



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Administration and Finance Committee Meeting

September 13, 2021  
5:30pm  
Joe Doud Administration Building

### AGENDA

- I. Call to Order – Chair Schyman; Members Goodman and Simon
- II. Recognition of Visitors
- III. Approval of Meeting Minutes  
9/13.23 Administration and Finance Committee Meeting Minutes of August 17, 2021
- IV. Informational Items/Verbal Updates
  - A. Eric Anderson, Piper Sandler
  - B. NRPA Conference Attendance Update
- V. Voucher Review  
9/13.24 August 2021
- VI. Audit Topics
- VII. Unfinished Business
- VIII. New Business  
9/13.25 Consider COVID-19 Vaccination Policy
- IX. Old Business
- X. Next Meeting – October 19, 2021, at 5:45pm or immediately following the Parks and Properties Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- XI. Adjourn

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at 847-291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at 800-526-0857.