



## Board of Park Commissioners Board Meeting Minutes

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Board Meeting of the Northbrook Park District Board of Commissioners held in-person and via electronic meeting on Wednesday, March 31, 2021 in the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

### CALL TO ORDER AND ROLL CALL

President Chambers called the 2021 Budget and Appropriation Public Hearing to order at 7pm. On a roll call by Assistant Secretary Peterson, the following members were in attendance:

Commissioners Present: President Chambers

Commissioners Present via Electronic Meeting: Vice President Chalem; Commissioners Curin, Randel, Schyman, Simon and Ziering

Officers Present: Secretary Hamer; Treasurer Munn; Assistant Secretary Peterson

Staff Present: Director Dalton; Specialist Scharp

Staff Present via Electronic Meeting: Directors Loftus and Scovic; Parks Division Manager Kosbab; Head Golf Professional Billiter; Recreation Division Manager Shields

Staff Absent: Director Baron

### RECOGNITION OF VISITORS

Mike Goodman, Northbrook resident

Lisa Miller Raju, Northbrook resident

Erin Gosser, Northbrook resident

Dr. Eve Bloomgarden Pfanzelter, Northbrook resident

### CONDUCT OF PUBLIC HEARING CONCERNING 2021 BUDGET AND APPROPRIATION

President Chambers opened the Public Hearing on the Proposed 2021 Budget and Appropriation. With all persons desiring to be heard having been given an opportunity to present oral and written testimony regarding the 2021 Budget and Appropriation, President Chambers requested a motion to adjourn the Hearing. Commissioner Randel made a motion to close the 2021 Budget and Appropriation Public Hearing. Commissioner Schyman seconded the motion.

*Roll Call:* President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

*Motion Passed: 7 ayes; 0 nays*

President Chambers closed the Public Hearing on the 2021 Budget and Appropriation at 7:10pm.

### CALL TO ORDER AND ROLL CALL

President Chambers called the Regular Board Meeting to order at 7:10pm.

Assistant Secretary Peterson announced that the meeting was being recorded, called roll and visually recognized each participant.

# NORTHBROOK PARK DISTRICT

Commissioner Present: President Chambers

Commissioners Present via Electronic Meeting: Vice President Chalem; Commissioners Curin, Randel, Schyman, Simon and Ziering

Officers Present: Secretary Hamer; Treasurer Munn; Assistant Secretary Peterson

Staff Present: Director Dalton; Specialist Scharp

Staff Present via Electronic Meeting: Directors Loftus and Scovic; Parks Division Manager Kosbab; Head Golf Professional Billiter; Recreation Division Manager Shields

Staff Absent: Director Baron

## RECOGNITION OF VISITORS

Mike Goodman, Northbrook resident

Lisa Miller Raju, Northbrook resident

Erin Gosser, Northbrook resident

Dr. Eve Bloomgarden Pfanzelter, Northbrook resident

## VISITOR COMMENTS

Erin Gosser, Northbrook resident, addressed the Board of Commissioners regarding the decision to close the Northbrook Sports Center pool for the 2021 season. Ms. Gosser thanked Executive Director Hamer for her handwritten responses to her three sons. Attending Meadowhill Aquatic Center is less convenient for her family due to the age of her children and the layout of the facility.

Lisa Miller Raju, Northbrook resident, addressed the Board of Commissioners regarding the decision to close the Northbrook Sports Center pool for the 2021 season. Ms. Miller Raju thanked Board members for serving. She was a member of the Northbrook Caucus and heard Commissioner Schyman state that residents do not attend meetings to give opinions. In her opinion the community has been very unhappy, and the closure of the pool is a flash point. Personally, she is not satisfied with many Park District decisions. Ms. Miller Raju would like to see events held downtown. The Sports Center roof renovation should have been completed during the winter months when the pool renovation was completed a few years ago. Nine hundred people signed the "Keep Sport Center Pool Open Summer 2021" petition asking the Board to set the tone to better serve our community.

Dr. Eve Bloomgarden Pfanzler, Northbrook resident, addressed the Board of Commissioners regarding the decision to close the Northbrook Sports Center pool for the 2021 season. The pool is a safe outdoor activity during COVID and can be accomplished with spacing rules. It is critical for children to have the opportunity to swim and closing one pool limits availability. Meadowhill Aquatic Center pool is limiting with children of different ages and requires a second adult to supervisor children. There is no reciprocity with Glencoe Beach. Closing the pool puts residents with another summer of nothing to do. Closing the pool will lead to more mental health problems. Dr. Bloomgarden Pfanzler would like the Board to consider rethinking this plan due to the toll on children.

