



Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
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nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held at an in-person meeting on Wednesday, October 27, 2021 in the Techy Prairie Activity Center – Prairie Room, 180 Anets, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chambers called the Regular Board Meeting to order at 7:15pm

Commissioners Present: President Chambers; Vice President Chalem; Commissioners Curin, Simon and Ziering

Commissioners Absent: Commissioners Goodman and Schyman

Officers Present: Executive Director Hamer; Treasurer Munn; Assistant Secretary Peterson

Staff Present: Directors Baron, Loftus and Scovic; Specialist Scharp; Recreation Division Manager Kotloski

Staff Present via Conference Call: Director Dalton

RECOGNITION OF VISITORS

Mary Reynolds – League of Women Voters

APPROVAL OF AGENDA

President Chambers called to amend the Agenda to add Informational/Verbal Update item Call for a Bond Issuance Notification Act (BINA) Hearing. Vice President Chalem made a motion to amend the agenda as presented. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

President Chambers called for any changes to the Amended Agenda. Vice President Chalem made a motion to approve the Amended Agenda. Commissioner Curin seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

BOARD COMMITTEE REPORT – None

CONSENT AGENDA

President Chambers announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the October 19, 2021 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Chambers called for any changes to the Consent Agenda. Hearing none, Commissioner Simon made a motion to approve the Consent Agenda. Vice President Chalem seconded the motion.

V.67. Approval of Board Workshop Meeting Minutes of September 14, 2021

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Motion: I move to approve the September 14, 2021 Board Workshop Meeting Minutes.

V.68. Approval of Board Meeting Minutes of September 29, 2021

Motion: I move to approve the September 29, 2021 Board Meeting Minutes.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Simon and Commissioner Ziering

Motion Passed: 5 ayes; 0 nays; 2 absent

ACTION ITEMS

V.69. Approval of September 2021 Vouchers

Motion: Vice President Chalem moved to approve September 2021 Vouchers in the amount of \$2,288,842.09. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Simon and Commissioner Ziering

Motion Passed: 5 ayes; 0 nays; 2 absent

V.70. Acceptance of Resolution 21-R-5, a Resolution Accepting the Village of Northbrook Climate Action Plan

Motion: Vice President Chalem moved to accept Resolution 21-R-5, a Resolution accepting the Village of Northbrook Climate Action Plan as presented. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Simon and Commissioner Ziering

Motion Passed: 5 ayes; 0 nays; 2 absent

V.71. Approval of Resolution 21-R-6, Truth-in-Taxation

Motion: Vice President Chalem moved to approve Truth-in-Taxation Resolution 21-R-6, determining the amount of money exclusive of debt service and election costs estimated to be necessary to be raised by taxation. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Simon and Commissioner Ziering

Motion Passed: 5 ayes; 0 nays; 2 absent

V.72. Approval of the Intergovernmental Agreement Reestablishing the Northfield Township Technology Consortium

Motion: Vice President Chalem moved to approve the Intergovernmental Agreement Reestablishing the Northfield Township Technology Consortium until June 30, 2026 with an option to renew for an additional five-year term. President Chambers called for questions. Commissioners engaged in a question and answer session. President Chambers called for additional questions. Hearing none, Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Simon and Commissioner Ziering

Motion Passed: 5 ayes; 0 nays; 2 absent

V.73. Approval of Full-Time Non-Bargaining Unit Merit and Discretionary Pools for 2022 Fiscal Year

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Motion: Vice President Chalem moved to approve a merit pool in the amount of \$128,613 and a discretionary pool in the amount of \$47,371 for Full-time Non-Bargaining Unit staff for the 2022 Fiscal Year. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Simon and Commissioner Ziering

Motion Passed: 5 ayes; 0 nays; 2 absent

V.74. Approval of Park Board of Commissioners 2022 Meeting Calendar

Motion: Vice President Chalem moved to approve the Park Board of Commissioners 2022 Meeting Calendar as presented. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Simon and Commissioner Ziering

Motion Passed: 5 ayes; 0 nays; 2 absent

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Schyman and Commissioner Ziering voted aye.

Motion Passed: 5 ayes; 0 nays; 2 absent

INFORMATIONAL /VERBAL UPDATES

6B Request – Newmedical Technology

Executive Director Hamer reviewed the 6B request from Newmedical Technology. The Commissioners engaged in a question and answer session. By consensus the Commissioners are in agreement with the request. Executive Director Hamer will forward a letter to the Village of Northbrook.

IAPD Credential Certificate

The Board of Commissioners designated President Chambers to be the Park District delegate to attend the Business Meeting on Saturday, January 30, 2022. Vice President Chalem will be the alternate.

Call for a Bond Issuance Notification Act (BINA) Hearing

President Chambers announced that as part of the process of issuing Limited Park Bonds, the Park District is required to conduct a hearing relative to the issuance of bonds, called the Bond Issuance Notification Act or “BINA”. The District last conducted a BINA hearing in 2018 before bonds were issued to fund the Techny Prairie Activity Center. As President of the Park Board of Commissioners, President Chambers will inform the Secretary of the Board to call for the Bond Issuance Notification Act hearing in the amount of not to exceed \$7,500,000 be held at the December 15, 2021 Regular Board Meeting.

