



NOT POSTED
Board of Commissioners
Administration and Finance Committee
Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Administration and Finance Committee Meeting of the Northbrook Park District Board of Commissioners held Thursday, July 22, 2021 in person at the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 5:30pm by Chair Schyman.

Members Present – Chair Schyman; Member Goodman and Simon

Ex-Officio Members Present – Commissioners Chalem, Chambers, Curin and Ziering

Staff Present – Executive Director Hamer; Directors Baron, Dalton, Loftus, Munn and Scovic; Executive Administrative Assistant Peterson; Specialist Scharp; Parks Division Manager Kosbab

RECOGNITION OF VISITORS – None

APPROVAL OF MEETING MINUTES

Commissioner Simon moved to approve the Minutes of the Administration and Finance Committee Meeting of June 16, 2021. Commissioner Goodman seconded the motion. Motion passed by voice vote.

INFORMATIONAL ITEMS/VERBAL UPDATES

Committee Meeting Start Times

Director Dalton provided information regarding interval times between meetings. Staff recommends scheduling Committee Meetings no less than fifteen minutes apart. Commissioners engaged in a question and answer session. Commissioners provided consensus to continue scheduling meetings at fifteen minute intervals.

VOUCHER REVIEW

Commissioners engaged in a question and answer session. Chair Schyman called for additional questions. Hearing none, Commissioner Simon made a motion to recommend the Board approve the June 2021 vouchers in the amount of \$3,050,407.61. Commissioner Goodman seconded the motion. Motion passed by voice vote.

AUDIT TOPICS – None

UNFINISHED BUSINESS – None

NEW BUSINESS

Consider Date Change of September Regular Board Meeting

Staff recommends moving the Regular September Board Meeting from Wednesday, September 22 to Wednesday, September 29 due to Board and staff participation at the NRPA Conference the week of September 20. Chair Schyman called for questions. Hearing none, Commissioner Simon made a motion to reschedule the September Regular Board Meeting from Wednesday, September 22 to Wednesday, September 29 at 7pm. Commissioner Goodman seconded the motion. Motion passed by voice vote.

NEXT MEETING

The next Administration and Finance Committee Meeting was scheduled for August 17, 2021 at 5:30pm at the Joe Doud Administration Building, 545 Academy Drive.

NORTHBROOK PARK DISTRICT

ADJOURNMENT

With no further business, the Meeting was adjourned at 5:50pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap