



Joe Doud Administration Building  
545 Academy Drive  
Northbrook, IL 60062  
847-291-2960  
[nbparks.org](http://nbparks.org)

## Golf Operations Committee Meeting

March 15, 2021

5:45pm or immediately following the Administration and Finance Committee Meeting  
Joe Doud Administration Building, 545 Academy Drive

The Northbrook Park District Board of Commissioners will offer a hybrid option to attend the Committee Meeting on Monday, March 15 starting at 5:30pm. If you wish to attend electronically, provisions have been made to join via Zoom. Please contact Wendy Peterson at [wpeterson@nbparks.org](mailto:wpeterson@nbparks.org) or 847-897-6106 by 4pm, Monday, March 15 to request login information. For those who wish to attend in-person, Commissioners and staff will be meeting in the Joe Doud Administration Building, 545 Academy Drive. CDC guidelines will be followed, and a face covering is required. Community members wishing to respectfully share thoughts about any matter concerning the Northbrook Park District may do so during Recognition of Visitors. The Board typically does not immediately respond to public comments or engage in open dialogue, but we are of course actively listening to your comments. If follow up communication is necessary, a Northbrook Park District staff member will contact you within two business days. Thank you for your understanding of these guidelines.

### AGENDA

- I. Call to Order – Chair Ziering; Members Randel and Schyman
- II. Recognition of Visitors
- III. Approval of Meeting Minutes  
3/15.5 Golf Operations Committee Meeting of February 15, 2021
- IV. Informational Items/Verbal Updates
  - A. Heritage Oaks Golf Club Clubhouse and Site Work Change Orders
  - B. Project Update
- V. Unfinished Business
- VI. New Business  
3/15.6 Consider Heritage Oaks Golf Club Course Furnishings, Bid #2196
- VII. Old Business
- VIII. Next Meeting – April 19, 2021 at 5:45pm or immediately following the Administration and Finance Committee Meeting, Joe Doud Administration Building, 545 Academy Drive
- IX. Adjournment

Copies to: Park Board, Attorney, Directors, All Staff and Park District Facilities, Daily Herald, Village of Northbrook  
Posted on Park District Website: [nbparks.org](http://nbparks.org)

Persons with disabilities requiring reasonable accommodation to participate in this meeting should contact Eileen Loftus, the Park District's ADA Compliance Officer, at the Park District's Administration Building by mail at 545 Academy Drive, Northbrook, Illinois 60062, by phone at (847) 291-2960, Monday through Friday 8:30am until 5:00pm, or by email to [eloftus@nbparks.org](mailto:eloftus@nbparks.org) at least 48 hours prior to the meeting. Requests for a qualified ASL interpreter generally require at least 5 business days advance notice. For the deaf or hearing impaired, please use the Illinois Relay Center voice only operator at (800) 526-0857.



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# MEMORANDUM

To: Golf Operations Committee  
From: Greg Baron, Director of Golf Operations  
Agenda Item: 3/15.6 Consider Heritage Oaks Golf Club Course Furnishings, Bid #2196  
Date: March 12, 2021

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## Staff Recommendation:

Staff recommends the approval of the Heritage Oaks Golf Club Course Furnishings base bid in the amount of \$60,304.83 from The Prestwick Golf Group of Sussex, Wisconsin.

## Background & Analysis:

This project is the purchase of new golf course tee markers, waste enclosures, recycling stations, bag rack, podiums, and tee signage for all twenty-seven holes.

One company submitted a bid from the seven companies contacted and is listed below.

Bidder	Base Bid
<b>The Prestwick Golf Group</b> W248 N5499 Executive Drive Sussex, WI 53089	\$60,304.83

The Park District has purchased similar items from The Prestwick Golf Group in the past and have been satisfied with the service received and the longevity of the items purchased.

## Explanation:

1. Budgeted Cost: \$75,600.00
2. Budget Source: 2021 Capital Improvement Plan – Project Number 1051-6505-GSCC01-2018
3. Legal Requirement: None

## Motion:

The Golf Operations Committee Chair moves to approve the bid from The Prestwick Golf Group of Sussex, Wisconsin for Heritage Oaks Golf Club Course Furnishings, Bid #2196 in the amount of \$60,304.83 to the full Board for approval.

Pc: Molly Hamer, Executive Director