



NOT POSTED

## Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held at an in-person meeting on Wednesday, January 26, 2022 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

### CALL TO ORDER AND ROLL CALL

Vice President Chalem called the Regular Board Meeting to order at 6:01pm.

Commissioners Present: Vice President Chalem; Commissioners Curin, Goodman and Ziering

Commissioners Absent: President Chambers; Commissioners Schyman and Simon

Officers Present: Executive Director Hamer; Treasurer Munn; Assistant Secretary Peterson

Staff Present: Directors Baron, Dalton and Loftus

Staff Absent: Director Scovic

### RECOGNITION OF VISITORS

Mary Reynolds – League of Women Voters

Eric Anderson, Piper Sandler (left at 6:14pm)

### CONDUCT OF PUBLIC HEARING CONCERNING 2022 BUDGET AND APPROPRIATIONS

Vice President Chalem opened the Public Hearing on the 2022 Budget and Appropriations proposed tax levy increase for the Northbrook Park District. No written comments or questions were received. With all persons desiring to be heard having been given an opportunity to present oral and written testimony regarding the 2022 proposed Combined Budget and Appropriations of Funds for the Northbrook Park District, Vice President Chalem requested a motion to adjourn the Hearing. Commissioner Ziering made a motion to close the 2022 Budget and Appropriations Public Hearing. Commissioner Curin seconded the motion.

*Roll Call:* Vice President Chalem, Commissioner Curin, Commissioner Goodman and Commissioner Ziering voted aye.

*Motion Passed: 4 ayes; 0 nays; 3 absent*

Vice President Chalem closed the Public Hearing on the 2022 Budget and Appropriations at 6:05pm.

### CALL TO ORDER AND ROLL CALL

Vice President Chalem called the Regular Board Meeting to order at 6:05pm.

Commissioners Present: Vice President Chalem; Commissioners Curin, Goodman and Ziering

Commissioners Absent: President Chambers; Commissioners Schyman and Simon

Officers Present: Executive Director Hamer; Treasurer Munn; Assistant Secretary Peterson

Staff Present: Directors Baron, Dalton, and Loftus

Staff Absent: Director Scovic

### RECOGNITION OF VISITORS

Mary Reynolds – League of Women Voters

Eric Anderson, Piper Sandler

# NORTHBROOK PARK DISTRICT

## APPROVAL OF AGENDA

Vice President Chalem called for any changes to the Agenda. Commissioner Curing made a motion to approve the Agenda. Commissioner Goodman seconded the motion.

*Roll Call:* Vice President Chalem, Commissioner Curin, Commissioner Goodman and Commissioner Ziering voted aye.

*Motion Passed: 4 ayes; 0 nays; 3 absent*

## BOARD COMMITTEE REPORT – None

## CONSENT AGENDA

Vice President Chalem announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the January 18, 2022 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. Vice President Chalem called for any changes to the Consent Agenda. Hearing none, Commissioner Simon made a motion to approve the Consent Agenda. Commissioner Ziering seconded the motion.

### IV.1. Approval of Regular Board Meeting Minutes of December 15, 2021

**Motion:** I move to approve the December 15, 2021 Regular Board Meeting Minutes.

### IV.2. Approval of December 2021 Vouchers

**Motion:** I move to approve the December 2021 Vouchers in the amount of \$3,091,201.44.

### IV.3. Rejection of Recreation Guide Printing, Bid #2211

**Motion:** I move to reject all bids for the Recreation Guide Printing, Bid #2211 as presented.

### IV.4. Approval of Northbrook Park District Contract Mowing Service – Northwest Areas, Bid #2206

**Motion:** I move to reject the low bidder for Contract Mowing Service – Northwest Areas, Bid #2206, City Escape of Chicago, Illinois, and award the contract to the next lowest responsible bidder, Millieu Design, LLC of Lake Zurich, Illinois for the total base bid of \$224,698.00.

### IV.5. Rejection of all Bids – Northbrook Park District Wood Oaks Green Park Shoreline Restoration – Year 2, Bid #2209

**Motion:** I move to reject all bids for Northbrook Park District Wood Oaks Green Park Shoreline Restoration – Year 2, Bid #2209 as presented.

### IV.6. Approval of Joe Doud Administration Building Emergency Generator Replacement, Bid #2210

**Motion:** I move to approve the Joe Doud Administration Building Emergency Generator Replacement, Bid #2210 from Kordick Electric Company of Northbrook, Illinois for \$43,518.00.

### IV.7. Approval of Wood Oaks Green Park Shoreline Restoration – Year 2, Rebid #2213

**Motion:** I move to approve the Wood Oaks Green Park Shoreline Restoration – Year 2, Rebid #2213 for a combined total of \$844,766.86 from Landworks, LTD of Bolingbrook, Illinois.

### IV.8. Approval of Joe Doud Administration Building Tuckpointing – Phase II

**Motion:** I move to approve the Joe Doud Administration Building Tuckpointing – Phase II for \$165,955.00 to Garland/DBS, Inc. of Cleveland, Ohio.

