



**Board of Park Commissioners  
Parks and Properties Committee  
Meeting Minutes**

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Wednesday, June 16, 2021 in person in the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:30pm by Chair Chalem.

Members Present – Chair Chalem Members Curin and Goodman  
Ex-Officio Members Present– Commissioners Chambers and Ziering  
Ex-Officio Members Absent – Commissioners Schyman and Simon  
Staff Present – Directors Baron (left at 6:46pm), Dalton, Loftus (left at 6:46pm) and Scovic (left at 6:46pm); Executive Administrative Assistant Peterson; Specialist Scharp (left at 6:46pm); Senior Human Resources Manager Bozarth; Parks Division Manager Kosbab (left at 6:46pm)  
Staff Absent – Executive Director Hamer; Director Munn

RECOGNITION OF VISITORS – None

MOTION TO AMEND AGENDA

Chair Chalem requested a motion to amend the Agenda to add a Closed Session after Old Business to discuss collective negotiating matters between the public body and its employees or their representatives. 5 ILCS 120/2(c)(1).  
Commissioner Curin made the motion to amend the Agenda to add a Closed Session after Old Business to discuss collective negotiating matters between the public body and its employees or their representatives. 5 ILCS 120/2(c)(1).  
Commissioner Goodman seconded the motion.

ROLL CALL: Chair Chalem, Commissioner Curin and Commissioner Goodman voted aye.

*Motion Passed: 3 ayes; 0 nays*

APPROVAL OF MINUTES

Commissioner Curin moved to approve the Minutes of the Parks and Properties Committee Meeting of May 17, 2021.  
Commissioner Goodman seconded the motion.

ROLL CALL: Chair Chalem, Commissioner Curin and Commissioner Goodman voted aye.

*Motion Passed: 3 ayes; 0 nays*

INFORMATIONAL ITEMS/VERBAL UPDATES – None

UNFINISHED BUSINESS

**Sports Center Replacements Project**

Director Dalton provided a project update. The roof is complete with a few minor adjustments to be made at a later date. The HVAC contractor has been installing the rooftop units and will hook up gas and electric. The electrical contractor is working on the installation of new LED wall packets and preparing for the emergency generator to be replaced. Director Dalton provided a report on a vandalism incident. Commissioners engaged in a question and answer session.

OLD BUSINESS – None

# NORTHBROOK PARK DISTRICT

## NEW BUSINESS

### **Consider District Asphalt Sealcoating, Crack Filling and Patching, Bid #2201**

Director Dalton provided background information on the District Asphalt Sealcoating, Crack Filling and Patching, Bid #2201. The project will include the sealcoating, crack filling and line striping of various pathways, bleacher pads, parking lots at Meadowhill Park, Northbrook Sports Center, Techny Prairie Park and Fields, Village Green parking lot, West Park and Heritage Oaks Golf Club. Chair Chalem called for questions. Hearing none, Commissioner Curin moved to approve the District Asphalt Sealcoating, Crack Filling and Patching, Bis #2201 in the amount of \$35,651 from Patriot Pavement Maintenance of Des Plaines, Illinois to the full Board for approval. Commissioner Goodman seconded the motion.

ROLL CALL: Chair Chalem, Commissioner Curin and Commissioner Goodman voted aye.

*Motion Passed: 3 ayes; 0 nays*

### **Consider Waste Hauling and Recycling Services Renewal, Bid #2186**

Director Dalton provided background information on the Waste Hauling and Recycling Services, Bid #2186 that was opened on May 28, 2020. The bid requested three years of pricing, however, since Advanced Disposal was a new vendor, staff recommended a one-year agreement with the ability to renew for two additional years. Advanced Disposal has since been acquired by Waste Management of Illinois. Waste Management of Illinois has agreed to honor the bid pricing submitted by Advanced Disposal. Commissioners engaged in a question and answer session. Chair Chalem called for additional questions. Hearing none, Commissioner Curin moved to approve the renewal of Waste Hauling and Recycling Services for two years in the amount of \$37,542.51 from Waste Management of Illinois of Wheeling, Illinois to the full Board for approval. Commissioner Goodman seconded the motion.

ROLL CALL: Chair Chalem, Commissioner Curin and Commissioner Goodman voted aye.

*Motion Passed: 3 ayes; 0 nays*

## MOVE INTO CLOSED SESSION TO DISCUSS COLLECTIVE NEGOTIATING MATTERS BETWEEN THE PUBLIC BODY AND ITS EMPLOYEES OR THEIR REPRESENTATIVES 5 ILCS 120/2(c)(1)

Commissioner Curin made a motion to move into Closed Session to discuss collective negotiating matters between the public body and its employees or their representatives 5 ILCS 120/2(c)(1). Commissioner Goodman seconded the motion.

ROLL CALL: Chair Chalem, Commissioner Curin and Commissioner Goodman voted aye.

*Motion Passed: 3 ayes; 0 nays*

Moved into Closed Session at 6:46pm.

Reconvened in Open Session at 7:10pm.

## NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for June 16, 2021 at 6pm or immediately following the Golf Operations Committee Meeting, Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

With no further business, the Meeting was adjourned at 7:10pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wap