



NOT POSTED

Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held in-person and via electronic meeting on Wednesday, April 28, 2021 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER AND ROLL CALL

President Chambers called the Regular Board Meeting to order at 7:02pm.

Specialist Scharp announced that the meeting was being recorded, called roll and visually recognized each participant.

Commissioner Present: President Chambers

Commissioners Present via Electronic Meeting: Vice President Chalem; Commissioners Curin, Randel, Schyman, Simon and Ziering

Officers Present: Secretary Hamer

Officer Present via Electronic Meeting: Treasurer Munn

Officers Absent: Assistant Secretary Peterson

Staff Present: Director Dalton; Specialist Scharp

Staff Present via Electronic Meeting: Directors Baron, Loftus and Scovic; Parks Division Manager Kosbab

RECOGNITION OF VISITORS

Mike Goodman, Northbrook resident

Mary Reynolds, Women's League of Voters Glenview

APPROVAL OF AGENDA

President Chambers called for any changes to the Agenda. Hearing none, President Chambers made a motion to approve the Agenda. Commissioner Randel seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commission Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

BOARD COMMITTEE REPORT

The Nominating Committee nominated Mary Ann Chambers as President and Lisa Chalem as Vice President. Voting will occur at the May 26 Regular Board Meeting with the opportunity for nominations from the floor.

CONSENT AGENDA

President Chambers announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the April 19, 2021 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Chambers called

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for any changes to the Consent Agenda. Hearing none, Commissioner Randel made a motion to approve the Consent Agenda. Vice President Chalem seconded the motion.

IV.19. Approval of Board Meeting Minutes of March 31, 2021

Motion: I move to approve the March 31, 2021 Board Meeting Minutes.

IV.20. Approval of March 2021 Vouchers

Motion: I move to approve the March 2021 Vouchers in the amount of \$1,392,180.38.

IV.21. Approval of the Northbrook/Glenview School District 30 Intergovernmental Agreement – Storm Sewer and Drainage Easement

Motion: I move to approve the Northbrook/Glenview School District 30 Intergovernmental Agreement – Storm Sewer and Drainage Easement as presented.

IV.22. Approval of the Ross Garfinkel Donation Agreement

Motion: I move to approve the Ross Garfinkel Donation Agreement as presented.

IV.23. Approval of the HVAC Services – All Buildings, Bid #2194

Motion: I move to approve the HVAC Services – All Buildings, Bid #2194 and Alternate 1 from The Stone Group of Chicago, Illinois in the amount of \$8,112.00 for one year with the option to renew up to two (2) one-year extensions.

IV.24. Approval of the HVACR Services – Ice Refrigeration Equipment Northbrook Sports Center, Bid #2195

Motion: I move to approve the HVACR Services – Ice Refrigeration Equipment Northbrook Sports Center, Bid #2195 from F.E. Moran, Inc. Mechanical Services of Northbrook, Illinois for a base bid of \$26,086.68 for one year with the option to renew up to two (2) one-year extensions.

IV.25. Approval of the Leisure Center Emergency Generator Replacement, Bid #2197

Motion: I move to approve the Leisure Center Emergency Generator Replacement, Bid #2197 from Anchor Electric of Carol Stream, Illinois in the amount of \$37,250.00.

IV.26. Approval of the Wood Oaks Green Park Shoreline Restoration Year 1, Bid #2198

Motion: I move to approve the Wood Oaks Green Park Shoreline Restoration Year 1, Bid #2198 for \$375,096.00 from Copenhaver Construction, Inc., of Gilberts, Illinois.

IV.27. Approval of the Northbrook Sports Center Replacements – Painting, Rebid #2199

Motion: I move to approve the Contractor Agreement for Northbrook Sports Center Replacements – Painting, Rebid #2199 with Nedrow Decorating of Aurora, Illinois as presented.

IV.28. Approval of the Purchase of a Toro Workman HDX Utility Cart

Motion: I move to approve the purchase of a Toro Workman HDX Utility Cart through OMNIA Partners program from Reinders, Inc. of Franklin Park, Illinois in the amount of \$25,516.43.

IV.29. Approval of the Purchase of a Toro Groundsmaster 7200

Motion: I move to approve the purchase of a Toro Groundsmaster 7200 through OMNIA Partners program from Reinders, Inc. of Franklin Park, Illinois in the amount of \$36,060.03.