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IV.9. Approval of Professional Services Agreement with Hitchcock Design Group

**Motion:** I move to approve the contract for professional services for landscape architectural design services to Hitchcock Design Group of Naperville, Illinois in the amount of \$29,000 and a \$500 not to exceed Reimbursable Expenses.

IV.10. Approval of the Purchase of a Toro Greensmaster TriFlex Hybrid 3320 Mower

**Motion:** I move to approve the purchase of a Toro Greensmaster TriFlex Hybrid 3320 from Reinders, Inc. of Franklin Park, Illinois for a total of \$42,782.96.

IV.11. Approval of the Purchase of a Toro Sand Pro 5040

**Motion:** I move to approve the purchase of a Toro Sand Pro 5040 from Reinders, Inc. of Franklin Park, Illinois for the total of \$25,211.88.

IV.12. Approval of the Purchase of a John Deere 4052R Utility Tractor

**Motion:** I move to approve the purchase of a John Deere 4052R Utility Tractor from Revels Turf and Tractor, LLC of Elgin, Illinois for a total of \$33,609.38.

*Roll Call:* Vice President Chalem, Commissioner Curin, Commissioner Goodman and Commissioner Ziering  
*Motion Passed: 4 ayes; 0 nays; 3 absent*

## ACTION ITEMS

V.13. Adoption of Surplus Ordinance 22-O-1, Park District Equipment

**Motion:** Commissioner Curin moved to adopt Surplus Ordinance 22-O-1, Park District Equipment as presented. Commissioner Goodman seconded the motion.

*Roll Call:* Vice President Chalem, Commissioner Curin, Commissioner Goodman and Commissioner Ziering  
*Motion Passed: 4 ayes; 0 nays; 3 absent*

V.14. Adoption of Ordinance 22-O-2, 2022 Budget and Appropriations

**Motion:** Commissioner Ziering moved to adopt Ordinance 22-O-2 an Ordinance making a Combined Annual Budget and Appropriation of Funds for the Northbrook Park District for the fiscal year beginning January 1, 2022 and ending December 31, 2022. Commissioner Goodman seconded the motion.

*Roll Call:* Vice President Chalem, Commissioner Curin, Commissioner Goodman and Commissioner Ziering  
*Motion Passed: 4 ayes; 0 nays; 3 absent*

V.15. Approval of Parameters Bond Ordinance 22-O-3

**Motion:** Commissioner Ziering moved to approval Parameters Bond Ordinance 22-O-3 providing for the issue of not to exceed \$7,500,000 General Obligation Limited Tax Park Bonds, Series 2022, of the District, for capital improvements in and for the District and for the payment of the expenses incident theretof, providing for the levy of taxes to pay bonds, and authorizing the sale of said bonds to the purchaser thereof. Vice President Chalem called for discussion. Eric Anderson of Piper Sandler provided a verbal market report update. Commissioners engaged in a question and answer session. Vice President Chalem called for additional questions. Hearing none, Commissioner Goodman seconded the motion.

*Roll Call:* Vice President Chalem, Commissioner Curin, Commissioner Goodman and Commissioner Ziering  
*Motion Passed: 4 ayes; 0 nays; 3 absent*

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- V.16. Approval of Preliminary Stipulation and Agreement of Settlement between the Northbrook Park District and Mr. David's Flooring International, LLC et al

**Motion:** Commissioner Ziering moved to approval the Preliminary Stipulation and Agreement of Settlement between the Northbrook Park District and Mr. David's Flooring International, LLC et al and to authorize attorneys Steve A. Kanner, Freed Kanner London & Millen LLC and Michael L. Silverman, The Bruno Law Firm, LLC to sign on behalf of the Park District. Vice President Chalem called for discussion. Commissioners engaged in a question and answer session. Vice President Chalem called for additional questions. Hearing none, Commissioner Curin seconded the motion.

*Roll Call:* Vice President Chalem, Commissioner Curin, Commissioner Goodman and Commissioner Ziering  
*Motion Passed: 4 ayes; 0 nays; 3 absent*

## MOVE INTO CLOSED SESSION TO DISCUSS COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES. 5 ILCS 120/2(c)(1)

Commissioner Ziering made a motion to move into Closed Session to Discuss Collective Negotiating Matters Between the Public Body and its Employees or their Representatives. 5 ILCS 120/2(c)(1) Commissioner Goodman seconded the motion.

ROLL CALL: Vice President Chalem, Commissioner Curin, Commissioner Goodman and Commissioner Ziering voted aye.

*Motion Passed: 4 ayes; 0 nays; 3 absent*

Moved into Closed Session at 6:18pm.  
Reconvened in Open Session at 6:38pm.

## ACTION ITEMS

- VII.17. Approval of Preliminary Collective Bargaining Agreement with International Union of Operating Engineers Local 150, Public Employee Division for the term May 1, 2021 to April 30, 2025

**Motion:** Commissioner Ziering moved to approve the Collective Bargaining Agreement with International Union of Operating Engineers Local 150, Public Employee Division for the term of May 1, 2021 to April 30, 2025. Commissioner Curin seconded the motion.

