



**Board of Park Commissioners  
Parks and Properties Committee  
Meeting Minutes**

Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, March 15, 2021 in person and via electronic meeting in the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6:05pm by Chair Randel.

Executive Administrative Assistant Peterson announced that the Meeting was being recorded, called roll and visually recognized each participant.

Members Present via Electronic Meeting – Chair Randel; Members Chalem and Curin  
Ex-Officio Member Present at the Joe Doud Administration Building – Commissioner Chambers  
Ex-Officio Members Present via Electronic Meeting – Commissioners Schyman, Simon and Ziering  
Staff Present at the Joe Doud Administration Building – Executive Director Hamer; Director Dalton; Executive Administrative Assistant Peterson  
Staff Present via Electronic Meeting – Directors Baron, Loftus, Munn and Scovic; Specialist Scharp; Parks Division Manager Kosbab

RECOGNITION OF VISITORS

Michael Goodman, Northbrook Resident

APPROVAL OF MINUTES

Commissioner Chalem moved to approve the Minutes of the Parks and Properties Committee Meeting of February 15, 2021. Commissioner Curin seconded the motion.

ROLL CALL: Chair Randel, Commissioner Chalem and Commissioner Curin voted aye.

*Motion Passed: 3 ayes; 0 nays*

INFORMATIONAL ITEMS/VERBAL UPDATES

**Activity Center Change Orders**

Director Dalton provided a monthly update of Change Orders necessary for the Activity Center. Commissioners engaged in a question and answer session. Techny Prairie Activity Center VIP Tours were well attended. Tours were given by Executive Director Hamer, Directors Loftus and Scovic and Trades Manager Vest. The team from Wight & Company was also very invested in the facility tours. Executive Director Hamer thanked President Chambers for attending many of the tours.

**Sports Center Renovation Update**

Director Dalton provided an update on the Sports Center Renovation project. No bids were received for painting and the Planning Department is finalizing the re-bid. Re-bid results will be presented at the April Parks and Properties Committee Meeting. Commissioners engaged in a question and answer session.

# NORTHBROOK PARK DISTRICT

## **Cell Tower Update**

PSC PrimeCo, L.P. contacted the District requesting a six-month cell tower lease extension from April 1, 2021 through September 30, 2021. PrimeCo has been negotiating with the Village of Northbrook and the selected site needs to clear additional permitting issues. Commissioners engaged in a question and answer session. Commissioners gave consensus for Director Dalton to move forward with the Cell Tower Site Agreement Extension for six months with VB-S1 Assets, LLC.

UNFINISHED BUSINESS – None

OLD BUSINESS – None

## NEW BUSINESS

### **Consider Custodial Services – Various Locations, Bid #2192**

Director Dalton reviewed the results from the Custodial Services – Various Locations, Bid #2192. Staff recommends rejecting the low bidder for inconsistent performance and awarding the Bid to the next lowest qualified bidder. Commissioners engaged in a question and answer session. Chair Randel called for additional questions. Hearing none, Commissioner Chalem made a motion to reject the low bidder and award the Custodial Services – Various Locations, Bid #2192 to Alpha Building Maintenance Service of Bridgeview, Illinois in the amount of \$42,373.00 to the full Board for approval. Chair Randel seconded the motion.

ROLL CALL: Chair Randel, Commissioner Chalem and Commissioner Curin voted aye.

*Motion Passed: 3 ayes; 0 nays*

## NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for April 19, 2021 at 6pm or immediately following the Golf Operations Committee Meeting, Joe Doud Administration Building, 545 Academy Drive.

## ADJOURNMENT

With no further business, the Meeting was adjourned at 6:38pm.

Respectfully submitted,  
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer  
Molly Hamer, Secretary  
Board of Commissioners/wap