IV.30. Approval of the Bus Transportation Services Contract Renewal, Bid #2098

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Motion: I move to approve the contract for Bus Transportation Services from First Student, Inc. of Northbrook, Illinois in the amount not to exceed \$39,000 for the third contract year.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

ACTION ITEMS

EXECUTIVE DIRECTOR REPORT:

- 1) Northbrook-On-Ice *Viva Ice Vegas* will be held May 7-9. Two hundred skaters will perform four shows in front of 200 spectators per show totaling the opportunity for 800 attendees through the weekend. The program will also be livestreamed.
- 2) Pool preparations have been underway with the Parks and Recreation staff working together. Lifeguard training will kick off the week of May 3 under the supervision of Supervisor Witter. Trades staff have been pressure washing and acid washing the pools at Meadowhill Aquatic Center in preparation to begin the filling process. Staff have also set-up bocce court shade structures and have begun to install the windscreens at the tennis courts.
- 3) Camp registrations are climbing and early bird registration ends on May 3.
- 4) Park District and Village staff will be meeting to discuss preliminary plans for the 4th of July fireworks.
- 5) *Annie Jr.* will be presented on May 15 and 16 with 69 cast members performing across three casts.
- 6) Safety Town returns on May 18 and will be held at Techny Prairie Activity Center.
- 7) A new senior health and wellness event is scheduled at Techny Prairie Activity Center on May 26. The event is being planned by Supervisors Wassinger and Tandy.
- 8) Staff has set-up bocce court shade structures and have begun to install the windscreens at the tennis courts.
- 9) Parks staff have switched to alternate shifts allowing for 7-days per week ballfield maintenance and trash pick-up.
- 10) Grounds crew and the mowing contractor have begun mowing the grass at all our parks and at the school sites.
- 11) Golf maintenance staff are continuing to seed the bare and thin areas on the course, the irrigation system has been energized and routine watering has been scheduled.
- 12) Anetsberger Golf Course is off to a solid start. By the end of the month, nearly 2,000 rounds will have been played for the year.
- 13) The results from the District's 2020 Financial Audit will be presented by Lauterbach & Amen to the Board at the Regular Board Meeting in May.
- 14) Executive Director Hamer has hosted tours at Techny Prairie Activity Center to area Park Districts, Northbrook School District Superintendents and NSSRA staff members.

COMMISSIONER REPORTS

Commissioner Curin

- 1) His sons are in the District lacrosse program and played a scrimmage on Sunday. The District does a nice job with this program and there are many new kids in the program. Supervisor Edelman does a fantastic job communicating with parents.
- 2) Visited the Glenview Park District ice rink. The renovations are beautiful.

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Vice President Chalem

- 1) Grateful that Northbrook-On-Ice is happening this year.
- 2) Her son is playing baseball and the fields are in good condition.

PRESIDENT'S REPORT

- 1) Attended the Economic Development meeting. Sales tax revenue is down 14%.
- 2) Reminded Commissioners to forward their request for Committee assignments.

UNFINISHED BUSINESS

Comprehensive Master Plan Statistically Valid Survey

Executive Director Hamer reviewed the Statistically Valid Survey draft and provided background information on the process. The survey will be mailed to a random sample of households throughout the District and will include a postage paid return envelope and cover letter explaining the purpose of the survey. A link will be included in the letter for those who prefer to fill out the survey online. A Community Meeting will be held on Wednesday, May 12 at 5:30pm in the gymnasium at Techny Prairie Activity Center and stakeholder interviews will be conducted via Zoom. A full publicity campaign is planned around the community engagement portion of the Comprehensive Master Plan Update. Commissioners engaged in a question and answer session.

NEW BUSINESS – None

MOVE INTO CLOSED SESSION TO DISCUSS EMPLOYMENT OF AN EMPLOYEE 5 ILCS 120/2(c)(1)

President Chambers asked for a motion to move into Closed Session. Commissioner Curin moved to move into Closed Session to Discuss Employment of an Employee 5 ILCS 120/2(c)(1). Commissioner Randel seconded the motion.

Roll Call: President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

Motion Passed: 7 ayes; 0 nays

Moved into Closed Session at 7:39pm

Reconvened in Open Session at 8:25pm.

NEXT MEETING

President Chambers announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, May 26, 2021 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

ADJOURN

With no further business to come before the Board, Commissioner Simon made a motion to adjourn the Regular Board Meeting at 8:27pm. Commissioner Curin seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary

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Board of Commissioners/ks