Board of Directors at Park Ridge Country Club.

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Vice President Chalem

- 1) Will be traveling with Teams Elite to Europe in January.

PRESIDENTS REPORT

- 1) Attended the Village Green Park bear lighting ceremony. Thank you to the Park's department for putting up the lights. She has received many positive comments.
- 2) Gearing up for the IAPD/IPRA Soaring to New Heights Conference in January 2022.

NEXT MEETING

President Chambers announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, January 26, 2022 at 6pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Ziering made a motion to adjourn the Regular Board Meeting at 6:18pm. Commissioner Simon seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer

Molly Hamer, Secretary
Board of Commissioners/wp