



**Board of Park Commissioners
Parks and Properties Committee
Meeting Minutes**

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, May 17, 2021 in person and via electronic meeting in the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:10pm by Chair Randel.

Executive Administrative Assistant Peterson announced that the Meeting was being recorded, called roll and visually recognized each participant.

Members Present via Electronic Meeting – Chair Randel; Members Chalem and Curin
Ex-Officio Member Present at the Joe Doud Administration Building – Commissioner Chambers
Ex-Officio Members Present via Electronic Meeting – Commissioners Schyman, Simon and Ziering
Staff Present at the Joe Doud Administration Building – Executive Director Hamer; Director Dalton; Executive Administrative Assistant Peterson; Specialist Scharp
Staff Present via Electronic Meeting – Directors Baron and Loftus; Parks Division Manager Kosbab; Senior Human Resources Manager Bozarth
Staff Absent – Directors Munn and Scovic

RECOGNITION OF VISITORS

Mike Goodman, Northbrook Resident – Mr. Goodman thanked Commissioner Randel for her service to the Park District.

APPROVAL OF MINUTES

Commissioner Curin moved to approve the Minutes of the Parks and Properties Committee Meeting of April 19, 2021. Commissioner Chalem seconded the motion.

ROLL CALL: Chair Randel, Commissioner Chalem and Commissioner Curin voted aye.

Motion Passed: 3 ayes; 0 nays

INFORMATIONAL ITEMS/VERBAL UPDATES – None

UNFINISHED BUSINESS

Sports Center Office Renovation

Director Dalton provided information on the proposed Sports Center pro shop conversion to office space into three athletic staff offices and support space. The conversion will allow the Recreation Division to further centralize operations, providing more support, storage and customer service at one location. Staff is seeking direction from the Commissioners on whether to proceed with this project and if so, to bring the necessary Change Orders to the Board for approval. Commissioners engaged in a question and answer session. Chair Randel called for additional questions. Hearing none, Chair Randel polled Commissioners on their opinion. Commissioners provided direction for Director Dalton to value engineer cost estimates and provide a report at the June 16 Committee Meeting.

OLD BUSINESS – None

NEW BUSINESS

NORTHBROOK PARK DISTRICT

Consider Stonegate Park Parking Lot, Meadowhill Park ADA Path and Cedar Lane Basketball Court Asphalt, Bid #2200

Director Dalton provided background information on the project and reviewed the five bids that were received. Director Dalton consulted legal counsel regarding the qualifications of three lowest bidders. Due to previous performance issues two low bidders were denied and one bidder did not submit a complete bid package. Staff recommends awarding the project to the fourth lowest bidder, Evans & Son Blacktop of West Chicago, Illinois. Commissioners engaged in a question and answer session. Chair Randel called for additional questions. Hearing none, Commissioner Chalem moved to, with respect to the Stonegate Park Parking Lot, Meadowhill Park ADA Path and Cedar Lane Basketball Court Asphalt, Bid #2200: 1) reject the first three lowest bids from Chicagoland Paving, Chadwick Contracting Company and Maneval Construction Co.; and 2) award the contract to the next lowest responsible bidder, Evans & Son Blacktop of West Chicago, Illinois for \$116,677.35 to the full Board for approval. Commissioner Curin seconded the motion.

ROLL CALL: Chair Randel, Commissioner Chalem and Commissioner Curin voted aye.

Motion Passed: 3 ayes; 0 nays

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for June 16, 2021 at 6pm or immediately following the Golf Operations Committee Meeting, Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 7:08pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap