



Board of Park Commissioners Golf Operations Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Golf Operations Committee Meeting of the Northbrook Park District Board of Commissioners held on Wednesday, June 16, 2021 in person in the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 5:45pm by Chair Ziering.

Members Present – Chair Ziering; Member Schyman

Member Absent – Member Simon

Ex-Officio Members Present – Commissioners Chalem, Chambers, Curin and Goodman

Staff Present – Directors Baron, Dalton, Loftus and Scovic; Executive Administrative Assistant Peterson; Specialist Scharp; Senior Human Resources Manager Bozarth; Parks Division Manager Kosbab; Head PGA Professional Billiter

Staff Absent – Executive Director Hamer; Director Munn

RECOGNITION OF VISITORS – None

APPROVAL OF MINUTES

Commissioner Schyman moved to approve the Minutes of the Golf Operations Committee Meeting of May 17, 2021. Chair Ziering seconded the motion.

ROLL CALL: Chair Ziering and Commissioner Schyman voted aye.

Motion Passed: 2 ayes; 0 nays; 1 absent

INFORMATION ITEMS/VERBAL UPDATES

Heritage Oaks Golf Club Site Change Orders and Update

Director Baron provided a monthly update of Change Orders necessary for the Heritage Oaks Golf Club site improvements and clubhouse construction. Commissioners engaged in a question and answer session.

Construction Update

Director Baron provided an update on the golf course construction project. Installation of the Full Swing simulators will be delayed due to a possible COVID-19 exposure. The individual involved was not in a District facility. Carpeting has been installed in the Brook Room, Pro Shop and restaurant. Installation of the lobby flooring is in process. The District Project Team will do a final walk through and complete a punch list with Ratio. Alarm testing has been completed and the final fire and building inspections are scheduled for Monday, June 21. Director Baron and Head PGA Professional Billiter will be working on the installation of the new POS system. Exterior building signage is expected to ship at the end of the month and the interior signage in July. Parks Division Manager Kosbab provided an update on the grow-in process of the golf course. Commissioners engaged in a question and answer session.

UNFINISHED BUSINESS – None

NEW BUSINESS

Consider Visage GPS Rental Upgrade

Director Baron provided background information on the current 2018 lease agreement of 98 Visage golf car GPS display units. The current lease will expire on December 31, 2022. The current units communicate through Wi-Fi and 3G cellular service networks. Cell companies are currently in the process of sunseting 3G cellular and will operate over 4G and 5G cellular networks. Under a new agreement, the District would upgrade to V3 Visage units that offer additional features. Commissioners engaged in a question and answer session. Chair Ziering called for additional

NORTHBROOK PARK DISTRICT

questions. Hearing none, Commissioner Goodman moved to approve a 48-month rental agreement with Club Car, LLC of Sarasota, Florida, pending legal counsel review, to the full Board for approval.

ROLL CALL: Chair Ziering and Commissioner Schyman voted aye.

Motion Passed: 2 ayes; 0 nays; 1 absent

OLD BUSINESS – None

NEXT MEETING

The next Golf Operations Committee Meeting was scheduled for July 22, 2021 at 5:45pm or immediately following the Administration and Finance Committee Meeting at the Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 6:27pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap