



NOT POSTED

Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held an in-person meeting on Wednesday, June 23, 2021 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chambers called the Regular Board Meeting to order at 7:00pm.

Commissioners Present: President Chambers; Vice President Chalem; Commissioners Curin, Goodman, Simon and Ziering

Commissioner Absent: Commissioner Schyman

Officer Present: Assistant Secretary Peterson

Officers Absent: Executive Director Hamer; Treasurer Munn

Staff Present: Directors Baron, Dalton and Scovic; Specialist Scharp; Recreation Division Manager Shields

Staff Absent: Director Loftus

RECOGNITION OF VISITORS

Mary Reynolds – League of Women Voters

APPROVAL OF AMENDED AGENDA

President Chambers called for any changes to the Agenda. Commissioner Ziering made a motion to amend the Agenda and remove Action Item IV.44. Approval of the Visage Mobile Golf Information System. Director Baron informed the Board that due to a supply issue the product is unavailable. Approval of the Visage Mobile Golf Information System will be presented for approval at a future Regular Board Meeting. Commissioner Simon seconded the motion to amend the Agenda. President Chambers called for a motion to approve the amended Agenda. Commissioner Ziering made a motion to approve the amended Agenda. Commissioner Simon seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commission Goodman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

BOARD COMMITTEE REPORT – None

CONSENT AGENDA

President Chambers announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the June 16, 2021 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Chambers called for any changes to the Consent Agenda. Hearing none, Commissioner Simon made a motion to approve the Consent Agenda. Commissioner Curin seconded the motion.

IV.38. Approval of Board Meeting Minutes of May 26, 2021

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Motion: I move to approve the May 26, 2021 Board Meeting Minutes.

IV.39 Approval of Special Board Meeting Minutes of June 2, 2021

Motion: I move to approve the June 2, 2021 Special Board Meeting Minutes.

IV.40. Approval of Closed Session Minutes of June 2, 2021

Motion: I move to approve the June 2, 2021 Closed Session Minutes.

IV.41. Approval of May 2021 Vouchers

Motion: I move to approve the May 2021 Vouchers in the amount of \$1,531,356.38.

IV.42. Approval of the District Asphalt Sealcoating, Crack Filling and Patching, Bid #2201

Motion: I move to approve the District Asphalt Sealcoating, Crack Filling and Patching, Bid #2201 for \$35,651.00 from Patriot Pavement Maintenance of Des Plaines, Illinois.

IV.43. Approval of the Waste Hauling and Recycling Agreement Renewal, Bid #2186

Motion: I move to approve the renewal of the Waste Hauling and Recycling Agreement for two years in the amount of \$37,542.51 from Waste Management of Illinois.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Goodman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 6 ayes; 0 nays; 1 absent

ACTION ITEMS – None

NEW BUSINESS – None

UNFINISHED BUSINESS – None

EXECUTIVE DIRECTOR REPORT:

On behalf of Executive Director Hamer, Director Dalton provided the Executive Director Report.

- 1) Pool membership sales revenue is up 17% from the same time in 2019.
- 2) Group fitness classes are now operating at full capacity. Classes will be able to accommodate 20-25 participants depending on the type of equipment needed for the activity.
- 3) Summer day camps began on June 7 with Summer Warm Up at Techny Prairie Activity Center. The regular season started on June 14 at several sites around Northbrook. The average weekly enrollment is 363 campers across all camps.
- 4) Staff have been meeting and planning for 4th of July festivities. New this year are a musical performance in the Village Green Park and a DJ, dancing and movie in the park at the Velodrome on July 3.
- 5) Northbrook Park District Senior Center hosted a Welcome Back Picnic on June 18 at the Village Green Park. Over fifty seniors came out to enjoy lunch from Tropical Smoothie Café and entertainment by Vito Zatto.
- 6) Kurt Ottinger, Technical Theatre Supervisor, is retiring on June 25 after nearly 32 years of service to the Northbrook Park District. Kyle Gyondla will replace Supervisor Ottinger.
- 7) Renovation progress continues at the Sports Center. All of the RTUs have been delivered and are being installed. BELFOR has signed the Agreement and they are mobilizing to begin the remediation process.

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- 8) The Trades Department is assisting with the Golf Renovation project installation of a fiber line for the TrackMan system and installing shut-offs for the range lighting system and fuel system.
- 9) Construction is scheduled to begin on July 1 on the shoreline restoration at Wood Oaks Green Park and is scheduled to take 6-8 weeks for the first phase of the project. Communications have been developed to apprise neighbors and park users of the upcoming shoreline project at Woods Oaks Green Park. Letters were sent to neighboring homes and yard signs and banners are in production to communicate path closures and project details.
- 10) Directors Baron and Scovic worked the 6th tee to represent the District as a hole sponsor at the Chamber Golf Outing on June 11. Staff look forward to hosting this event at Heritage Oaks Golf Club in 2022.
- 11) Director Scovic and Manager Stuart worked at an informational table at the Farmers Market on June 23.
- 12) Staff from the Recreation and Marketing & Communications Divisions worked with Village staff to develop and market the Pop-Up Pickleball opportunity in downtown Northbrook. Two courts have been striped in the east commuter lot and play will be offered from Fridays at 3pm through Sundays at dusk.
- 13) Since March 1, the District has hired almost 180 new hires for spring and summer programs. About 125 are between the ages of 15-18 and about 140 of these hires were for spring/summer only programming.
- 14) The Diversity Committee held a virtual Safe Zone Conversation on June 9 on LGBTQ+. Twenty full-time employees attended.
- 15) Commissioners Schyman and Simon, Head PGA Professional Billiter and Assistant Golf Professional Madigan participated in the Chamber Golf Outing on June 11. Thank you for representing the District.
- 16) Executive Director Hamer, Director Dalton, Director Loftus, Police Chief Kennedy and four officers held a Park District and Police Department Liaison meeting on June 11 to discuss communications and incident reporting.

COMMISSIONER REPORTS

Commissioner Goodman

- 1) Glad to be part of the Board and is focusing on onboarding. He has completed the IPRA Boot Camp and several orientation meetings with the Senior Leadership Team. He appreciates the time and attention he has received.
- 2) His son is wrapping up 2nd grade baseball.
- 3) Enjoys playing tennis at Wood Oaks Green Park and is taking advantage of the Park District amenities.

Commissioner Curin

- 1) His sons just finished Park District lacrosse and had a very good time. Congratulations to the 7th/8th Grade Boys team on winning the division.
- 2) Asked if new nets for the lacrosse goals could be installed to stop the balls from going through.

Vice President Chalem

- 1) Received a telephone call from the coach of the Glenbrook North High School Volleyball team about the Park District post on the team going to the state tournament. Five players are lifeguards for the Park District, and they were very touched by the post.
- 2) Her daughter is teaching at the Skate & Dance Camp. It is going very well.

Commissioner Simon

- 1) Is enjoying walking and biking around town.
- 2) Enjoyed playing in the Chamber Golf Outing.

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Commissioner Ziering

- 1) Techny Prairie Park and Fields is very busy and seems to be back to normal.
- 2) Anetsberger Golf Course seems to be very busy.

PRESIDENT'S REPORT

- 1) Attended the *Addams Family* performance. It was very good.
- 2) Will be attending the Joint Conference meeting on Thursday, June 24. The IPRA Conference will be in-person in January 2022 at the Hyatt.
- 3) Attended Sunrise Yoga at Techny Prairie Activity Center.

NEXT MEETING

President Chambers announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, July 28, 2021 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Vice President Chalem made a motion to adjourn the Regular Board Meeting at 8:15pm. Commissioner Curin seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wp