*Roll Call:* Vice President Chalem, Commissioner Curin, Commissioner Goodman and Commissioner Ziering  
*Motion Passed: 4 ayes; 0 nays; 3 absent*

INFORMATIONAL /VERBAL UPDATES – None

NEW BUSINESS – None

UNFINISHED BUSINESS – None

## EXECUTIVE DIRECTOR REPORT:

- 1) We are exceeding 2019 numbers in youth leagues. Basketball and soccer practices started last week, and games begin this weekend. Staff are excited to have enough registrations for 1<sup>st</sup> grade girls' basketball to have their own league and numbers for indoor have tripled.
- 2) The largest Cosmic Skate in recent history also happened on Saturday, January 22 with 350 people in attendance.

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- 3) Specialty and solo tryouts were held for Northbrook-On-Ice. Tickets for the Mother's Day weekend event start in February.
- 4) The Sports Center hosted GBN's Senior Night. It went off smoothly despite their loss. Compliments were received about our new Sports Center Manager, Joey Sanchez.
- 5) Full-time staff are returning to work Adventure Campus next week while we reignite recruiting efforts. A letter will be sent to parents asking if they have flexibility to modify their schedules for the remainder of the year.
- 6) The cold temperatures have allowed Park Staff to make and maintain ice at our two outdoor rinks for 24 straight days. This is our longest consecutive streak for outdoor ice in several years. Conditions look favorable until the middle of next week when higher temperatures may create unsuitable ice conditions.
- 7) The Marketing & Communications department has new staff members. Marybeth Stone is the part-time Marketing Assistant and Claire Cinquegrani is the new full-time Graphic Designer and Brand Specialist. A new Digital Marketing Strategist is in the process of being hired as well. Hiring for the part-time sponsorship and advertising position will be held in March.
- 8) M&C developed a senior wellness mailer that was sent to almost 300 Senior Center members as well as 1,100 additional seniors in our ActiveNet database.
- 9) Playground postcards were mailed to neighbors of Cedar Lane Tot Lot and Meadowhill Park. There are 172 votes in the Cedar Lane survey and 52 votes in the Meadowhill Park survey. Results are neck and neck right now. Voting closes February 2.
- 10) Two articles were published this month: "Grant Funding Supports Sustainable Design at the Northbrook Park District" in IP&R, the state magazine, and "Sustainable Construction Decisions: A natural solution for the Northbrook Park District" in NRPA's Parks & Recreation Magazine.
- 11) 2022 Heritage Oaks Permanent Tee Time lottery registration is underway. Twenty tee time slots will be available for selection on Saturday and Sunday for a total of 40 tee times. Registration closes February 13 and the lottery will be held Thursday, February 17 at 7pm. Thirteen entries have been received as of this morning.
- 12) This month the golf simulators have been active with over 320 hours of usage. This represents a utilization rate in excess of 50% of available the available time.
- 13) Village Manager Cara Pavlicek was the guest speaker at a Rotary dinner special event held in the Brook Room January 18. Rotary has made the decision to move their weekly lunch meetings to the Heritage Oaks Brook Room.
- 14) On Friday, January 14, Executive Director Hamer and Directors Baron, Loftus and Scovic presented at the online Leadership Northbrook session. Staff worked with the Northbrook Library to create goody bags that were delivered to each of the 20 Leadership Northbrook participants. This year, Park District staff attending Leadership Northbrook include Senior Human Resources Manager Bozarth, Activity Center Supervisor Tandy, and Grounds Supervisor Ryerson.
- 15) On Wednesday, January 26, several staff members attended the virtual Annual State of the Village Address.

## COMMISSIONER REPORTS

### Commissioner Curin

- 1) The Village of Northbrook Trustees approved the Intelligentsia Cup bike race to be held on July 28, 2022. The racecourse will be held in downtown Northbrook.

### Commissioner Goodman

- 1) Experienced the kickoff to winter sports and everything went well.
- 2) Received positive feedback from residents regarding the Cosmic Skate event. Kudos to the team, thank you.

# NORTHBROOK PARK DISTRICT

## Commissioner Ziering

- 1) Happy to see snow to protecting the golf course. Hoping to be golfing in early spring.

## Vice President Chalem

- 1) Her son has interviewed with the Park District.
- 2) Teams Elite had a great trip to Poland, and they came in 3<sup>rd</sup> place. The team is leaving this week for a competition in France. They are on track to qualify for Worlds in Austria.

## PRESIDENTS REPORT

- 1) No report

## NEXT MEETING

Vice President Chalem announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, February 23, 2022 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

## ADJOURN

With no further business to come before the Board, Commissioner Curin made a motion to adjourn the Regular Board Meeting at 6:59pm. Commissioner Goodman seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer

Molly Hamer, Secretary  
Board of Commissioners/wp