## APPROVAL OF AGENDA

President Chambers called for any changes to the Agenda. Hearing none, Commissioner Schyman made a motion to approve the Agenda. Commissioner Simon seconded the motion.

*Roll Call:* President Chambers, Vice President Chalem, Commissioner Curin, Commission Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

*Motion Passed: 7 ayes; 0 nays*

# NORTHBROOK PARK DISTRICT

## CONSENT AGENDA

President Chambers announced the matters listed for consideration on the Consent Agenda have been discussed by the Board of Commissioners previously at the March 15, 2021 Committee Meetings and are matters on which there was unanimity for placement on the Consent Agenda at this meeting. Consent Agenda items are those that are approved by one motion, unless any Board Member or staff requests that an item be removed. If a Consent Agenda item(s) is removed it is then relocated to Action Items for discussion and consideration. President Chambers called for any changes to the Consent Agenda. Hearing none, Commissioner Simon made a motion to approve the Consent Agenda. Commissioner Randel seconded the motion.

IV.15. Approval of Board Meeting Minutes of February 24, 2021

**Motion:** I move to approve the February 24, 2021 Board Meeting Minutes.

IV.16. Approval of February 2021 Vouchers

**Motion:** I move to approve the February 2021 Vouchers in the amount of \$1,868,563.73.

IV.17. Approval of the Heritage Oaks Golf Club Furnishings, Bid #2196

**Motion:** I move to approve the bid from The Prestwick Golf Group of Sussex, Wisconsin for Heritage Oaks Golf Club Course Furnishings, Bid #2196 in the amount of \$60,304.83.

IV.18. Approval of the Custodial Services – Various Locations, Bid #2192

**Motion:** I move to reject the low bidder and award the Custodial Services – Various Locations bid to Alpha Building Maintenance Service of Bridgeview, Illinois in the amount of \$43,372.00.

*Roll Call:* President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

*Motion Passed: 7 ayes; 0 nays*

## ACTION ITEMS

V.19. Approval of Ordinance 21-O-2, 2021 Budget and Appropriation

**Motion:** Vice President Chalem made a motion to adopt Ordinance 21-O-2, an Ordinance making a Combined Annual Budget and Appropriation of Funds for the Northbrook Park District for the fiscal year beginning January 1, 2021 and ending December 31, 2021. Commissioner Ziering seconded the motion.

*Roll Call:* President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

*Motion Passed: 7 ayes; 0 nays*

V.20. Approval of the Cell Tower Extension Agreement

**Motion:** Commissioner Randel made a motion to approve the Cell Tower Site Agreement Extension for six months with VB-S1 Assets, LLC. Vice President Chalem seconded the motion.

*Roll Call:* President Chambers, Vice President Chalem, Commissioner Curin, Commissioner Randel, Commissioner Schyman, Commissioner Simon and Commissioner Ziering voted aye.

*Motion Passed: 7 ayes; 0 nays*

## EXECUTIVE DIRECTOR REPORT:

- 1) Spring Break Camp was held between two locations, Techny Prairie Activity Center and the Leisure Center. Approximately 45 children participated daily.

