



Board of Park Commissioners Parks and Properties Committee Meeting Minutes

Joe Doud Administration Building
545 Academy Drive
Northbrook, IL 60062
847-291-2960
nbparks.org

MINUTES of the Parks and Properties Committee Meeting of the Northbrook Park District Board of Commissioners held Monday, February 15, 2021 in person and via electronic meeting in the Joe Doud Administration Building at 545 Academy Drive, Northbrook, Illinois.

CALL TO ORDER – The Meeting was called to order at 6pm by Chair Randel.

Executive Administrative Assistant Peterson announced that the Meeting was being recorded, called roll and visually recognized each participant.

Members Present via Electronic Meeting – Chair Randel; Members Chalem and Curin
Ex-Officio Member Present at the Joe Doud Administration Building – Commissioner Chambers
Ex-Officio Members Present via Electronic Meeting – Commissioners Schyman and Ziering
Ex-Officio Member Absent – Commissioner Simon
Staff Present at the Joe Doud Administration Building – Executive Director Hamer; Director Dalton; Executive Administrative Assistant Peterson
Staff Present via Electronic Meeting – Directors Baron, Loftus, Munn and Scovic; Specialist Scharp; Parks Division Manager Kosbab

RECOGNITION OF VISITORS

Michael Goodman, Northbrook Resident

APPROVAL OF MINUTES

Commissioner Chalem moved to approve the Minutes of the Parks and Properties Committee Meeting of January 15, 2021. Commissioner Curin seconded the motion.

ROLL CALL: Chair Randel, Commissioner Chalem and Commissioner Curin voted aye.

Motion Passed: 3 ayes; 0 nays

INFORMATIONAL ITEMS/VERBAL UPDATES

Activity Center Change Orders

Director Dalton provided a monthly update of Change Orders necessary for the Activity Center. Commissioners engaged in a question and answer session.

Activity Center Budget Update

Director Dalton provided a budget update for the Techny Prairie Activity Center. Commissioners engaged in a question and answer session.

UNFINISHED BUSINESS – None

OLD BUSINESS – None

NORTHBROOK PARK DISTRICT

NEW BUSINESS

Consider Contractor Agreements for Northbrook Sports Center Replacements, Bid #2193

On January 28, 2021, the Northbrook Park District and consultants opened 33 bids for six Bid Packages for the Northbrook Sports Center Replacements project. Bid Package #2 – Painting did not receive any bids. Contractors expressed their concerns and staff are reviewing the bid specifications. The re-bid package will be presented at a future Parks and Properties Committee Meeting. Commissioners engaged in a question and answer session. Chair Randel called for additional questions. Hearing none, Commissioner Chalem made a motion to approve Bid Package #1 Carpentry/General Trades, Bid Package #3 Roofing/Metal Panels, Bid Package #4 Mechanical/Plumbing, Bid Package #5 Electrical and Bid Package #6 Paving as presented to the full Board for approval. Commissioner Curin seconded the motion.

ROLL CALL: Chair Randel, Commissioner Chalem and Commissioner Curin voted aye.

Motion Passed: 3 ayes; 0 nays

Consider Professional Services Agreement with Corporate Construction Services for Northbrook Sports Center Replacements

Director Dalton provided background information on construction management needs for the Northbrook Sports Center Replacements project. Corporate Construction Services was involved with the renovation of the Sports Center in 2000, the 2017 Sports Center pool renovation project and most recently the Sports Center front entry renovation. Chair Randel called for questions. Hearing none, Commissioner Chalem moved to approve the Agreement for Professional Services with Corporate Construction Services of Downers Grove, Illinois for construction management services as advisor to the full Board for approval. Commissioner Curin seconded the motion.

ROLL CALL: Chair Randel, Commissioner Chalem and Commissioner Curin voted aye.

Motion Passed: 3 ayes; 0 nays

Consider Professional Services Agreement for Comprehensive Master Plan Update

The District has reached the mid-way point of the 10-year Comprehensive Master Plan. Detailed goals were outlined for the first five years of the current plan with recommendations being provided for the remaining five years. Commissioners engaged in a question and answer session. Chair Randel called for questions. Hearing none, Commissioner Chalem moved to approve the Agreement for Professional Services with Hitchcock Design Group of Naperville, Illinois for the update of the Comprehensive Master Plan, subject to final negotiation and approval by legal counsel and the Executive Director, to the full Board for approval. Commissioner Curin seconded the motion.

ROLL CALL: Chair Randel, Commissioner Chalem and Commissioner Curin voted aye.

Motion Passed: 3 ayes; 0 nays

NEXT MEETING

The next Parks and Properties Committee Meeting was scheduled for March 15, 2021 at 6pm or immediately following the Golf Operations Committee Meeting, Joe Doud Administration Building, 545 Academy Drive.

ADJOURNMENT

With no further business, the Meeting was adjourned at 6:53pm.

Respectfully submitted,
NORTHBROOK PARK DISTRICT

/s/ Molly Hamer
Molly Hamer, Secretary
Board of Commissioners/wap