



NOT POSTED

Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held at an in-person meeting on Wednesday, July 28, 2021 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chambers called the Regular Board Meeting to order at 7:00pm.

Commissioners Present: President Chambers; Vice President Chalem; Commissioners Goodman, Schyman, Simon (via conference call; left at 7:56pm) and Ziering

Commissioner Absent: Commissioner Curin

Officers Present: Executive Director Hamer; Treasurer Munn; Assistant Secretary Peterson

Staff Present: Directors Baron, Dalton, Loftus and Scovic; Specialist Scharp (left at 7:44pm); Parks Division Manager Kosbab (left at 7:44pm)

RECOGNITION OF VISITORS

Mary Reynolds – League of Women Voters (left at 7:44pm)

APPROVAL OF AMENDED AGENDA

President Chambers called to amend the Agenda to add discussion under VII. New Business 3401 Commercial Avenue – Cook County 6b Program request and a Closed Session after Item XI. President Report. Vice President Chalem made a motion to amend the Agenda to add discussion under VII. New Business 3401 Commercial Avenue – Cook County 6b Program request and add a Closed Session after Item XI. President Report to Discuss the Purchase or Lease of Real Property for the Use of the Public Body, Including Meetings Held for the Purpose of Discussing Whether a Particular Parcel Should Be Acquired. 5 ILCS 120/2(c)(5). Commissioner Simon seconded the motion to amend the Agenda.

Roll Call: President Chambers, Vice President Chalem, Commission Goodman, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

BOARD COMMITTEE REPORT – None

CONSENT AGENDA

President Chambers announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the July 22, 2021 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Chambers called for any changes to the Consent Agenda. Hearing none, Commissioner Simon made a motion to approve the Consent Agenda. Commissioner Curin seconded the motion.

IV.44. Approval of Special Board Meeting Minutes of June 14, 2021

Motion: I move to approve the June 14, 2021 Special Board Meeting Minutes.

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IV.45. Approval of Board Workshop Meeting Minutes of June 14, 2021

Motion: I move to approve the June 14, 2021 Board Workshop Meeting Minutes.

IV.46. Approval of Board Meeting Minutes of June 23, 2021

Motion: I move to approve the June 23, 2021 Board Meeting Minutes.

IV.47. Approval of June 2021 Vouchers

Motion: I move to approve the June 2021 Vouchers in the amount of \$3,050,407.61.

IV.48. Approval of Date Change of the September Regular Board Meeting

Motion: I move to approve date change of the September Regular Board Meeting from Wednesday, September 22, 2021 to Wednesday, September 29, 2021.

IV.49. Approval of Sports Center Office Renovation

Motion: I move to approve the conversion of the rental space at the Northbrook Sports Center to office space by in-house staff as shown in Exhibit B.

IV.50. Approval of Purchase of Deep Tine Aerator, Bid #2203

Motion: I move to approve the purchase of a 2021 Wiedenmann XF-6 Deep Tine Aerator, Bid #2203 from JW Turf Inc. of Elgin, Illinois in the amount of \$37,595.

IV.51. Approval of Northbrook Sports Center Replacements B-Rink Ceiling Painting, Bid #2205

Motion: I move to approve the Northbrook Sports Center Replacements B-Rink Ceiling Painting, Bid #2205 in the amount of \$103,750 from Nedrow Decorating, Inc. of Aurora, Illinois.

IV.52. Approval of Tuckpointing – Joe Doud Administration Building OMNIA Partners Co-Op Project #25-210585

Motion: I move to approve the Joe Doud Administration Building tuckpointing in the amount of \$237,102 to Garland/DBS, Inc. of Cleveland, Ohio.

IV.53. Adoption of Resolution 21-R-4, OSLAD Grant Application for Oaklane Park Renovation Project

Motion: I move to adopt Resolution 21-R-4, Open Space Land Acquisitions and Development (OSLAD) Grant Application authorization for the Oaklane Park Renovation Project.

IV.54. Approval of Northbrook Sports Center Replacements – Change Order #1 – Remove Existing Ductwork and Replace with DuctSox

Motion: I move to approve the Northbrook Sports Center Replacements – Change Order #1 to remove existing ductwork and replace with DuctSox for \$60,382.95 from FE Moran, Inc. of Northbrook, Illinois.

Roll Call: President Chambers, Vice President Chalem, Commissioner Goodman, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

ACTION ITEMS – None

NEW BUSINESS

3401 Commercial Avenue – Cook County 6b Property Request

Executive Director Hamer provided background information on a Cook County 6b Property Request for 3401 Commercial Avenue, Northbrook. Commissioners engaged in a question and answer session. By consensus,

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Commissioners had no objections to the request and directed Executive Director Hamer to advise the Village of Northbrook.

UNFINISHED BUSINESS

Consider Sports Center Renovation and Remediation

Director Dalton provided an update on the pending change order for ceiling preparation in A-Rink. Several options were investigated and discussed. Commissioners engaged in a question and answer session. By consensus, Commissioners provided direction to Director Dalton to move forward with the change order for ceiling prep work by sandblasting the surface to remove loose and peeling paint on a Time and Material basis in A-Rink at a not to exceed amount of \$73,250.