# NORTHBROOK PARK DISTRICT

- 2) Youth league soccer games start April 10. Registration has increased substantially to 566 players compared to 297 in 2019.
- 3) Current Summer Camp registration is averaging around 200 campers per week over the 8-week session which is a total to date of 1,500 registrants. In addition, staff are planning four weeks of Awesome August Post Camp to meet the needs of the extended summer for District 30, as well as working in cooperation with District 27 for a new afternoon camp program for students enrolled in their new Math and Reading Intervention program.
- 4) Several project and/or preventative maintenance bids will be brought forward to the April Committee Meetings.
- 5) Meadowhill Aquatic Center pool preparation has begun. The new pool water heaters have been installed.
- 6) Restrooms at Techny Prairie Park and Fields were opened for the start of the Anetsberger golf season.
- 7) Seasonal staff for Parks and Golf Maintenance are returning and the District is recruiting to fill vacancies.
- 8) Spring grounds clean-up has begun at our facilities and parks.
- 9) Construction continues at the Heritage Oaks Golf Club clubhouse. Overhead mechanical, electrical and plumbing is nearing completion. Trespa paneling has been completed on the south and east sides and work has begun on the north side of the building. Wall tiling has begun in the restrooms. Staff is working with ComEd on the final electrical tie-in. Window framing and glass installation continues with work concentrating at the northside entrance.
- 10) Anetsberger Golf Course opened for the season on Saturday, March 27.
- 11) The District submitted an award application for the NRPA Innovation in Conservation award for Techny Prairie Activity Center.
- 12) Current larger marketing initiatives include employment opportunities, summer camps, Techny Prairie Activity Center membership sales and retention efforts, and awareness of Heritage Oaks Golf Club opening in late summer.
- 13) Supervisor Kambach is heading up a March Madness engagement program for staff with fan gear Fridays, a friendly bracket challenge and other fun activities.
- 14) Paycom implementation of the Applicant Tracking system has been completed. Supervisors are using the new platform for spring/summer hiring. Staff will be working to build out the Performance Management system later this year.
- 15) The Human Resources department is focused on filling vacancies.
- 16) The Information Technology team has been busy preparing facilities for the summer season.
- 17) Virtual Legislative Breakfast meetings were sponsored by the Gurnee and Park Ridge Park Districts. Attendees included President Chambers, Vice President Chalem, Executive Director Hamer, Directors Loftus and Scovic and Recreation Division Manager Kotloski.
- 18) On March 4, the Northbrook Fire Department conducted trainings at Anetsberger Golf Course, specifically utilizing the pond. Multiple fire departments participated in the exercise.
- 19) On March 5, the Employee Appreciation Team hosted an Employee Appreciation lunch. The Senior Leadership Team visited all facilities to thank staff for their hard work during a very difficult pandemic year.
- 20) Executive Director Hamer and Directors Loftus and Scovic continue to participate in the Glenview/Northbrook COVID Task Force with current discussions on the next phase of the Illinois Re-Opening Plan and working with MABAS to provide vaccines for employees.
- 21) Forty-five local leaders, cooperative organizations, District users and other stakeholders participated in eight VIP Tours of the Techny Prairie Activity Center from February 27 to March 15. Tours were given by President Chambers, Executive Director Hamer, Directors Loftus and Scovic and Trades Manager Vest.

# NORTHBROOK PARK DISTRICT

## COMMISSIONER REPORTS

### Commissioner Schyman

- 1) The family is enjoying taking their dog Izzy to the Northbrook Dog Park.
- 2) His son is gearing up for baseball season.

### Commissioner Randel

- 1) Attended her last IAPD Joint Accreditation Committee Meeting and has opted not to continue as a Committee Member. She would encourage another Commissioner to volunteer to join the Committee. It is an excellent way to see how other Park Districts operate.

### Commissioner Curin

- 1) Twenty visitors tonight are triple the amount that we have had attend meetings. Thank you for coming out tonight. Committee Meetings are where Board discussion takes place, consider attending these meetings as well.

### Commissioner Ziering

- 1) Thanked the public for attending.
- 2) Played golf at Deerfield Park District. Inquired if Golf staff has started to mow greens. Parks Division Manager Kosbab noted that the Golf Maintenance staff started mowing this week. The grass is growing well.

### Commissioner Simon

- 1) Good to see more people enjoying Techny Prairie Activity Center.
- 2) Thank you to the visitors for attending the Zoom Board Meeting. Please come to the Regular Board Meetings when we are in person as well.

### Vice President Chalem

- 1) Appreciates the public attending tonight's meeting.
- 2) Attended the virtual IAPD Legislative Breakfast and enjoyed learning about the legislative agenda.
- 3) Northbrook-On-Ice rehearsals have begun. Her daughter is choreographing a few numbers.
- 4) Enjoying the parks.

## PRESIDENT'S REPORT

- 1) Thanked the visitors for attending.
- 2) Enjoyed the Techny Prairie Activity Center tours. Encouraged visitors to stop by and see the new facility.
- 3) Commissioners Randel and Simon were appointed to the Nominating Committee. Commissioners should email their request for consideration to the Nominating Committee. The slate will be announced at the April 28 Regular Board Meeting.

## UNFINISHED BUSINESS – None

## NEW BUSINESS – None

## NEXT MEETING

President Chambers announced the next meeting of the Board of Commissioners will be a Regular Board Meeting on Wednesday, April 28, 2021 at 7pm at the Joe Doud Administration Building, 545 Academy Drive, Northbrook, Illinois.

## ADJOURN

# NORTHBROOK PARK DISTRICT

With no further business to come before the Board, Commissioner Simon made a motion to adjourn the Regular Board Meeting at 7:48pm. Commissioner Curin seconded the motion. The motion was unanimously approved on a voice vote.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wp