NEW BUSINESS – None

UNFINISHED BUSINESS – None

EXECUTIVE DIRECTOR REPORT:

- 1) Recreation Supervisor Sweet won the election for IPRA member at large for the Recreation Section.
- 2) The Performing Arts Department was awarded a \$11,300 grant from the Illinois Arts Council Agency.
- 3) Thank you to everyone for attending the inaugural Brewfest event at Village Green Park. Your support was greatly appreciated.

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- 4) Both rinks at the Northbrook Sports Center opened on October 18 as was communicated to user groups. There is still some HVAC duct work to complete to meet Village code.
- 5) Youth basketball and Little Jammers preschool basketball begins on Saturday, October 30. We have 266 preschool – 5th graders ready to play. Many of the games and practices will be held at Techny Prairie Activity Center.
- 6) Autumnfest was held on Saturday, October 9 at Meadowhill Park. Approximately, 2,500 people attended on a beautiful fall day.
- 7) On Friday, October 22, the Halloween 3K Fun Run was held at Techny Prairie Park and Fields. The weather was amazing for this event. Lots of family fun included the 3K run, costume contest and games. Approximately 200 giveaway bags were handed out.
- 8) Senior Center programs and events will be moving back to the Leisure Center starting Monday, November 1. The Senior newsletter, Momentum, was mailed to current and past members. Recreation Supervisor Gabriel-Galan was introduced as the new Recreation Supervisor for adults and seniors.
- 9) The Northbrook Theatre Youth Company will perform *Music Man, Jr.* on October 28 at 7pm and October 30 at 10am, 12:30pm and 3pm. The show is approximately one hour in length.
- 10) Basketball court repairs and color coating began at Greenview Park and Cedar Lane Tot Lot. Both sites are being delayed due to the recent rains and needing the surfaces to be dry and no forecast of rain for at least 24 hours before the work can continue.
- 11) Winterization of our irrigation systems, Meadowhill Aquatic Center pool and drinking fountains has begun with the onset of colder temperatures.
- 12) Athletic field improvements on fields #14 and #16 continue as we improve the infield mix composition and recontour the transition of the infield to the outfield and remove the lip.
- 13) Landscape work consisting of limestone rock placement, planting perennials, spring bulbs and sod continues as time permits at the Heritage Oaks Golf Club entrance.
- 14) With the abrupt change in the weather, play is slowing down at Heritage Oaks Golf Club. The annual Turkey Shoot event on November 13 will be the final event of the year. If daily highs are forecasted in the 50's we will probably stay open longer.
- 15) Registration for the new Heritage Oaks Simulator league has begun. Pre-season league play begins in November and the regular season will begin in December and conclude with playoffs in early March.
- 16) Director Scovic presented on the ABCs of Branding for the IPRA Facility Management Workshop.
- 17) Northbrook Park District was slated to be a sponsor of the Chamber's Auction and Taste event. The event had to be adjusted to a smaller outdoor event. Mingle & Munch was downsized and held at Butterfield's on Wednesday, October 20.
- 18) Executive Director Hamer, Directors Loftus and Scovic, Recreation Division Manager Kotloski and Recreation Supervisor Kambach attended the IAPD Best of the Best Gala on Friday, October 15. The District was recognized for Best Green Practices and Arts in the Park.
- 19) Executive Director attended the COVID Task Force virtual meeting on October 20.
- 20) Thank you to Commissioner Schyman and his wife, and Director Munn for attending the NSSRA Grand Opening reception on Friday, October 22. Director Loftus attended the public reception on Saturday, October 23.
- 21) Executive Director Hamer, President Chambers, Village President Ciesla and Village Manager Pavlicek had a lunch meeting at the Acorn Grill + Terrace on Wednesday, October 27.

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COMMISSIONER REPORTS

Commissioner Curin

- 1) No report provided.

Vice President Chalem

- 1) Attended brewfest. The event appealed to a different segment in the community
- 2) Arranged Homecoming dinner at the Acorn Grill + Terrace for her nephew and his friends. Maureen O'Connor, restaurant manager, was very helpful. It was a great way for the community to see the site.
- 3) Very excited to have the rink open and skate locally. Classes have been great.

Commissioner Ziering

- 1) Attended Brewfest. Great to see different groups of people in Village Green Park. Northbrook Police Department did a nice job patrolling the event.
- 2) Played golf at Heritage Oaks Golf Club today. The course was in great shape and busy.

Commissioner Simon

- 1) Brewfest was awesome! Very good event and it was great to see people in Village Green Park again.

PRESIDENTS REPORT

- 1) Brewfest was great and well attended. Six Commissioners and five Village Trustees participated.
- 2) Executive Director Hamer and President Chambers hosted a lunch at Acorn Grill + Terrace for Village Trustee Ciesla and Village Manager Pavlicek. The Village has made a commitment to the Northbrook Civic Foundation to hold Northbrook Days at the Metra lot for the next three years. A proposal was presented to develop the Green Acres parcel into 1,200 senior living units. The Park District would receive parkland and the Village would get property. The Village and the Park District will partner for the holiday shopping season with lights in Village Green Park. The lights will be turned on November 19 and hot chocolate will be served. The Park District and the Village are looking to partner for an event in the spring.
- 3) Her family rented the simulators and enjoyed playing zombie dodgeball. They enjoyed appetizers and dinner on the terrace.

NEXT MEETING

President Chambers announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, December 15, 2021 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Ziering made a motion to adjourn the Regular Board Meeting at 7:48pm. Commissioner Simon seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary

NORTHBROOK PARK DISTRICT

Board of Commissioners/wp