EXECUTIVE DIRECTOR REPORT:

- 1) Vice President Chalem asked about the CDC face mask guideline update. Executive Director Hamer noted that the guidelines were focused on schools and staff will continue to follow CDC guidelines.
- 2) Recreation Supervisor Shea has been promoted to the new Athletics Manager position.
- 3) Friday, July 23 the Duathlon was held at the Velodrome and Meadowhill Park. Eighty children participated in the biking and running event.
- 4) Saturday, July 24 Party on the Green was held at Village Green Park. Jeanie B! and the Jellybeans and 7th Heaven performed. Due to the weather, the 7th Heaven performance was cut short and the event was rained out a bit early. Prior to the rain an estimated 300-350 people were in attendance and enjoying the music and merriment.
- 5) Techny Prairie Activity Center kicked off a competition for members in honor of the Olympic Games. There are seventy-three participants earning points for attending classes, utilizing the facility or the track.
- 6) Friday, August 6 is the last day of our regular Camp Season and the Theatre Arts Workshop Camp will perform *Oliver* at 7pm at the Northbrook Theatre. Post-season begins on Monday, August 9.
- 7) On Tuesday August 3, the District is hosting National Night Out, a Village and Police Department event from 6-9pm at the Meadowhill Aquatic Center. Cook County Commissioner Scott Britton is expected to attend.
- 8) Wood Oaks Green Park shoreline restoration is proceeding with the installation of the Rosetta Stone blocks for the fishing piers and grading of the shoreline. Completion is scheduled for late August.
- 9) Staff partnered with Go Green Northbrook to provide the Salceda Park Tree Walk where the selection of native trees was discussed.
- 10) Parks Division Manager Kosbab has accepted another position. Executive Director Hamer recognized Manager Kosbab for his enthusiasm for environmental stewardship in the District, for bringing a cultural change to the golf maintenance staff, and for all of his hard work over the past ten years. Thank you, Mark!
- 11) The Marketing & Communications Division has been concentrating on Community Outreach events hosting information tables and collecting email addresses through free raffles at the outdoor Tuesdays in the Park concerts, Liberty Loop, and Party on the Green to engage with community members.
- 12) Director Scovic has attended several Northbrook Chamber events to develop relationships with local business leaders. Sponsorship packages were developed for the Liberty Loop, Party on the Green and good bag support for the Kids Duathlon.
- 13) The Fall Guide will be mailed on Friday, July 30. Resident program registration opens on August 4 and non-resident registration opening on August 11.

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- 14) Two postcards will be going out to the community in the coming weeks announcing the Heritage Oaks Golf Club Community Open House and the Techny Prairie Activity August zero enrollment fee special.
- 15) The August issue of *Northbrook Living* magazine will feature two advertisements. One for Techny Prairie Activity Center and one for Heritage Oaks Golf Club and two articles focusing on Fall events and the Heritage Oaks opening.
- 16) Preparation for the opening of Heritage Oaks Golf Club continues. Upcoming events include A Celebration of Heritage on August 8, the Dedication and Ribbon Cutting Ceremony on August 12 and the Community Open House on August 14. Monday, August 16 the golf course will be open to the public.
- 17) The Liberty Loop and Lap were held on Saturday, July 3 at Techny Prairie Park and Fields. Thank you to President Chambers, Vice President Chalem and Commissioner Ziering for volunteering to hand out snacks at the end of the race. Thank you to Commissioner Simon for attending the race. Thank you to Commissioner Goodman for participating in the race.
- 18) On Friday, September 9, Heritage Oaks Golf Club will be hosting the Northbrook Chamber Business After Hours.

COMMISSIONER REPORTS

Commissioner Goodman

- 1) Thank you to staff for making 4th of July so special. The Liberty Loop was well executed, and the fireworks were great.
- 2) Party on the Green had a great turn out and the rain was unfortunate. He looks forward to more events.

Vice President Chalem

- 1) The Liberty Loop was great. It was well worth getting up early.
- 2) Thank you to Parks Division Manager Kosbab. You will be missed.

Commissioner Simon

- 1) Thank you for 4th of July events.
- 2) Great to see the golf course coming along.

Commissioner Ziering

- 1) Liberty Loop turnout was amazing and a very good event.
- 2) Congratulated Parks Division Manager Kosbab on his new position. We are sorry to see you go but wish you well. Always consider Northbrook your home.

PRESIDENT'S REPORT

- 1) The last three Tuesdays in the Park concerts had 500+ people attending. The concert series brings people downtown and she is very happy to see that. Thank you to staff for their time and energy.
- 2) Unable to attend Party on the Green but saw the set-up and it looked very nice.
- 3) Attended the EDC meeting at the Village. Schools will be opening with in-person learning and planning for three foot spacing but will follow CDC guidance.
- 4) Northbrook Public Library is inviting the public to return.
- 5) Cook County has not issued tax bills for the second installment. Forecasted to come out sometime in August/September with payment due October 1 instead of September 1.
- 6) Village of Northbrook will extend outdoor dining to April 2022.

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CLOSED SESSION

Vice President Chalem made a motion to move into Closed Session to discuss the purchase or lease of real property of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5). Commissioner Ziering seconded the motion.

Moved into Closed Session at 7:44pm.

Reconvened in Open Session at 8:10pm.

NEXT MEETING

President Chambers announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, August 25, 2021 at 7pm at the Techny Prairie Activity Center, Prairie Room, 180 Anets, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Ziering made a motion to adjourn the Regular Board Meeting at 8:11pm. Vice President Chalem seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
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/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wp